



**“Towards Excellence in
Theological Education for
Leadership for Justice”**



HANDBOOK 2023



CONTACT DETAILS

Mailing Address

Pacific Theological College
Private Mail Bag
Suva
Fiji Islands

Telephone (679) 3311100

Principal
Vice Principal
Academic Dean
Registrar
Manager Finance

Physical Address

78 Vuya Road, Suva

(Corner of Queen
Elizabeth Drive & Vuya
Road)

Website www.ptc.ac.fj

ulvaai@ptc.ac.fj
viceprincipal@ptc.ac.fj
gkiki@ptc.ac.fj
eci.naisele@ptc.ac.fj
verenaisi.veresi@ptc.ac.fj

LIBRARY

Pacific Theological College Extension
Education (PTCEE)
Institute for Mission and Research (IMR)
Institute for Climate Indigenous Knowledge
Jovili Meo Mission Centre (JMMC)

library@ptc.ac.fj
director.ptcee@ptc.ac.fj
casimira@ptc.ac.fj
icik@ptc.ac.fj
jmmc@ptc.ac.fj

Every effort has been made to ensure that the information contained in this Handbook is correct at the time of going to press. The College reserves the right to make changes and corrections, if such action is reasonably considered necessary.

CONTENTS

WELCOME	01
COLLEGE CALENDAR: 2023.....	04
ABOUT THE COLLEGE	
VISION & MISSION STATEMENT	09
PURPOSES & OBJECTIVES	09
DOCTRINAL BASIS	09
ACCREDITATION	10
A BRIEF HISTORY OF PTC	10
COLLEGE PERSONNEL	18
ACADEMIC POLICIES	30
HONORARY AWARDS	54
ACADEMIC DEPARTMENTS	60
ACADEMIC AWARD PROGRAMMES	61
DOCTOR OF PHILOSOPHY	61
MASTER OF THEOLOGY	69
MASTER OF PHILOSOPHY	78
POSTGRADUATE DIPLOMA	81
BACHELOR OF DIVINITY AND BACHELOR OF ECUMENISM PROGRAMME STRUCTURE	95
BACHELOR OF DIVINITY	97
BACHELOR OF ECUMENISM	106

SPECIAL PROGRAMMES	114
PACIFIC THEOLOGICAL COLLEGE EXTENSION EDUCATION (PTCEE)	114
INSTITUTE FOR MISSION AND RESEARCH (IMR)	121
CENTRE FOR GENDER AND SOCIAL JUSTICE (CGSJ)	126
INSTITUTE FOR CLIMATE INDIGENOUS KNOWLEDGE (ICIK)	130
GENERAL INFORMATION FOR CANDIDATES AND SPONSORING CHURCHES	132
COMMUNITY GUIDELINES	135
THE COLLEGE LIBRARY	137
ETINA HAVEA KINDERGARTEN	139
JOVILI MEO MISSION CENTRE	140
COLLEGE FEES	143
STUDENT LIST 2023	155

This Handbook (content and layout) was put together by the Academic Dean of the College, based on earlier PTC Handbook versions, using information provided by the Handbook Committee, members of faculty and support staff of the College. The appendix (student names) was collated by the Registrar of the College.

WELCOME

Bula Vinaka!

As Principal of the Pacific Theological College (PTC), I greet you in the name of God who liberates the poor and oppressed. Welcome to the regional ecumenical institution of the Pacific! Despite the many challenges we face, God's grace overflows, healing and restoring us to become disciples.

Who studies and works at PTC?

PTC offers academic and formation education to both ordained and lay candidates from the Congregational, Methodist, Wesleyan, Presbyterian, Anglican, Uniting, Protestant, and Lutheran traditions who own the College. The College is also open to candidates from outside of these Christian traditions and outside of the Pacific region. With an internationally recognised faculty and well-equipped administration staff, PTC is able to deliver the much-needed theological education complemented by one of the best libraries in the region. PTC is also a hub for renowned visiting international scholars, church and government leaders, as well as ordinary people who visit daily. As a multi-cultural, multi-denominational, multi-ethnic, and recently a multi-faith institution in terms of its personnel, PTC is ecumenically structured and organised, offering deep, innovative, and transformative theological education to equip future leaders in their teaching and social justice ministries.

Why is PTC unique in the Pacific region?

Since its founding in 1961 and establishment in 1965, PTC has been instrumental in producing many educated church leaders, scholars, theologians, ethicists, and activists both for the Pacific churches and for the wider Pacific community. It is also the first institution in the Pacific to introduce and emphasise the importance of indigenisation and contextualisation both in theology and education, as well as assisting the churches and the countries in the region through the contributions of its graduates in their transition towards religious and political self-autonomy. The College has also been instrumental, and still is, in shaping and guiding the theological responses of the churches in the Pacific Conference of Churches (PCC) as it addresses

critically many of the political, economic and social issues in the region from the perspective of the Christian Gospel. Currently, what defines PTC is its vision “Towards excellence in theological education for Leadership for Justice”. This push for justice in all areas of life is instrumental in promoting holistic wellbeing for the region. PTC is also now steadily taking a leap of faith by transitioning to University to take this vision a step further.

What kind of learning environment is at PTC?

PTC promotes a holistic learning environment that academically and spiritually nurtures the body, mind, and spirit. While ecumenism, contextual theology and missiology define the hallmark and shape the identity of the College, what sets PTC apart from local and international theological institutions is the Pacific focus and the contextual nature of these. PTC prides itself in the mainstreaming of ‘pacificness’ in all its programmes and in the urge to decolonise and reconstruct the Christian gospel as holistic and life-giving. PTC also promotes a kind of theology spanning boundaries in its agenda whereby theology is required to be taken outside of the institutional confines of the church in order to dialogue with other disciplines, non-theological institutions and grassroots communities and to strengthen its capacity to critically address issues of social justice.

What does PTC offer?

PTC offers a range of academic programmes from Certificate to Bachelor level which are available both residentially and through our extension mode. The postgraduate programmes up to PhD level are only available residentially. Recently PTC has enjoyed its vibrant PhD programme. Through its leadership and academic courses and programmes, PTC through its Institute of Mission and Research (IMR) is able to reach and facilitate the training of the most remote grassroots local communities on themes relating to pastoral counselling, peacebuilding, as well as social, economic, and ecological justice. PTC also has an Extension Education department that facilitates the offering of certificates up to Bachelor of Divinity level for non-residential candidates. Equally important is the fact that PTC offers a life centred on worship and spirituality.

Where is PTC?

PTC is located in Suva, Fiji. With Fiji increasingly becoming the hub of the Pacific, PTC's geographical location makes it not only a central ecumenical institution in the region but also the bridge between the local and the international community in terms of theological education. Its learning and hiring facilities are convenient and economical to many who have visited PTC.

Can PTC be your place of study?

If you are passionate about discovering in one place contextual, ecumenical and missiological theology, biblical and doctrinal depth, the richness of Oceanic relational theologies, indigenous cultures and spirituality, and the courage to critically reflect on the colonial and postcolonial experiences of small island communities in Oceania from the theological and Oceanic perspectives, PTC is the right place for you. We can assist you achieve your purpose.

May your study and stay at PTC be fruitful!



Rev. Dr. Upolu Lumā Vaai

PRINCIPAL

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COLLEGE CALENDAR 2023

SEMESTER 1			
Jan	10	Tue	College Opens
	25-27	Wed-Fri	Faculty Retreat
	28	Sat	College Year begins
	29	Sun	Welcome & Opening Service
	30	Mon	Etina Havea Kindergarten Begins
	30-03 Feb.	Mon-Fri	Orientation & Registration Week
Feb	04	Sat	<i>World Cancer Day</i>
	06	Mon	Fiji School Term 1 Begins
	06	Mon	SEMESTER 1 BEGINS
	06	Mon	Etina Havea Kindergarten school term begins
	06-10	Mon – Fri	Last Week of Registration/Changes
	20	Mon	<i>World Day of Social Justice</i>
	21	Tue	<i>International Mother Language Day</i>
	22	Wed	Ash Wednesday
	27	Mon	<i>World Sustainable Energy Day</i>
Mar	01	Wed	<i>Zero Discrimination Day</i>
	03	Fri	<i>World Day of Prayer</i>
	08	Wed	<i>International Women's Day</i>
	21	Tues	<i>International Day of Forests</i>

	22	Wed	<i>World Water Day</i>
Apr	03-06	Mon-Thurs	HOLY WEEK
	04	Tues	<i>International Day of Mine Awareness</i>
	06	Thur	Fiji School Term 1 Ends
	03-07	Mon – Fri	Mid-Semester Break
	07	Fri	GOOD FRIDAY
	10	Mon	EASTER MONDAY – Public Holiday
	11	Tue	Lectures Resume
	14	Fri	Student Flat/Faculty Hse Inspection (SBA/OHS)
	20	Thurs	Executive Committee Meeting
	22	Sat	<i>Earth Day</i>
May		tba	CCCS Annual Conference week
	05	Fri	Fiji School Terms 1 End
	05	Fri	Etina Havea Kindergarten school terms ends
	15	Mon	<i>World Day of Families</i>
	22	Mon	<i>Fiji School Term 2 Start</i>
	22	Mon	Etina Havea Kindergarten school term begins
	22-26	Mon-Fri	Week of Registration for Semester 2
	29-02June	Mon-Fri	Assessment Week
June	01	Thurs	<i>Samoa Independence Day</i>
	05	Mon	<i>World Environment Day</i>
	05-30	4 Weeks	Semester Break

	08	Thur	<i>World Oceans Day</i>
	<i>27-03 July</i>		<i>Free Wesley Tonga Annual Conference</i>
	30	Fri	Fiji School Term 2 Ends

SEMESTER 2			
July	TBC		MCS Annual Conference Week
	03	Mon	SEMESTER 2 BEGINS
	03-07	Mon-Fri	Last week of registration/changes
	04	Tue	<i>Tonga Independence Day</i>
	07	Fri	<i>Solomon Is Independence Day</i>
	12	Wed	<i>Kiribati Independence Day</i>
	17	Mon	Fiji School Term 3 Begins
	TBC		PTC & PRS Ecumenical Fellowship
	21	Fri	Advocacies Group 1 Worship and Activities
	28	Fri	Advocacies Group 2 Worship and Activities
	30	Sun	<i>Vanuatu Independence Day</i>
Aug	01	Tue	<i>MTh Students to Submit full draft of thesis to Supervisor</i>
	04	Fri	<i>Cook Is Independence Day</i>
	09	Wed	<i>International Day of the World's Indigenous People</i>
	12	Sat	<i>International Youth Day</i>

	18	Fri	Student Flat/Faculty Hse Inspection (SBA/OHS)
	24	Thur	Executive Committee Meeting
	25	Fri	Fiji School Term 2 Ends
	25	Fri	Etina Havea Kindergarten school term ends
	20-27		Presbyterian Church Vanuatu General Assembly
	28-01Sept	Mon-Fri	Mid-Semester Break
	27 -01 Sept		Methodist Church Fiji Annual Conference Week
Sept	01	Fri	MTh Thesis Due: Submit Final thesis to Academic Dean's Office.
	04	Mon	Lectures Resume
	07	Thur	<i>Fiji Constitution Day - Public Holiday</i>
	10	Sun	<i>World Suicide Prevention Day</i>
	11	Mon	<i>Fiji School Term 3 Starts</i>
	11	Mon	<i>Etina Havea Kindergarten school term begins</i>
	16	Sat	<i>PNG Independence Day</i>
	21	Thur	<i>International Day of Peace</i>
	22	Fri	College Bazaar Fundraising
Oct	01	Sun	<i>Tuvalu Independence Day</i>
	02	Mon	<i>International Day of Non-Violence Prophet Mohammed's Birthday – Fiji Public Holiday</i>
	10	Tue	<i>Fiji Day - Public Holiday World Mental Health Day</i>
	17	Tue	<i>International Day for Eradication of Poverty</i>

	19	Thur	<i>Niue Independence Day</i>
	21	Sat	<i>Marshall Island Independence Day</i>
	23-27	Mon - Fri	Assessment Week
	27	Fri	Semester 2 Ends
	31	Tues	Final Year Students & Spouses Retreat
	30-01Nov	Mon-Wed	Marking and Submitting Final Grades to Registrar's Office
Nov	03	Fri	Academic Dean/Registrar Meeting
	04	Sat	Final Faculty Meeting
	05 -11	Sun	ACOM General Assembly
	06 - 07	Mon-Tue	Executive Committee Meeting
	09	Thur	GRADUATION
	13	Mon	<i>Diwali Day – Fiji Public Holiday</i>
	16 - 23	Thur-Thur	PCC ASSEMBLY (New Caledonia)
	17-18	Fri-Sat	COUNCIL MEETING (New Caledonia)
	18	Sat	College Academic Year Ends
	24	Fri	Etina Havea Prize Giving
Dec	8	Fri	Fiji Schools Term 3 Ends
	8	Fri	Etina Havea Kindergarten school term ends
	15	Fri	College Closes for Christmas
2024 Jan.	09	Mon	College opens

ABOUT THE COLLEGE

VISION

To develop PTC as the premier regional theological institution for Leadership for Justice.

MISSION STATEMENT

To provide for the Pacific Churches and the region integrated tertiary theological education for leadership that is prophetic and justice driven, missiological, academic, socially contextual that respects and celebrates the ecumenical and cultural diversity that is relevant to regional stability, and that is formed by life affirming Pacific values and insights in an ever-changing environment.

PURPOSE AND OBJECTIVES

1. To strengthen obedience to Christ's vision of an ecumenical household.
2. To promote theological and ecumenical education critically addressing issues of justice and how they contribute to changing the story of local, regional, global and development.
3. To provide for the Pacific churches and the region leaders who are not just priests and theologians, but also prophets and advocates for justice.
4. To provide quality research that nurtures and promotes theologies of justice and ways of knowing that are Pacific and contextual in nature.
5. To encourage the uniqueness of Pacific indigenous philosophies and spirituality in informing biblical and theological interpretation and vice versa.

6. To articulate the faith of the church for the region and to bring such faith into action in solidarity with the justice dimension of the gospel.
7. To make evident to the world the missiological task of the church towards regional stability.
8. To strengthen a wider and holistic understanding of Christian faith to include other religious faiths.
9. To work towards achieving the vision of the College while ensuring the integrity of the life and work of the College in all its programmes.

DOCTRINAL BASIS

The doctrinal basis on which the Churches co-operate in this College is the faith of the Church catholic as it is expressed in the Bible and the Apostles' and Nicene Creeds. We believe that the Holy Spirit continues to interpret this faith in the life and witness of the participating Churches.

ACCREDITATION

The Pacific Theological College is institutionally registered (accredited) by the Fiji Higher Education Commission (FHEC). PTC's academic programmes, the *Doctor of Philosophy(Theology)*, *Master of Theology*, *Postgraduate Diploma in Theology*, *Bachelor of Divinity* and *Bachelor of Ecumenism*, are accredited by the South Pacific Association of Theological Schools (SPATS). The SPATS accreditation of academic programmes likewise includes those offered by the Institute for Mission and Research (IMR) and the Pacific Theological College Extension Education (PTCEE).

A BRIEF HISTORY OF PTC IN THE BEGINNING

Striking social, economic and political changes in the Pacific region in the fifteen years following World War II stimulated the various island churches and missions to confer regarding questions facing the church about its own life and

about its responsibility to the communities in which each denomination and mission found itself.

With the help of the International Missionary Council, conferences with Pacific wide participation were held in April and May of 1961. These recognised the need for a central institution which would provide theological education at a higher level than what was available within the Pacific at that time, an education which in a number of ways would better prepare leaders for the churches in the new Pacific that was coming into being.

The Dudley House consultation, which was specifically on theological education, made plans to enlist the cooperation of all church bodies involved in theological training in the Pacific for a central educational institution, and in September 1962 a negotiating committee met in Suva and drew up specific, detailed proposals for the founding and operation of such a College. PTC thus became the first educational institution, secular or religious, within the region to offer studies at degree level and award an internationally accepted degree.

FOUNDING CHURCHES

The participating churches which gave initial formal agreement to and support for the founding of the Pacific Theological College (PTC) came from four denominational traditions: Anglican, Congregational, Methodist, and Presbyterian/Reformed (Église Évangélique). During the preliminary stages and at various times subsequently, Lutherans and churches representing unions among various traditions have also supported the College. These several traditions are represented on the governing body of the College, the College Council. The following Churches are the owners of the Pacific Theological College:

The Anglican Diocese of Polynesia, The Anglican Church of Melanesia, The Congregational Christian Church, Samoa; The Congregational Christian Church, American Samoa, The Cook Islands Christian Church, The Ekalesia Kelisiano Tuvalu, The Ekalesia Niue, The Kiribati Uniting Church, The Nauru Congregational Church, The Evangelical Lutheran Church of Papua New Guinea, The Free Wesleyan Church of Tonga, The Methodist Church in Fiji, Samoa Methodist Church, The Presbyterian Church of Vanuatu, The Etaretia

Porotetani Maohi, The Protestant Church of Kanaky, New Caledonia (L'église Protestante de Kanaky, Nouvelle Calédonie), The United Church in Papua New Guinea, The United Church in the Solomon Islands, The United Church of Christ in the Marshall Islands and The United Church of Christ in Pohnpei.

THE COUNCIL OF PTC

The Council of PTC has overall authority to determine the policies and finances of the school, and through its Executive (which is appointed by the Council) assists the Principal and staff to implement its decisions and to see to the ongoing programmes of the College.

The Principal of the College, subject to Council directives and constitutional provisions, has final control of all the internal affairs of the PTC and responsibility for its common life and the academic and religious welfare of all students. The Principal works very closely with his colleagues on the Faculty in carrying out these responsibilities, and the teaching staff share in the administration when asked. At present, nine full-time lecturers deliver the academic programme, together with contributions from the Principal, Vice Principal (Chair, PTC University Transition Committee) and the Director of the Extension Education Programme and a few outside assistants.

These together with the Registrar, Director of the Institute for Mission and Research, Director of Centre for Gender and Social Justice (CGSJ), Manager of Finance & Administration, Human Resource Manager, office staff, support staff and Etina Havea Kindergarten staff comprise the thirty staff of the College. The teaching staff is assisted in maintaining standards of teaching and examination by a Board of Graduate Studies which includes international scholars.

By the authority of the Council, PTC currently awards the following degrees, diplomas and certificates to those who have completed the set requirements:

- Bachelor of Divinity
- Bachelor of Ecumenism
- Postgraduate Diploma in Theological Studies [PGDipTheolStud]
- Post Graduate Diploma in Theology (BIBLICAL STUDIES)

- Post Graduate Diploma in Theology (THEOLOGY & ETHICS)
- Post Graduate Diploma in Theology (HISTORY OF CHRISTIANITY)
- Post Graduate Diploma in Theology (PRACTICAL MINISTRY)
- Post Graduate Diploma in ECUMENISM (2024 offering)
- Master of Theology [MTh]
- Master of Ecumenism (2024 offering)
- Master of Philosophy
- Master of Theology in Climate Justice (2024 offering)
- Master of Theology in Ecological Justice (2024 offering)
- Master of Theology in Gender Justice (2024 offering)
- Master of Theology in Human Rights (2024 offering)
- Master of Theology in Leadership for Justice (2024 offering)
- Master of Theology in Whole of Life Development (2024 offering)
- Doctor of Philosophy (PhD)
- Doctor of Ecumenism (DE)

Via Pacific Theological College Extension Education (PTCEE)

- Certificate II in Spirituality and Justice
- Certificate III in Spirituality and Justice
- Diploma in Theology [DipTheo]
- Bachelor of Divinity [BDiv]

Via Institute for Mission and Research (IMR)

- Diploma in Applied Mission Studies [DipAMStud].
- Diploma in Pastoral Counselling (DipPC).
- Undergraduate Certificates: Social Analysis; Pacific Peace Building Training Intensive; Leadership and Management; Gender Voices for Dignity.
- Professional Development in 'Mental Health' and 'Leadership in times of Crisis'
- Young Academics/Mission workers programme.
- Pacific Academy for Ecology, Development, Philosophy, Education and Science.

Centre for Gender and Social Justice

- Certificate in Women's Ministry Studies (CWMS) (not available to new students)
- Certificate IV in Community Ministries (CCM)

The MTh programme began in 1987 with a concentration on Pacific Church History. Programmes in other disciplines have been added since: Biblical Studies in 1989, Church Ministries in 1992 and Theology in 1993. From 1999 onward, an integrated MTh programme has been offered. Since 1993, all MTh students who complete the first year of the programme with a grade average of at least a C are awarded the Post-Graduate Diploma in the discipline being studied. In 2004, PhD studies were introduced in partnership with Charles Sturt University (Australia). The agreement was reviewed in 2007 and the College Council, having deliberated carefully on the matter decided to terminate PTC's participation. At the same meeting, the Council further decided that as from 2008, PTC would offer its own PhD programme.

It is worth pointing out that the College is assisted in maintaining postgraduate admission standards by a Board of Graduate Studies which includes international scholars. The thesis component of all postgraduate work at PTC is always examined by regional and international scholars outside of PTC in order to safeguard the College's international standing.

THE COLLEGE CHAPEL

The College Chapel was built by contributions from all the Christian churches of the Pacific, including the Roman Catholic Church. In December, 1968 it was dedicated to the memory of the hundreds of Islander missionaries who proclaimed the Gospel across the full expanse of the Pacific. As each church made its contribution, it also presented a list of as many of its own missionaries as could be remembered who went overseas to other island groups, and these names were inscribed on a scroll which is kept in the College archives



FORMER PRINCIPALS

1966-1971: The Reverend Dr. George A. F. Knight

From the opening of the College in April 1966 under the leadership of the first Principal, the Reverend Dr Knight, PTC established an international reputation for quality theological education at degree and diploma levels, particularly in the three core areas of Biblical Studies (including biblical languages), Theology, and History of Christianity. At that time the buildings on campus (the teaching and office block, single students' dormitory, staff houses, and the first married students' flats) were completed with the help of a block grant from the Theological Educational Fund (late renamed as Ecumenical Theological Education, or ETE) of the World Council of Churches, as well as contributions from mission boards, and individual donors. During that time, funds were also raised for a fine library building which now graces the College.

1972-1976: The Reverend Alan Quigley

The Reverend Quigley encouraged the development of the Field Work Programme, and emphasised Pastoral & Development Studies. More attention was given to the Pacific orientation of the curriculum and College life.

1977-1981: The Reverend Dr. Sione 'Amanaki Havea

The Pacific orientation of the curriculum and the broader development of College life were brought to fuller fruition during Rev. Dr. Havea's tenure as Principal. A unique Women's Programme was developed for student wives and other women involved, besides the establishment of the Programme, the building of a child-care centre and more flats for couples and single women.

1982-1988: The Reverend Ilaitia Sevati Tuwere

Reverend Tuwere became the fourth Principal of the College at a time when new opportunities and challenges had presented themselves - particularly a request to develop a graduate programme at Master's level. Under his leadership this programme was begun. In 1989 he left to undertake doctoral studies at the Melbourne College of Divinity. He returned to PTC in 1993 to take up a lecturing position in Theology.

1989-1991: The Reverend Dr. Sione Latukefu

During the three years of Rev. Dr. Sione Latukefu's principalship, much was accomplished including extensions to the Etina Havea Centre, the building of six student flats, two classrooms and four staff offices, the beginning of the Women's Centre, and the strengthening of the academic programme. For health reasons, Dr Latukefu was forced to cut short his stay at the College at the end of 1991.

1992-1994: The Reverend Dr. Faitala Talapusi

Rev. Dr. Talapusi facilitated the development of the new contextual curriculum.

Jan.-Dec. 1995: The Reverend Dr. Samiuela Toa Finau Rev. Dr. Finau was Acting Principal for a year.

1996-2001: The Reverend Dr. Jovili Iliesa Meo

At the November 1995 Council meeting, the Rev. Dr. Meo was appointed as the seventh Principal of the College. Under his leadership the development of the extension education programme and the extension of the main building to house the extension programme saw fruition. His tenure also saw the extension of the College Chapel to cater for the increasing number of the PTC community. He also helped to establish the God's Pacific People Programme.

2002-2018: The Reverend Prof. Dr. Uili Feleterika Nokise

The Reverend, Professor Nokise became the eighth Principal in January 2002, and continued to serve the College in this capacity until November 2018. He was the longest serving Principal for 17 years. Under his leadership the College has celebrated its 50th anniversary in March 2015 and the 50th graduation was held on November 2017. The full magnitude of his service and commitment as Principal can be seen in the changes and development that has transformed the College. To name a few: launch of the PhD programme (2005); new levels of academic promotions for teaching faculty (2014); library extension; establishing Institute of Research & Social Analysis; establishing Institute of Mission & Research; extension of new community house (The Popo La E Fala Havea Latukepu Fale); new mission conference centre (JMMC); internal renovation of the main administration building; new faculty house; new extension for Etina Havea Kindergarten; new covered walkways linking chapel to main building and new footpath linking students' residential flats to community fale and main building.

CURRENT PRINCIPAL

Jan. 2019 –: The Reverend, Prof. Dr. Upolu Luma Vaai

At the November 2018 Council meeting, the Reverend, Professor Vaai was appointed as the ninth Principal of the College. He officially commenced work in his capacity as Principal in January 2019.

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COLLEGE PERSONNEL

A. ADMINISTRATION

PRINCIPAL: REV. PROF. UPOLU LUMA VAAI

VICE PRINCIPAL: PROF. DERRICK ARMSTRONG

ACADEMIC DEAN: REV. ASSOC. PROF. GWAYAWENG LINGWAKU KIKI

REGISTRAR /ACADEMIC EXECUTIVE ASSISTANT: MR. ECI TEKURU NAISELE

FINANCE & ADMINISTRATION STAFF

FINANCE MANAGER	MS. VERENAISI VERESI
TEAM LEADER - FINANCE	MS. AREENA LAL
FINANCE & ADMIN OFFICER	MR. MOHAMMED SHARIQ
RECEPTIONIST	MS. SUSANA BAINIVALU

HUMAN RESOURCE MANAGER | MR. VIJAY KUMAR

MARKETING & FUNDRAISING OFFICER | REV. MARK MEATCHER

MARKETING & PUBLISHING MANAGER | MR. VINESH MAHARAJ

**INFORMATION TECHNOLOGY & LEARNING MANAGEMENT SYSTEM
ADMINISTRATOR** | MR. NITESH P. RAJ
INFORMATION TECHNOLOGY TECHNICIAN | MR. LORIMA L. MALO

PERSONAL ASSISTANT TO THE PRINCIPAL | MS. KINISIMERE NAIRI

CHAPLAIN | REV. MARK MEATCHER (*INTERIM CHAPLAIN*)

MAINTENANCE STAFF

PROPERTY MANAGER	MR. JASVEER J. SINGH
TEAM LEADER	MR. SURENDRA PRASAD
MAINTENANCE TEAM	MR. FABIANO RACUMU MR. MOSESE VOLAVOLA MR. AMLESH KUMAR MS. FINAU MADANAWA MS. KASANITA R. KEPPEL MR. NIKO BIU MR. SEREKI NAITASI

ETINA HAVEA KINDERGARTEN STAFF

TEACHER & SUPERVISOR	
PRE-SCHOOL ASSISTANT TEACHER	MS. JOSEPHINE SHALINI
PRE-SCHOOL HELPER	MS. SERUWAIA ROKOSERE

JOVILI MEO MISSION CENTRE STAFF

ADMINISTRATOR	MS. ARIETA TIRIKULA
CLEANERS	MS. UNAISI MARAMA
MS .VINIANA TINAIBECI	MR. JOSEVATA MASI

B. FACULTY

• **REV. PROF. DR. UPOLU LUMA VAAI**

Principal

Professor of Theology & Ethics

• **PROF. DERRICK ARMSTRONG**

Vice Principal

• **Rev. DR. GWAYAWENG LINGWAKU KIKI**

Academic Dean

Assoc. Prof. in Church Ministry

• **REV. DR. AFERETI UILI**

HoD: Biblical Studies

Senior Lecturer in Hebrew Bible & Biblical Hebrew Language

Senior Lecturer(s) in New Testament and Greek Language (vacant)

. Senior Lecturer: Biblical Studies (Vacant)

• **REV. DR. GWAYAWENG LINGWAKU KIKI**

HoD: Practical Ministry

Assoc. Prof. in Practical Ministry

. Senior Lecturer: Practical Ministry (Vacant)

• **REV. DR. FAAFETAI AIAVA**

HoD: Theology & Ethics

Senior Lecturer in Theology & Ethics

. DR DIANNE RAYSON

Senior Lecturer: Theology & Ethics

. DR BENDANGLEMLA LONGKUMER

Senior Lecture Theology & Ethics

. Senior Lecturer: History of Christianity (Vacant)

• MS. ASELA TUISAWAU

Academic Skills Department

Lecturer in Academic/Research Skills and English

• ECI NAISELE

Registrar /Academic Executive Assistant

• MR. AISAKE CASIMIRA

Director: Institute for Mission and Research

• MS FAREEN NISHA

Acting Director: Pacific Theological College Extension Education

• REVD. MELANIE SMITH

Director: Centre for Gender and Social Justice

• MRS. NALINI PREMADISH

Librarian

. REV DR TAFUE LUSAMA

Director: Institute for Climate and Indigenous Knowledge

Part Time Lecturer

. REV NIKOTEMO SOPEPA

Faculty Development: Theology and Ethics

. REV MARIKA BALEIDELABACI

Faculty Development: History of Christianity

Information on Academic Job Titles at PTC

Teaching Faculty or Academic Staff members are appointed at one of four job levels: Lecturer; Senior Lecturer; Associate Professor; and Professor. The appointment level is based on a variety of criteria (including education, professional experience, research and publications). Promotion within this system is possible. The appointment level recommendation is made by the Appointments & Staff Review Committee (ASRC) of Council, and is approved by Council or its Executive Committee.

C. FACULTY MEMBERS & ASSOCIATED STAFF

I. ADMINISTRATION

Principal and Professor in Theology & Ethics

Upolu L. Vaai, *CertTheol* (St. John's Trinity Theological College, Aotearoa/New Zealand), *DipTheol*, *BD* (Piula Theological College, Samoa), *MTheolSt* (Brisbane College of Theology, Australia), *PhD* (Griffith University, Brisbane, Australia). Ordained Minister of the Methodist Church in Samoa. At PTC since January 2014.

Vice Principal and Professor Emeritus

Derrick J. Armstrong, *BAPhil (Hons.)*, University College, London; *Further & Adult Edu. Teacher's Cert.*; *MA (Distinction)*, Lancaster University, England; *Ph.D.* (Lancaster University, England); *GradCert.* (Australian Institute of Company Directors). At PTC since January 2022.

Academic Dean and Associate Professor in Church Ministry

Gwayaweng L. Kiki, *CertTEd* (H.Trinity Teachers College, PNG); *DipTheol*, *BTheol* (Martin Luther Seminary, PNG); *MA* (Wartburg Theological Seminary, USA); *PhD* (Charles Sturt University, Australia). Minister of the Evangelical Lutheran Church of PNG. At PTC since April 2011.

Registrar / Academic Executive Assistant

Eci Naisele, *Master in Education-* (UTS, Sydney); *Bachelor in Education & Technology* (USP); *Diploma in Education-* (USP); *Certificate IV in Training and Workplace Assessment* (APTC); at PTC since July 2022

Finance Manager

Verenaisi Veresi,

BAcc. (University of the South Pacific, Fiji). Member of the Seventh Day Adventist, Fiji. At PTC since August 2021.

Team Leader: Finance & Administration

Areena Lal, *B.Acc.* (Fiji National University). At PTC since November 2012.

Finance Officer

Mohammed Shariq, *B.Comm.* (Fiji National University); *PgDip in Management*; *MComm.* in Management (Fiji National University). At PTC since February 2018.

Human Resources Manager

Vijay Kumar, *EMBA* (Fiji National University); *PDip in Leadership* (University of the South Pacific); *Dip Quality Mgmt.* (Australian Quality Council); *Cert HRM* (Inst of Manpower Research, India); *Cert in Mgmt.* (NZ)

Marketing and Publishing Manager

Vinesh Maharaj: *BCOM* -Bachelor in Business Studies (The University of the South Pacific), *PGDip in Management* (The University of the South Pacific), *MCOM*, Masters in Management and Public Administration, (The University of the South Pacific), Research (DRP)- Management Constraints in Family-Owned Business (The University of the South Pacific). At PTC since June 2022.

Marketing and Fundraising Officer

Mark Meatcher: *B.Sc (Hons)* Lancaster University, (Leicester Polytechnic, UK)
Dip Theol for Christian Ministry and Mission (STETS, UK) Partner in Mission with the Council with the Mission from the United Reformed Church in the UK. At PTC since April 2022.

II. ACADEMIC DEPARTMENTS

1. DEPARTMENT OF BIBLICAL STUDIES

Head of Department; Senior Lecturer in Biblical Studies

Afereti Uili: *BE (Electrical) Hons* (University of Liverpool, UK); *BD* (University of Otago, NZ), *PhD* University of Otago, NZ), Minister of the Congregational Christian Church, Samoa. At PTC since July 2022.

2. DEPARTMENT OF THEOLOGY & ETHICS

Head of Department; Senior Lecturer in Theology and Ethics

Faafetai Aiava, *BTh* (Malua Theological College, Samoa), *MTh* (Dist.) (Pacific Theological College, Fiji), *PhD* (Pacific Theological College, Fiji). Minister of the Congregational Christian Church, Samoa. At PTC since January 2018.

Senior Lecturer: Theology and Ethics

Dianne Rayson, *DipAppSci (Nursing)* (University of Newcastle, Australia); *BN (Community Health)* (Flinders University, Australia); *PGradDip Public Health (with Distinction)* and *MPH* (Curtin University, Australia); *PGradCertTheol* and *MTh (with Distinction)* (University of Newcastle, Australia); *PhD* (University of Newcastle, Australia). Member of the Anglican Church of Australia. At PTC since August 2022.

Senior Lecturer: Theology and Ethics

Bendanglemla Longkumer, *BA* (Fazl Ali College, North Eastern Hill University, India), *BD* (Eastern Theological College, Jorhat, India), *MTh* (Federated Faculty for Research in Religion and Culture, Kerala, India), *DTh* (Federated Faculty for Research in Religion and Culture, Kerala, India). Member of the Baptist Church of Nagaland, India. At PTC since July 2022.

Professor of Theology and Ethics

Upolu L. Vaai, *CertTheol* (St. John's Trinity Theological College, Aotearoa/New Zealand); *DipTheol*, *BD* (Piula Theological College, Samoa); *MTheolSt* (Brisbane College of Theology, Australia); *PhD* (Griffith University, Brisbane, Australia). Ordained Minister of the Methodist Church in Samoa. At PTC since January 2014.

3. DEPARTMENT OF HISTORY OF CHRISTIANITY

Head of Department and Lecturer in History of Christianity (Vacant)

4. DEPARTMENT OF PRACTICAL MINISTRY

Head of Department and Associate Professor in Practical Ministry

Gwayaweng Kiki, CertTEd (H.Trinity Teachers College, PNG);

DipTheo, BTheol (Martin Luther Seminary, PNG); MA (Wartburg Theological Seminary, USA); PhD (Charles Sturt University, Australia). Minister of the Evangelical Lutheran Church of PNG. At PTC since April 2011.

5. ACADEMIC SKILLS DEPARTMENT

Lecturer in Academic/Research Skills and English

Asela Tuisawau, MA (Monash University, Australia); BA (University of South Pacific, Fiji). Member of the Methodist Church, Fiji. At PTC since January 2020.

Information on Leaving the Campus (Leave of Absence)

The Principal is responsible for the welfare of all those living, studying and working on campus throughout the academic year. For any reason that 'any PTC residential member' wishes to travel overseas for a short or extended period of time, you are expected to inform the Principal. For students, you are required to write a letter at least a week before your planned absence with the subject line: Request for Leave of Absence. The letter is to be addressed to the Principal or Vice Principal and should be signed by you, the Academic Dean or the Supervisor/Advisor before approval by Principal or Acting Principal. For residential faculty, volunteers, and staff, you are required to email directly to the Principal or Vice Principal.

D. PROGRAMME PERSONNEL

I. INSTITUTE FOR MISSION AND RESEARCH (IMR)

Full-Time Staff

Director

Aisake Casimira, *BD (Hons)* (Pacific Regional Seminary, Suva, Fiji); *BD* (cumLaudes), (Urbaniana University, Rome, Italy); *Double Masters* (Licentiates) in Biblical Theology (cum Laudes) and Public Ethics (cum Laudes) (Gregorian University, Rome, Italy). Member of the Catholic Archdiocese of Suva, Fiji. At PTC since June 2016.

Office Administrator

Soela Matai. Bachelor's Degree in Management, Public Administration & Industrial Relation (current), (University of the South Pacific, Fiji), Member of the Catholic Archdiocese of Suva, Fiji. At PTC since January 2020.

Project Officer Programmes (under secondment to the Institute for Climate Indigenous Knowledge (ICIK))

Raijieli Uluinaceva, *UgCert* (Social Analysis), *UgCert* (Leadership & Management) (Pacific Theological College). Bachelor's Degree in Management, Public Administration & Industrial Relation (current), (University of the South Pacific, Fiji), Member of the Methodist Church in Fiji. At PTC since August 2008.

Programmes Manager

Rusila Nabouniu, *BA* (Psychology and Sociology), (University of the South Pacific, Fiji). Certificate in Training and Assessment (current), (University of the South Pacific), Member of the Seventh Day Adventist Church. At PTC since June 2016.

Finance and Partnerships Manager

Lily Wainui, *BComm.* (Accounting and Economics), (University of the South Pacific, Fiji) Post Graduate Diploma in Professional Accounting (current) (University of the South Pacific). Member of the Assemblies of God Church, Fiji. At PTC since January 2021.

Communications Coordinator

Theresa Fox. *BA* (Journalism) (University of the South Pacific, Fiji). *BA*, Media and Communications (current) (Fiji National University). Member of the Methodist Church in Fiji. At PTC since January 2019.

Course Coordinator – Diploma in Applied Mission Studies

Lynne Lalanabaravi, *UgCert* (Peacebuilding), *UgCert* (Social Analysis) (Pacific Theological College), Certificate in Training and Assessment (current), (University of the South Pacific), Member of the Methodist Church in Fiji. At PTC since March 1987.

Course Coordinator – Diploma in Pastoral Counselling

Vosita Lenisaurua. *BA* (Psychology and Sociology), (University of the South Pacific, Fiji), *Cert.* in Peacebuilding (Eastern Mennonite University, USA), Certificate in Training and Assessment (current), (University of the South Pacific), Member of the Catholic Archdiocese of Suva, Fiji. At PTC since January 2020.

Project Officer – Community Learning

Pauliasi Tuilau, *MBA* (University of the Sunshine Coast Queensland, Australia), *PostGradDip* in Business Administration (University of the Sunshine Coast Queensland, Australia), *ADQM* (TAFE Sydney, Australia), *Dip.* Agribusiness and Post-Harvest Management (Galilee International Management Institute, Northern Galilee Valley, Israel), Member of the Seventh Day Adventist Church. At PTC since September 2021.

Project Officer Finance (under secondment to the Institute for Climate Indigenous Knowledge (CIK))

Senimelia Tuisabeto. *BComm.* (Accounting and Economics, University of the South Pacific, Fiji), **Intern with the IMR Finance office.** Member of the Christian Mission Fellowship, Fiji. At PTC since July 2021.

Retainer Staff

Anasaini Boila, MA – Counselling (Developmental and Social Studies), (College of Health and Biomedicine, Victoria University, Melbourne, Australia. *PostGradDip* (Applied Psychology, School of Social Sciences, University of the South Pacific, Fiji). Member of the Methodist Church in Fiji. At PTC since September 2021.

Volunteers

Vitalina Lewavuga. *BSc,* (Environmental Science), (Fiji National University). **Intern with the Pastoral Counselling Diploma project.** Member of the Archdiocese of Suva, Fiji. At PTC since February 2021.

Tevita Roqica, *BESc,* (University of the South Pacific, Fiji).

Intern with the Resilience Education Research Project. Member of the Assemblies of God Church, Fiji. At PTC since January 2021.

II. PACIFIC THEOLOGICAL COLLEGE EXTENSION EDUCATION (PTCEE)

Acting Director

Fareen Nisha, *Professional Diploma in Business Management (USP), Cert in Database Design and Development (USP), Cert in Writing Reports & Proposals (USP), Cert in Advanced Graphics Design (FNU), Office Technology/Computing and Accounts/Application Software and Programming, (Pitman Guilds, London).* At PTC since June, 2016.

Learning Management Systems Administrator

Nitesh Raj, *Diploma in IS (FNU), Professional Diploma in Business Management (USP), Moodle Administrator & Course Creator (Brisbane, Australia), Database Design and Development (USP), Marketing with Social Media (USP), VMware Fundamentals, 3M Volition Certificate in Enterprise Networks Solution Copper & Fiber Optic.* At PTC since November, 2017.

III. CENTRE FOR GENDER AND SOCIAL JUSTICE PROGRAMME

Director

Rev. Melanie Smith. *B.Soc.Sci.* (Hons. Distinction) International Studies with Political Science, University of Birmingham, UK; *B.Th.* University of Cambridge, UK. Ordained Minister and Partner in Mission with the Council for World Mission from the United Reformed Church in the UK. At PTC since April 2022.

IV. INSITUTE FOR CLIMATE AND INDEGENEOUS KNOWLEDGE

Director

Rev. Dr. Tafue M Lusama. *PhD*, (Pacific Theological College, Fiji)

V. LIBRARY

Librarian

Nalini Premadish, *CLIS, DLIS, DECE* (University of the South Pacific, Fiji); *BLIS* (Fiji National University, Fiji). Member of the Sanatan Faith Community. At PTC since December 2003.

Library Assistant

Suliana Moce, *CLIS, DLIS, BComm.* (University of the South Pacific, Fiji). Member of the Methodist Church in Fiji. At PTC since January 2015.

Library Attendant

Ana Mamatuki, *CLIS* (University of the South Pacific, Fiji). Member of the Catholic Church in Fiji. At PTC since January 2015.

VI. Information Technology and Communication

IT/LMS Administrator

Nitesh P. Raj, *HE Diploma in Information System’s (FNU), Pro Diploma in Business Management (USP), Moodle Administrator & Course Creator (Brisbane, Australia), VMWare, Fortinet NSE_1 & NSE_2, Veeam Technical & Sales, Database Design and Development (USP), Marketing with Social Media (USP), 3M Volition Certificate in Enterprise Networks Solution Copper & Fiber Optic*. At PTC since 2017.

IT Technician

Lorima L. Malo, *DipIT Networking* (TAFENSW – New South Wales Technical and Further Education Commission, Australia); Professional Trade Certificate: *CCNA 4 – Routing & Switching* (University of the South Pacific). At PTC since 2017.

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E. ACADEMIC POLICIES

A. ASSESSMENT: SYSTEM OF GRADING

1. The following system is used to grade students' coursework. It should be noted that the grading criteria for each course, as well as the relation between assignments, exercises, tests and examinations are set by the lecturer concerned, though within the overall College framework.

Grade Category	Grade Number	Grade Points	Grade Classification
A+	90-100	10	Outstanding
A	85-89	9	Excellent
A–	80-84	8	Very Good
B+	75-79	7	Good
B	70-74	6	With Merit
B–	65-69	5	Fair
C+	60-64	4	Adequate
C	55-59	3	Pass
C–	50-54	2	Marginal pass
D	45-49	0	Marginal Fail
F	Below 45	0	Fail
I		0	Incomplete
Other grade categories and classifications:			
S			Satisfactory
U			Unsatisfactory
Aud			Audit
W			Withdrawal

Grade category: Courses which assess students' work based on a fine-grading system indicate the course grade by means of the grade category in the first instance.

Grade number: Courses which assess students' work based on a fine-grading system use the grade number so as to more precisely show how the relevant work has been assessed. For example: "B+ / 78".

Grade classification: this is offered as a descriptive label for each category, but it is not usually spelled out in individual course grades.

Grade points: this system is being phased out; it is only used for grade average calculations where grade numbers are not available.

Courses which do not use fine-grading usually indicate performance by means of the classification '*satisfactory*' or '*unsatisfactory*'.

'Successful completion' of any individual course means a grade category above 'D', or an 'S'.

2. BD (Hons) and MTh theses are graded as follows:

Grade Classification	Grade Number
Pass with High Distinction	90 – 100
Pass with Distinction	80 – 89
Pass with Merit	70 – 79
Pass	50 – 69
Fail kgg	Below 50

The grading system for PhD dissertations is indicated in the PhD regulations.

B. ACADEMIC REGULATIONS

1. Candidates whose cumulative grade average is below grade number 50 at the end of the first year of studies (full-time or equivalent) or at the end of any subsequent semester-half will be placed on academic probation. This status may be removed only by raising the average to grade number 50 or above by obtaining higher grades in subsequent courses.
2. Students are not permitted to take a full load of courses when carrying more than one **I (Incomplete)** grade from the previous term. Students who carry more than one I grade will lessen their normal course load by one course for each I grade they carry; e.g. a student carrying two I grades will only be able to take one course. Such a situation can be avoided by the student completing the incomplete courses before the end of week two (course change deadline) of the new semester.
3. An **I grade** not made-up by the week preceding the next registration week will be changed automatically to an **F (Fail)** by the Registrar at the beginning of that registration week. Students who receive one or more I grade in a semester will undergo a review by the Dean, who will assess their ability to continue in the programme in which they are enrolled.
4. An **F grade** in a course means that the student has not passed the course and must repeat the course or a faculty approved alternative. Whether or not the student has to attend classes for a repeated course will be determined by the lecturer concerned.
5. A **D grade** for a course means that the student must raise the overall course grade by re-sitting examinations and/or by submitting equivalent assignments as assigned by the lecturer concerned.
 - a) The procedure for requesting an **upgrade** of an overall/final grade for a course is as follows: (i) The student must make the request to the lecturer concerned within one week of the

release of the grades by the Registrar. For the **second semester**, the upgrade of a final grade for a course will be possible until the first week of the following academic year. (ii)

The lecturer must inform the Academic Dean within one week of the request. The Academic Dean will approve/disapprove based on the student's previous and present performance. (iii) The lecturer will assign the student an exam or equivalent level of work, which will have to be completed as per above. (iv) Normally, the overall/final course grade may only be raised by one level, e.g. from a D to a C-. (v) An upgrade of more than one level may only be granted in exceptional circumstances, and must be formally requested in a letter from the student to the Academic Dean.

- b) A student who, for some legitimate health reasons, is unable to complete a course, may be assessed on his/her course performance and may be given an "aegrotat" pass at the discretion of the lecturer responsible, in consultation with the Academic Dean. In highly exceptional circumstances beyond the student's control, such as the withdrawal of a student by a sponsoring church during or after Week 12 of a semester, a lecturer may also grant a "compassionate" pass, following consultation with the Academic Dean, and with explicit approval of the Faculty in each case. Compassionate or aegrotat passes are not classified or final-graded; they count as successful completion of a course, but are not taken into account for the calculation of the total grade average for the degree.

6. Assignments will not be accepted after the due date unless the lecturer concerned has been approached beforehand and has given his/her agreement for an appropriate extension of grace period.

7. The assessment pattern for a 20 credit (200 learning hour) course is 3,000 word equivalence summative assessment (degree-level) and 4,000 words equivalence summative assessment (postgraduate level). The word count does not include the bibliography.

8. Language courses are not normally for audit since daily preparation of the course work is essential to these classes.

9. Class attendance in courses taught in a residential/face-to-face setting or through virtual learning platforms (e.g. zoom online classes) is obligatory. Excessive lateness may be counted as absence. A student must inform the lecturer ahead of time (if possible) if she/he is unable to attend class. If a student is absent for more than 15% of classes, he/she must bring a medical doctor's certificate to the Registrar. Any further absence will usually have an adverse effect on the student's final grade for the course, i.e., if a student is absent for more than 15% of the classes without a valid excuse, the lecturer may deduct 2 grade points per hour missed beyond the 15% limit. A lecturer may decide to be more lenient in the case of students who are absent for documented medical reasons. If a student is absent for 40% or more of class time the lecturer may decide to issue a 'Fail' grade, regardless of the student's performance in assessed work submitted up until that point. This also applies to students who are absent from class for documented medical reasons.

C. COMPUTER LITERACY

Computer courses are offered for all first-year students who are not sufficiently computer literate. Students must satisfactorily complete the course assigned to them.

D. GENERAL POLICIES AND INFORMATION

1. Poor Academic Practice, Plagiarism and Cheating

This section focuses on cases of plagiarism and poor academic practice in **assignments** relating to **coursework**.

In Pacific cultural contexts, as elsewhere, the acknowledgement of ownership of property is an expected custom. In the academic setting, failure to abide by the above virtue is recognised as plagiarism and cheating. It is clear that plagiarism and cheating are morally wrong, and academically unacceptable practices. Students, therefore, need to see them as ethical and cultural offences as well as academic misconduct.

a. Plagiarism and Poor Academic Practice are defined at PTC as using someone else's words or ideas without giving clear acknowledgement of the source of

those words or ideas. This includes direct copying of single words or groups of words from printed sources such as published books, journals, manuscripts, or any other media (e.g., electronic texts) without acknowledgement. It also includes using ideas that have been read or heard, even when they are presented in different words from those in the original, without acknowledging the source. Plagiarism is a *deliberate, intentional act*; poor academic practice is *unintentional*. Neither is acceptable.

- If a lecturer discovers *poor academic practice* in any assignment or other work produced as part of the student's programme of studies, the lecturer gives the student one chance to redo the paper. If it happens again, the student receives an 'F' for the course. If it happens again in another time or another course an 'F' grade is given for that course.
- If a lecturer discovers any *plagiarism* in any assignment or other work produced as part of the student's programme of studies, the lecturer gives the student one chance to redo the paper. The re-submitted paper will not be graded above the grade category 'B'. If it happens again, the student receives an 'F' for the course. If it happens again in another time or another course an 'F' grade is given for that course.
- If a student believes that he/she has been wrongly charged with plagiarism or poor academic practice, an appeal can be made through the student's adviser to the Principal who will begin an appeal process, which will involve the Academic Advisory Committee. This committee will make a recommendation to the full faculty, which shall make a final decision.
- Lecturers will inform the Academic Dean of every instance of student plagiarism or poor academic practice they encounter. The Academic Dean will maintain a list of students of who have produced work deemed to constitute poor academic practice or plagiarism. The list is distributed to teaching faculty whenever it is updated.

b. Cheating is understood as any dishonest act in which a student deliberately deceives others in order to gain an unfair advantage. This includes looking at and copying another person's work with or without permission of the person who did the work originally. It also includes the case of a student asking someone else to write assessed work for him/herself.

- If a staff member determines a student has cheated, he or she will first discuss the matter with the student concerned. If the student denies the charge, an appeal can be made through the student's adviser to the Principal who will begin an appeals process, which will involve the Academic Advisory Committee.
- If it is determined that cheating has taken place, a grade of "F" will be given to the assignment or examination in question and the matter will be reported to the Principal. The case may be brought to the faculty at the discretion of the Principal.

2. Plagiarism, Poor Academic Practice, and Thesis Examination

This section focuses on cases of plagiarism and poor academic practice relating to the **examination** of a **thesis** or **dissertation** produced by a student in an academic award programme at PTC.

It should be pointed out that in some countries, plagiarism and poor academic practice may have legal consequences, depending on local copyright law, and this affects the way some tertiary institutions deal with plagiarism in theses and dissertations. This does not generally appear to be the case in Fiji, and we therefore need not entertain such legal matters here. The current Academic Policies of PTC define plagiarism and poor academic practice as ethical, cultural, and academic misconduct.

a. Definitions/Clarifications

- **Poor academic practice** (henceforth: **PAP**) is unintentional in the sense that it occurs due to a lack of basic academic writing competence. **Plagiarism** (henceforth: **P**) is a deliberate, intentional act to mislead the reader of a text with regard to the origins of the text produced. There

are borderline cases where it is difficult to decide whether a particular instance constitutes P or PAP: intent is sometimes hard to prove. In such cases, the student should be given the benefit of the doubt (i.e., assume that it is PAP and not P). In general terms, however, if it is found that a student has actively taken steps to hide the fact that his/her work was taken from a source (without appropriate referencing), this should be taken as pointing to P rather than PAP. Nevertheless: neither P nor PAP is acceptable.

Neither PAP nor P can be tolerated in academic work, and especially not in thesis work. However, since P is by definition intentional (that is, the intention is deliberately to mislead the reader), the consequences may be more serious.

- For example, pervasive plagiarism in a thesis at examination stage may lead to the thesis being failed (without a chance of resubmission). Persistent poor academic practice, on the other hand, may lead to the thesis being rejected, with the option of resubmission.
- Examiners who notice P or PAP must fully document the case, so that other persons involved in the process can easily identify the text portions affected, as well as the source.

b. Responsibilities and Preventative Measures

- It is the student's responsibility to produce work that is academically acceptable.
- The College provides clear documentation on appropriate referencing, as well as individual and/or group support to explain appropriate writing and referencing techniques.
- The role of the supervisor is to advise the student, which includes spot checks on student work throughout the writing stage. All supervisors at PTC will participate in annual in-house training designed to spot P and PAP in students' work.
- Computer-based, automated anti-plagiarism services may be used (if available), but should never be relied upon exclusively.

c. Responsibility of thesis/ Dissertation Supervisors

Supervisors play a key role in the welfare, well-being and success of research students. It is the Supervisor's responsibility:

1. to be familiar with all PTC policies and regulations;
2. to clarify expectations and basic information on degree programmes in conversation with the student, especially those pertaining to the writing of a thesis or dissertation;
3. to monitor facilities and circumstance of the student;
4. to maintain a professional relationship with the student, free from harassment and abuse;
5. to set up regular meetings with the student for discussion of progress;
6. to interact professionally with the student and establish agreement on the type and level of guidance, the level of support and encouragement required, and the type of feedback and constructive criticism considered most beneficial;
7. to give the student guidance regarding:
 - the expected performance to be achieved, and the standards of achievement that will result in a successful thesis or dissertation;
 - focus and refinement of the topic;
 - the presentation of the thesis or dissertation;
 - the most appropriate research methods to be used;
 - the research timetable, including submission dates for progressive stages of work;
 - time management techniques; and
 - information retrieval and sources that will assist the research process;
8. to advise the student of any significant periods of absence during the supervision period, and if appropriate, ensure the provision of a co-supervisor so that work on the research and thesis is not delayed;
9. to provide constructive feedback or criticism on all work submitted by a student (normally within two weeks of receipt by the supervisor), including the drafts of the major sections of the thesis or dissertation as they are prepared and the final version of the

thesis or dissertation before submission;

10. to inform the student when, in the opinion of the supervisor, there is inadequate progress in the work or when there is an unacceptable level of performance in the project or presentation of the findings; the supervisor is to arrange a time to meet with the student to discuss the problems and to work out a programme to correct the problem;
11. to make suggestions to the relevant department(s) and the Academic Dean regarding possible examiners of the student's thesis or dissertation, bearing in mind that names or possible examiners are not to be disclosed to the student;
12. to write progress reports to the Academic Dean;
13. to advise the student on the submission of the thesis or dissertation for examination and assessment to the Academic Dean.

Responsibility of Thesis / Dissertation Students

It is the student's responsibility:

1. to participate in Departmental/Inter-Departmental Thesis Seminars and / or the PhD Colloquium:
 - by regular attendance and preparation, reading all papers;
 - by participation in discussion;
 - by distributing papers to be presented at least two days prior to the seminar;
 - by presenting research for discussion and critique;
 - by being open to critique and comments of peers and supervisor/s
2. to ensure that a professional relationship free from harassment, abuse and bribery, is maintained at all times with the supervisor;
3. to ensure they are familiar with the regulations and time frames regarding the programme in which they are enrolled;
4. to discuss and mutually agree to regular meeting times with the supervisor in order to report on the progress of the thesis or dissertation research and writing, and to receive support,

- encouragement and constructive criticism and advice;
5. to follow the advice of the supervisor as well as to seek advice from the supervisor when encountering difficulties with the writing of the thesis or dissertation;
 6. to maintain progress in their work in accordance with the research timetable agreed to with the supervisor;
 7. to advise the supervisor of any extra-curricular activities, leave of absence, or travel obligations that may significantly affect their progress;
 8. to seek prior approval from their supervisor regarding any workshop / conference that he or she wishes to attend or facilitate with reasons supporting why the workshop / conference relates to their studies;
 9. to submit work in a form that is readily understood by the supervisor; students who have difficulties with written English should seek advice from the Academic Dean about possible support they can receive;
 10. to submit for assessment original work, according to the thesis / dissertation conventions of the college, and without cheating, poor academic practice and / or plagiarism as defined in the PTC Handbook;
 11. to complete the thesis or dissertation by the required deadline to allow adequate time for assessment of the thesis or dissertation prior to graduation;
 12. to meet any conditions required by the thesis or dissertation examiners/assessors in a timely manner.

PTC SUPERVISOR AND STUDENT AGREEMENT

*I have read my responsibilities as stipulated above and
agree to adhere to the terms to best of my ability:*

Student's signature:

Date _____

Supervisor's signature:

Date _____

d. Draft Stage Procedures

- Anyone who notices P or PAP in a student's thesis or dissertation drafts prior to the submission of the work for examination should contact the supervisor. The supervisor will discuss the issue with the student in line with general P & PAP procedures at PTC.
- If a thesis-writing student repeatedly fails to heed the advice of the supervisor with regard to P & PAP, the case may be taken to Faculty via the Academic Dean, who, in severe cases, may decide to terminate the candidacy of the student concerned.

e. Examination Stage Procedures

- If an examiner notices P or PAP in a candidate's thesis or dissertation once it has been submitted for examination, he/she should immediately contact the Academic Dean of the College. This should take place before the oral defence stage.
- If there are only two or three isolated examples of P or PAP in the entire thesis or dissertation, the examination process can continue (the candidate will be informed about these isolated examples, and will be required to change them in the final version).
- If the evidence points to pervasive use of P or PAP, the Board of Examiners has the following options:
 1. The thesis or dissertation may be rejected without the possibility of resubmission, if there is considerable evidence of substantial plagiarism in several parts of the thesis.
 2. The thesis or dissertation may be returned to the candidate, together with the evidence for P and/or PAP, and the candidate

will be asked to rewrite and resubmit the thesis within a specified period of time.

Content-related suggestions or criticism should not be included at this stage. This option is advisable if the evidence points to poor academic practice in the main, rather than plagiarism. The rewritten and resubmitted thesis/dissertation will be re-examined, and the examination process continues as before. If the resubmitted dissertation still shows substantial evidence of either P or PAP, the Board of Examiners should consider rejecting the thesis.

It is the candidates' responsibility to rewrite the thesis in such a way that no further instances of P or PAP appear. The supervisor(s) and the Academic Dean (or any other appropriate person appointed by the Academic Dean) will provide advice to the student.

Examiners do not need to work through the entire thesis to highlight each and every point where P and/or PAP has occurred: a selection of at least six passages will suffice.

e. Post-Examination Stage Procedures

- Anyone who notices P or PAP in a thesis or dissertation that has been passed by the Board of Examiners, before or after the degree has been formally awarded, should contact the Academic Dean and the Principal of the College. If there is substantial evidence, the following steps must be considered:
 1. If the degree has not yet been formally awarded, the Board of Examiners will be asked to reconvene to assess the evidence, and to take appropriate action. Any formal award plans (e.g., graduation) will be put on hold until the case has been resolved.
 2. If the degree has already been formally awarded, the Board of Graduate Studies (BoGS) will assess the evidence and decide on appropriate action, which may include withdrawing the degree award. The BoGS may ask suitably qualified person/s to provide an expert report on the case to help the BoGS in this process. If the Board of Examiners or the

Board of Graduate Studies concludes that the degree should be withdrawn, such a recommendation must be presented to the Council of the College (or its Executive Committee) for approval.

f. Appeal Procedures

- The candidate may appeal decisions with regard to plagiarism and poor academic practice. Any such appeal should be directed to the Board of Appeal no later than 30 days after the candidate has been informed.

3. Registration

a. Procedures

- The student **must** consult his/her adviser on academic planning before registration.
- The student **must** register for every course she/he intends to follow either for credit or audit. If the student is not registered in any course, she/he cannot be given a grade for it.
- Registration **must** be completed by the end of the registration period as scheduled on the College Calendar.
- There will be an additional fee of \$72.00 for **late registration**.
- Changes to course registration **must** be completed by the second week of lectures each semester, as scheduled in the College Calendar.

b. Withdrawal from Studies

From time to time, students might need to withdraw from a PTC undergraduate or postgraduate degree due to unforeseeable circumstances. For whatever reason, you must collect a *Withdrawal Form* from the Office of the Registrar at least one week prior to the planned withdrawal date and submit the form to the same office. To fill this form correctly the student is required to: (i) provide verifiable reasons for the withdrawal (ii) acquire the signed endorsement from the Principal, the Academic Dean, and the Supervisor; and (iii) attach any additional documents requested by the signatories.

This documentation is then presented by the Registrar to the PTC faculty, where a decision to approve or deny the request for withdrawal will be made. A decision from the faculty will be communicated to you by the Office of the Registrar within 5-7 days of receiving your request. For privately-funded

students the refund policy above applies. For sponsored students, the College will liaise with your church/donors regarding your withdrawal. The Department of Immigration and Inland Revenue Fiji will also be notified in relation to your amended status at the College.

- If a student **withdraws from a course after the second week of lectures**, a "W" will appear on his/her transcript for the course. Withdrawal is only possible **before** the deadline for the last piece of assessed work for the course concerned has passed. A part-time student who withdraws from a course **before** the fifth week of lectures will be refunded half of the course fee. No refund will be given for any later withdrawal.

c. Auditing Courses

Students wishing to audit courses may do so if they have the approval of both the lecturer concerned and their adviser. Auditing a course carries no credit though the course will appear in the transcript with the appropriate symbol (AU). Textbooks for the course will not normally be issued to those who audit unless spare copies are available.

4. Processing of student's grades

Lecturers are usually required to submit grades for each semester to the Registrar during the first week of the following semester. Grades for second semester must be submitted to the Registrar on the Wednesday following the end of the semester for graduating students and by the following orientation week for continuing students.

Study Departments are required to discuss all course grades within the department prior to handing them in to the Registrar. Grades should be submitted both in grade number and in grade category.

The Registrar processes the grade information before submitting it to the Faculty Meeting for approval. All grades given by lecturers are provisional until they are approved by the Faculty meeting.

The Registrar sends to each students their approved grades for courses completed at the end of each semester.

5. General Thesis and Dissertation Regulations

Language

Theses written at PTC, whether at Bachelor, Masters, or Doctoral level, are examined by qualified, independent examiners (i.e., not PTC faculty members) from the region and beyond. Therefore, any thesis produced at PTC is to be written in the English language, and must be written in a formal, academic style acceptable in an international context. Any words, phrases, or text excerpts from another language (such as Greek, Hebrew, Fijian, Bislama, French, etc.) must be additionally translated into English.

The use of proof-readers is encouraged.

Special permission to write the entire thesis (or substantial parts thereof) in a language other than English without a translation into English may be requested in cases where the topic demands. Such permission must be obtained, in writing (via the supervisor and the Academic Dean), from Faculty. Copies of the document confirming such permission must be included in an appendix to the thesis.

Thesis Declaration

Every thesis written as part of the requirements for a particular degree programme at PTC must include the following thesis statement (signed by the student):

I, the undersigned, hereby declare that this thesis, which is words in length (excluding the bibliography and front matter), has been written by me, that it is the result of work carried out by me, and that it has not been submitted, either in whole or in part, in any previous written work for an academic award at this or any other academic institution. I also declare that this thesis has not used any material, heard or read, without academically appropriate acknowledgment of the source.

Name: _____
Signed: _____
Date: _____



THE PACIFIC THEOLOGICAL COLLEGE

Private Mail Bag, Suva, Fiji

Telephone: 679 311-300 FAX 679 301-728

Email: gkiki@ptc.ac.fj www.ptc.ac.fj TIN: 60-00332-0-6

Copyright Statement and Supervisor's Approval

Once the thesis or dissertation has been examined and passed, and any changes required by the examiners have been approved by the supervisor, the following copyright statement is printed on a separate page prior to lodging the final version of the thesis or dissertation with the library of PTC, via the Academic Dean. On the same page, the supervisor indicates his/her approval of the changes made in response to the examiners' requirements by means of the following statement:

I, the undersigned, hereby grant limited copyright to my thesis or dissertation to the Pacific Theological

College. The College is entitled to

- make printed copies available for fair academic use in the library of the College, and, if the College so chooses, to make printed copies available, in part or as a whole, to individual researchers or institutions;
- make electronic copies available for fair academic use, either online (by the College itself or via another institution) or in other electronic formats.

I understand that, notwithstanding the above, the College will not publish my work for commercial purposes that I have copyright of my work and am therefore at liberty to publish my work independently, with or without revision, in part or as a whole.

Name: _____

Signed: _____

Date: _____

I, the supervisor or acting supervisor of this student's thesis or dissertation, have sighted the final copy of the thesis and confirm that the student has made the changes required by the examiners.

Name: _____

Signed: _____

Date: _____

BD (Hons) and MTh Thesis Process

It is the student's responsibility to approach their adviser, the appropriate department, or, if in doubt, the Academic Dean, at least two months before the thesis writing stage begins, so that a suitable supervisor is allocated from within the teaching faculty.

The thesis work required as part of the BD (Hons) and MTh programmes is characterised by tight deadlines, which are designed to ensure that students can graduate at the end of a given academic year. A student who misses one or more deadlines in the process cannot be guaranteed graduation at the end of a given year even if the thesis is awarded a pass-grade. It is the responsibility of each student to submit work at the appropriate time(s). The specific deadlines for a given academic year will be published separately for each academic year.

6. BD (Hons) and MTh Thesis Examination Process

- a. All thesis examination information is highly confidential. Names and reports of examiners (and nothing else) will usually be released to the student concerned after the faculty meeting that approves the grade, though the name will be released only if the examiner concerned has explicitly agreed to the release of his/her name. Therefore, information about the examiners will not be released to the student (let alone anyone else) until and unless the faculty meeting has explicitly authorised someone to do so, and only once the thesis grade has been approved by a faculty meeting. In addition, only the final grade agreed upon by faculty will be released, but not the individual grades allocated by the different examiners. Reports that are shared with students must therefore be edited in order to delete grade information.

In June/July¹ each year, all departments will contact potential examiners. For all these theses, we will require three suitably qualified persons: two examiners and one potential moderator (see below). Once the required

¹ Occasionally, a student who has been granted an extension might submit the thesis considerably earlier (i.e., out of turn with the normal date of submission). In such a case, the examination process might start earlier.

information (see below) has been obtained, and the examiners have agreed, the department forwards that information to the Academic Dean (hereafter: AD).

b. We will take the following criteria into consideration when it comes to the selection of the thesis examiners:

- Past experience of using this particular examiner (e.g.: has the examiner been late before, or failed to provide an academically sound report?).
- Is the examiner suitably qualified for a given thesis? Please note that this is not simply a matter of what degrees this person holds. However, in general terms, the minimum academic qualification for a BD (Hons) thesis examiner is a Master's degree (PhD preferred). For a MTh thesis, examiners should hold a PhD (in exceptional cases, a Masters degree). Examiners should have teaching experience at the level of the thesis examined.
- At least one of the examiners should be a Pacific Islander, if possible.
- The examiner should not work at the College where the student may be working in future, or be a high official in the student's church.
- All examiners should be external to PTC (i.e., not someone who is currently employed at PTC). In exceptional cases, a BD (Hons) thesis may be examined by someone who works at PTC.
- No person who has been involved in the supervision process or who has given advice to the student on his/her written thesis work should be asked to examine the thesis.

For every examiner, the AD needs to be supplied with the following information for record purposes, bearing in mind that PTC needs to account for its decisions when it comes to accreditation (SPATS/FHEC):

- Full name/s and formal address (titles), such as 'Rev. Dr'.
- Email and postal address (in case we need the latter for the courier service).

- Information as to whether the examiner requires a printed thesis (normally we only send the electronic copy: WORD and PDF files).
 - Reasons why the examiner is thought to be appropriate for this particular thesis, especially if the person does not have an obvious background in the particular discipline.
- c.** The thesis is sent to the two examiners within two days after the submission deadline stipulated in the Handbook (currently: 01st September 2022). Examiners are requested to complete a report and to allocate a grade number within four weeks. The moderator will be asked to be ready at short notice to moderate that examiners' grades, if necessary (see below).
- d.** The AD informs the examiners and the moderator about the thesis examination process (e.g., the grade number and category system used at PTC), and requests personal details for the payment of the honorarium.
- e.** If the difference between the grade numbers given by the two examiners is 14 or less (e.g., 55 and 69, or 80 and 88), a simple arithmetic mean (average) calculation determines the final grade. If the average results in a fractional component (e.g., 82.1, or 55.8), the result is rounded up or down (rounded down if it is .4 or less, and rounded up if it is .5 or more).
- f.** The moderator is used only
- if the difference in grade numbers between the first and second examiner is equal to or greater than 20 points, or
 - if one of the examiners awards a grade number below 50.

The moderator will be asked to determine a final grade together with a brief report that explains the rationale for the decision. The final grade must be within the grade number range of the first and second examiner; i.e., if the first examiner gives a grade of 55, and the second a grade of 80, the moderator must allocate a grade number of at least 55, and no more than 80. The moderator should provide a rationale for that decision (i.e., the decision

should not be based on a simple arithmetic mean). The moderator will be sent the thesis as well as the reports and grades given by the two examiners.

- g. In order to allow this process to take place, examiners will be asked to complete the examination within four weeks, and the moderator will be asked to be prepared to perform the moderation exercise within three weeks, at short notice.
- h. To avoid time-consuming courier delivery, we request all examiners to work with the PDF file of the thesis.
- i. Once reports from the examiners are received, the AD forwards the reports to the supervisor/department concerned. The supervisor produces an edited version of the report for the student which focuses on changes the student is required to make before the thesis is submitted to the library, and prior to graduation. This edited version must be approved by the AD before it is given to the student. The full reports of the examiners (in which grade details are deleted, as well as the name of the examiner, if s/he wishes to remain anonymous) is released to students after the final faculty meeting which determines the grades.
- j. BD (Hons) and MTh thesis examiners will be given the explicit option of rejecting the thesis with the option of resubmission. This may be considered if the thesis cannot pass as it stands, provided the examiners are of the opinion that a substantially rewritten thesis might pass. Substantial rewriting implies a revision that takes at least six weeks.

7. Awarding of Degrees

Requirements are set as criteria for a successful completion of any of the degrees. These requirements have to be satisfied fully prior to the awarding of the degree in question. Neither the certificate for the academic award nor the academic transcripts will be issued to students who have not settled their debts in full.

8. Community Prizes

The award of the following community prizes may be considered:

The **John Tidex Prize for Community Work**, to be awarded to a male student or community member's outstanding contribution to the PTC community.

The **Fiona McAdam Prize for Community Work**, to be awarded to a female student or community member's outstanding contribution to the PTC community.

The **Jean Bell Prize for Leadership and Example**, to be awarded to female community member who has demonstrated outstanding qualities in leadership.

E. RESEARCH SEMINARS

Postgraduate students (i.e., PgDip, MTh, PhD) participate in relevant research seminars:

- the *Departmental Seminars* (all postgraduate students associated with that department),
- the *Common Thesis Seminar* (all postgraduate students), and
- the *PhD Seminar* (PhD students).

Further details are spelled out in the individual academic award regulations. Part-time students who are not resident on campus may be exempted from some of these obligations.

PTC research seminars are of immense value and benefit students and faculty alike. Please commit to them for these important reasons:

- we gain confidence by presenting our own work clearly and helpfully to others;
- we learn from a variety of responses to our own work and therefore improve it;
- we listen to and learn from the work of others, offering critique and encouragement;

- we enhance our theological knowledge base and academic presentation skills;
- we model Pacific inter-relatedness through mutuality in theology and scholarship.

F. SPATS AND FHEC REGULATIONS

a. Accreditation Standards & Guidelines

For academic programme accreditation, the College complies with the frameworks and quality standards and guidelines set out by the South Pacific Association of Theological Schools (SPATS) and the Qualifications Framework of the Fiji Higher Education Commission (FHEC).

b. Learning Levels, Notional Learning Hours and Credits

All PTC programmes are classified by *learning levels* (LL), *notional learning hours* (NLH) and *credits* (C). This will allow us to indicate:

- the learning level (LL) at which programme and course learning outcomes are set – Levels 5-10 for Higher Education;
- the notional learning hours (NLH), indicate the average time spend by the student to achieve the desired learning outcome for a given course or award; - 1 credit equals 10 notional hours of student learning.
- credits (C) reflects the total number of NHL for an academic programme and a course therein. E.g. a 20 credit course = 200 notional hours of learning, and a 120 credit hours (1200 NHL) indicates a fulltime year of study.

G. COURSE CODE SYSTEM (from 2020)

Course levels, course credits and discipline/department are incorporated into each course's code. The following system encodes this information.

1. System

The course code system used at PTC has codes which provide information on course discipline, academic level, credits, etc. Every code has six parts.

Course Level	Course Discipline	Course Credits	Course Requirement	Course Mode	Course Number
Double-digit number	Single letter	Double-digit number	Single letter	Single letter	Double digit number

For example:

Course code	Course Title
08B10CF04	Biblical Interpretation and Hermeneutics 2

Explanation:

Course Level	Course Discipline	Course Credits	Course Requirement	Course Mode	Course Number
08	B	10	C	F	04

This is a course at level 8, in the field of Biblical Studies, involving 10 credits. It is part of the core course requirement (for the PgDip or MTh); delivered in face to-face mode; with the course number 04.

2. Definitions

The individual codes are defined as follows:

Course Level

Level codes are double-digit numbers that reflect award credit levels according to the SPATS / FHEC Qualifications Frameworks.

01	Level 1
02	Level 2
...	etc., up to ...
10	Level 10

Course Discipline

A	Academic Skills (including, English language skills, Computer Skills, etc.)
B	Biblical Studies (including Biblical languages)
H	History of Christianity
M	Practical Ministry
T	Theology & Ethics
N	Interdisciplinary, or 'other'
R	Research project / thesis

Course Credits

This double-digit numbers reflects the number of credits associated with a given award or course. One credit is equivalent to ten notional learning hours. For example:

10	10 credits
20	20 credits

Course Requirement

For the various Certificates and Diplomas at levels 1 to 6

R	Required
E	Elective

For the Bachelor degree (levels 5 to 7)

R	Required for the degree
F	Foundation course (by definition: required for the degree)
A	Ordinary course (i.e., not required, not a foundation course, but credit-bearing)
N	Not credit-bearing

For postgraduate courses (levels 8 and 9)

C	Core course
S	Specialisation course
M	Thesis seminar

Course Delivery Mode

D	Distance education mode (a course taught mostly by distance)
F	Face-to-face/ residential mode (a course involves a required a significant on-site component) and online

Course Numbers

A double-digit number, in simple, consecutive sequence. New or substantially revised courses are given the next higher number available.

H. HONORARY AWARDS

The Pacific Theological College has two honorary awards: the Honorary Doctorate, and the Honorary Fellowship.

HONORARY DOCTORATE

This award was created in 2008, and has since been granted to the following persons:

- Most Rev. Sir Ellison Pogo (2008)
- Rev. Elder Leatulagi Faalevao (2015)
- Rev. Tevita Banivanua (2015)
- Rev. Dr. Traugott Farnbacher (2015)
- Ms Tessa Mackenzie (2015)

HONORARY FELLOWSHIP

The Council of PTC may award the Honorary Fellowship of PTC to faculty members who have served at the College for at least eight years, and who have left or are about to leave in good standing.

This award was created in November 2013, and has since been granted to the following persons:

- Ms Deidre Madden (2013)
- Rev. Rosalyn Coventry Nokise (2015)
- Prof. Dr. Manfred Ernst (2016)

ACADEMIC DEPARTMENTS

Note: The programme aims for all academic departments are currently under review to align and will change with the new PTC University transition and vision in 2024.

BIBLICAL STUDIES

AIMS

1. To provide advanced studies in biblical languages and the literary, historical, anthropological, socio-economic and theological contexts in which the Hebrew and Greek Bibles came into being.
2. To equip the Pacific Churches with biblical scholars trained as communicators of the Word of God, in both the Old and the New Testaments, who can serve in the ministry of the Church and in the elaboration of a biblically-grounded and culturally-aware Pacific theology.

THEOLOGY & ETHICS

AIMS

The MTh in Theology and Ethics is designed to allow and create spaces for Pacific theologians to further reflect on and articulate the Christian faith in the different cultural and historical contexts in the region. Contextualisation of theology within Oceania is a focal endeavour. The courses are used to elicit, encourage, and enhance use of local concepts to articulate the central message of Christianity. The basic framework within which the programme operates is the doctrines of creation and incarnation as well as the current world and regional ethical issues.

HISTORY OF CHRISTIANITY

AIMS

1. To offer advanced level studies in the history of Christianity in the Pacific.
2. To encourage the writing of Pacific Church history by Pacific Islanders with special reference to: (a) the importance of a wide background reading; (b) the skills of self-guided research and critical analysis of documentary material.
3. To provide the Pacific Churches with scholars of history, equipped both to teach history at an advanced level and more generally to contribute to the awareness by Pacific people of their own history.

PRACTICAL MINISTRY

AIMS

1. To assist future church leaders in developing expertise in one of the following disciplines of ministry: Christian Education, Church and Society, or Pastoral Care and Counselling.
2. To equip theological colleges and other tertiary institutions in the Pacific with teachers who are qualified to teach in the broad area of Practical Ministries, as well as in their special area of concentration.
3. To help prepare exceptionally gifted students to pursue doctoral work in their area of concentration.

ACADEMIC SKILLS DEPARTMENT

AIMS

1. To equip students with essential skills for academic theological work in research, reading, writing and critical thinking at postgraduate level.
2. To help students keep English language skills afresh in academic reading and writing.

ACADEMIC AWARD PROGRAMMES

DOCTOR OF PHILOSOPHY

Note:

The current PhD programme is under review to align and will change with the new PTC University transition and vision in 2024.

Application forms are available on line from PTC Webpage and apply directly online or can be downloaded using this link: [Application-Form-PHD.pdf \(ptc.ac.fj\)](#)

NATURE AND CHARACTER OF THE DEGREE

The current Doctor of Philosophy (PhD) is a research-based degree and aligns to the Pacific Qualification Framework (PQF) at level 10 with a total of 360 credits. This is recognised by the Fiji Higher Education Commission (FHEC) through South Pacific Association of Theological Schools (SPATS) accreditation Standards. The degree of Doctor of Philosophy (PhD) is awarded on the basis of a researched thesis successfully completed and approved by the appropriate authority. The thesis should provide evidence of the candidate's ability to do independent research and to make an original contribution to existing body of knowledge in the area of study. The quality of the research should be of a kind expected of a conscientious and diligent student to produce within the timeframe designated for the degree, to be completed under the regulations for fulltime and part-time studies. The title of the degree on the Testamur when a student graduates is "*Doctor of Philosophy in Theology.*"

PURPOSE

The purpose of the Doctor of Philosophy (Theology) is to train future leaders of the church as pastor-scholars.

RATIONALE

The Doctor of Philosophy is a research-based degree (not course work degree) whereby PTC seeks to foster Oceanic-grown scholars of the highest level who can contribute original research and praxis to regional and international issues related to Theology. Hence it is based on original thesis in a particular discipline: Biblical Studies – OT/NT; Theology & Ethics; History of Christianity; Practical Ministry. These scholars can contribute Pacific voices to theological and social justice issues both in the region and internationally, and can in turn seed theological scholarship and training in regional theological Colleges.

GRADUATE OUTCOME

On completion, a graduate of the Doctor of Philosophy in Theology will be able to:

Demonstrate through original research thesis a systematic and critical understanding in one or more specialist fields or discipline areas: Biblical Studies (OT/NT), Theology and Ethics, History of Christianity, Practical Ministry by planning and generating a substantial and original contribution that advances scholarship or professional practice.

REGULATIONS

A. ADMISSION PROCESS

1. Admission to the PhD programme is subject to the approval of the Principal on the recommendation of the Board of Graduate Studies.
2. Applications may be made at any time.
3. Applicants must complete the prescribed form from the Registrar's Office. On the prescribed form a statement of intent by the applicant at the stage of application should indicate the proposed field of research: Biblical Studies, Theology & Ethics, History of Christianity, Practical Ministry; explain one's interest in this field and reasons for wishing to pursue it at doctoral level at the Pacific Theological College.
4. Every applicant must provide required academic transcripts and any other evidence of ability to undertake independent research in the area of proposed study. Such evidence shall include the following:
 - I. A Master of Theology degree or equivalent, with a B+ average or above in the appropriate research component from an accredited institution;
 - II. A successfully completed English proficiency test before or within the six months of application. English skills competency (IELTS) test score is at least 6.0.
5. The Registrar, on receiving the prescribed application form, will check to ensure that all required details are included BEFORE the application is forwarded to the Academic Dean. If the form is incomplete, it will be returned to the applicant for completion and resubmission.
6. The Academic Dean on receiving the completed application form from the Registrar shall convene a meeting of the Board of Graduate Studies to discuss the application and appoint a supervisor.
7. The Academic Dean will process the applications to outline the most important information, and to make some recommendations to the Board of Graduate Studies for approval.
8. The Board of Graduate Studies, after full discussion of the application, will forward a recommendation to the Principal via the Academic Dean for approval.
9. The Principal or Academic Dean through the Registrar's Office, will notify the applicant, home church and/or sponsor of the recommendation of the Board of Graduate Studies, as to whether or not the applicant is offered a place in the programme.
10. If the application is rejected, the applicant may lodge an appeal to the Board of Appeal within 20 working days of receiving the notice.
11. The Board of Appeals' decision is final.
12. Successful applicants, on receiving their offer of a place in the programme, must notify in writing to the Registrar of his or her acceptance of the offer within 20 working days of receipt of the offer.

B. CANDIDATURE AND PROBATION

1. Confirmation of official candidature for full-time students shall occur only after one year of full-time studies [or two years for part-time studies], during which time the student remains on probation.
2. Approval of confirmation requires a successful thesis proposal as well as the supervisor's report to the Academic Dean, provided it recommends such approval. The supervisor's report should be based on the progress of the student during the probationary period, including production of a work sample (at least 10,000 words, not including the thesis proposal) by the student. The work sample, the precise nature of which will be determined by the department concerned, may consist of draft chapters, relevant literature reviews, or

similar texts written by the student during the probationary period. The work sample must demonstrate the ability of the student to work at an academic level that is appropriate for a doctoral candidate.

3. If confirmation of official candidature is not approved for a full-time student, probation may be extended by a further period of up to one year [or two years for a part-time student]. An extension will only be considered for reasons beyond the student's control, provided that there are reasonable grounds that the student may be expected to perform in a satisfactory manner within the period of extension. Approval of an extension will be considered by the PhD Candidature Approval Committee (PCAC), based on a written request by the student, with evidence, together with the supervisor's progress report.
4. If the candidature for a full-time student is still not granted after the one-year extension period [or two years for a part-time student], the student shall be required to withdraw from the programme.
5. Approval of confirmation of candidature will be considered by the PCAC, which will inform the student, the supervisor, and faculty of the outcome. Appeals against decisions regarding approval or extension of candidature may be lodged with the Board of Appeal consisting of three qualified persons appointed by the Principal.
6. A student who would like to specialise in Biblical Studies should have at least a basic proficiency in one biblical language (Hebrew, Aramaic, or Greek), depending on the field of research chosen. Challenge exams in the relevant language will be offered at the beginning of a student's studies at PTC. Those who do not pass will need to take and pass relevant introductory language courses at BD level during the probationary period.
7. Throughout the student's candidature, the student shall present annually a seminar paper, with the approval of the supervisor, on a part of his/her research.

C. THESIS PROPOSAL

1. The PhD thesis proposal is usually a document that is at least 10,000 words in length, and should follow the PTC guidelines for research proposals. The proposal must demonstrate that
 - the intended PhD research project is academically appropriate and achievable;
 - the planned thesis is likely to make an original contribution to academic knowledge; and
 - the student is capable of providing a clear and academically sound account of the intended research project at a level that is appropriate for PhD studies.
2. The proposal should be completed within the first six months of full-time study (or twelve months for a part-time student).
3. The student writes the proposal under the guidance of the supervisor, and submits the proposal to the Academic Dean, with a copy to the supervisor. The supervisor completes an evaluation of the proposal together with a recommendation for or against approval, and submits this to the Academic Dean.
4. Upon receipt of the supervisor's evaluation and recommendation, the Academic Dean convenes a meeting of the PhD Candidature Approval Committee (PCAC). During the meeting of the PCAC, the student will be asked to offer a verbal summary of the proposal, and members of the PCAC will discuss the intended research with the student.
5. The Academic Dean informs the student, the supervisor, and the faculty of the decision of the PCAC. Appeals against the decision of the PCAC may be taken to the Board of Appeal.

D. PHD CANDIDATURE APPROVAL COMMITTEE

The PhD Candidature Approval Committee (PCAC) consists of the Academic Dean (Chair), the Heads of Departments, and (if applicable) the supervisor concerned.

E. DURATION OF STUDIES

1. Full-time Study

Enrolment should be on a fulltime basis if the programme to be followed represents the principal activity of the candidate. Full-time study is no less than 3 years and no more than 6 years. The notional learning hours associated with each full-time year of study is 1200 (120 credits). It is to be expected that many students will need substantially more than the minimum period of 3 years to complete the programme.

2. Part-time Study

Enrolment should be on a part-time basis if the programme to be followed does not represent the primary activity of the candidate. Part-time study may be completed in no less than 5 years and no more than 8 years.

F. SUPERVISORS

1. The Board of Graduate Studies, on the recommendation of the Academic Dean, in consultation with the relevant Head of Department, shall appoint a supervisor for the student. The Academic Dean, in consultation with the supervisor and the faculty, may appoint secondary supervisors to assist the supervisor with specific aspects of candidate's research. Any such supervisors that are not members of the College's teaching faculty shall be remunerated for their work.
2. During the first six months of the student's studies, the supervisor will work with the candidate on his/her thesis proposal. At the end of six months, this thesis proposal shall be submitted to the Academic Dean for approval.
3. In the case of a dispute between a candidate and his/her supervisor, which cannot be satisfactorily resolved by the Academic Dean, the Board of Graduate Studies shall have discretion to replace the supervisor.
4. For duties/expectations of supervisors and supervisees, see the College document entitled *Responsibilities of Supervisors and Responsibilities of Candidates*.

G. RESEARCH SEMINARS

1. Attendance of relevant research seminars is obligatory. PhD students will actively participate in the relevant postgraduate departmental seminars, the common thesis seminars, and the PhD seminar.
2. Part-time students may be partially exempted from this requirement. The supervisor, the Academic Dean, and the student will reach a consensus on this which takes individual circumstances into account.
3. PhD students will present a progress paper at least once a year in the context of the PhD seminar.

H. PROGRESS REPORTS

1. While a student is on probation, progress reports signed by the student's supervisor and the head of department shall be submitted to the Academic Dean on a six monthly basis.
2. Once the candidature has been confirmed, reports shall be submitted on an annual basis.
3. If a progress report is unsatisfactory, the Board of Graduate Studies, may, after appropriate consultation, recommend to the Principal via the Academic Dean to terminate the candidacy.
4. Progress report must include objectives and time frames for the student's work.

I. COMPLETION AND SUBMISSION OF THE THESIS

1. A candidate's thesis may not contain any work that has previously been submitted or examined for credit at PTC or elsewhere.
2. A thesis shall consist of about 100,000 words of text, inclusive of footnotes/endnotes, but excluding table of contents, appendices and bibliographies. A word limit variation of up to 10% on either side is permissible.
3. The candidate and the supervisor are encouraged to seek consensus on whether the thesis is ready for submission. The Supervisor then advises the Academic Dean in writing of such intention to submit at least two months prior to submission, with a copy to the relevant Head of Department. If the candidate insists on submitting the thesis against the supervisor's advice, the candidate needs to acknowledge this to the Academic Dean in writing, with a copy to the supervisor and the relevant Head of Department.
4. The candidate shall submit one printed and bound copy as well as one electronic copy (PDF format) of the thesis to the Academic Dean for examination in accordance with the regulations as set out in the section "Examination of the Thesis". The printed and electronic versions of the thesis must be identical. If any of the examiners request a printed and bound copy for examination rather than the electronic version, the Academic Dean will inform the candidate, who will then have to supply further copies to the Academic Dean.
5. On receiving the thesis, the Academic Dean is to acknowledge through a letter to the student and the supervisor that the thesis has been submitted.
6. The Academic Dean arranges for the thesis to be released to members of the Board of Examiners.

J. EXAMINATION OF THESIS

1. The Board of Examiners

- a. A student's thesis shall be examined by three appropriately qualified examiners who are appointed by the Board of Graduate Studies on the recommendation of the Academic Dean, who shall consult the Head of Department and the supervisor.
- b. At least one of the examiners will normally be from the Pacific Islands. Examiners should not normally be from a candidate's sponsor / sending Church and / or future employer and/or institution.
- c. Examiners will be required to submit a report on the thesis, within eight weeks of having received it, using the Examiner's Evaluation Form, including a clear recommendation in accordance with Section K (below). If an examiner withdraws from the process of grading the thesis for any reason, a new examiner must be appointed.
- d. A supervisor or an ex-supervisor cannot be appointed as an examiner, nor be involved in any stage of the examination process.
- e. The Board of Graduate Studies appoints and authorises a Convenor of the Board of Examiners. The convenor must not have been involved with the supervision process in any way; must have held the Ph.D. degree him-/herself for at least three years at the time of the appointment; is normally the Academic Dean, unless the Academic Dean was involved in the supervision of the candidate in some way, in which case the Board of Graduate Studies will appoint one of the Heads of Departments of the College as convenor, provided that it is not the department of the candidate.
- f. The task of the Convenor is
 - to convene the Board of Examiners;
 - not to examine the thesis, but to coordinate the examiners' reports and to produce a written report on behalf of the Board of Examiners which includes the recommendation of the examiners;
 - to explain and interpret the examination regulations to the three examiners;

- to chair the Oral Defence; and
 - to communicate the results of the examination and oral defence and/or any further action to be taken to the candidate, the supervisor, the Head of Department, and the Principal.
- g. The Convenor and the Examiners constitute the Board of Examiners.
 - h. The identities of the examiners are not divulged to one another, nor to the candidate, or anyone else, until after all the examiners' reports have been submitted to the Convenor. The examination reports and the outcome remain confidential (i.e., known only to the members of the Board of Examiners) until the Board of Examiners authorises the convenor to release the decision(s) of the Board of Examiners.
 - i. In the event where the convenor requires assistance with interpreting the three written reports, the Convenor will request two senior members of the teaching faculty of the College (usually, two Heads of Departments) to assist him / her in the process of evaluating the three examiner's reports with a view to determining whether there is clarity in terms of the recommendations of the examiners (see section K below), or whether further clarification will be required of one or more of the examiners; and sharing the reports among the three examiners, once it is clear what the examiners' recommendations are. The persons assisting the Convenor will be required to respect the strict confidentiality of the process; are not from the department of the candidate; and were not involved in the supervision of the candidate.
 - j. If a face-to-face meeting of the Board of Examiners is not possible, the Convenor may use electronic means (such as email, or an audio or video conference) to convene the Board of Examiners.
 - k. The Board of Examiners' meeting is arranged once the Convenor is in receipt of clear and unambiguous reports and recommendations by the three examiners. All three examiners' reports and recommendations are tabled with the Board of Examiners in order to facilitate the discussion.
 - l. The Board of Examiners is requested to seek a unanimous decision in accordance with the regulations set out in Section K. If the Board of Examiners is unable to reach such a consensus, a vote will be taken.
A simple majority (i.e., two against one) will suffice. Only the three examiners will have a vote on the Board of Examiners.
 - m. The Convenor will communicate the decision of the Board of Examiners to the candidate, the supervisor, and the Principal of the College.

2. Presentation and Oral Defence

There are two main components of the Defence process:

- a. Written Report on the Thesis (Evaluation)
 - Each examiner shall provide a written report on the thesis, within eight weeks of having received it, using the Examiner's Evaluation Form, which includes a preliminary recommendation towards a final result (in line with section K below).
- b. Oral Defence
 - An Oral Defence is required within three months of submission of the thesis.
 - Once all examiners' reports are received and the date of the Oral Defence is set, the candidate will be informed of the date, the names of the examiners, and the content of the examiners' comments on the thesis, but not the preliminary recommendation

towards a final result (see section K.2.a). The candidate is not permitted to communicate with the examiners in respect of the examination process until the entire examination process is complete, apart from the necessary interaction during the Oral Defence itself.

- The subject of the oral defence is the thesis of the candidate. The Oral Defence begins with a 20 to 30-minute presentation by the candidate, responding to the reports of the Examiners. This will be followed by a discussion between the examiners and the candidate, which will not normally exceed one hour. The Oral Defence serves the purpose helping the student defend the argument and the examiners to reach their decision.
- The Convener of the Board of Examiners chairs the Oral Defence of the thesis.
- The Convenor may appoint a Scribe to record the process and outcome of the Oral Defence. The Scribe is not a member of the Board of Examiners.
- Preferably all three examiners, but at least two must be present in the Oral Defence, with one of them being the examiner from the Pacific Islands.
- The Oral Defence is to be held at the Pacific Theological College. Preferably both the candidate and Convenor must be present at the College for the Oral Defence, unless the candidate is off campus or offshore, but must make oneself available by means of an audio and/or video conference, to be arranged by the College.
The examiners do not have to be present in person, but must make themselves available by means of an audio and/or video conference, to be arranged by the College.
- The candidate must successfully complete the Oral Defence and have the thesis 'accepted' (with or without conditions; see section K.2.) in order to qualify for the degree.
- At the end of the Oral Defence, the Board of Examiners' recommendations are announced publicly by the Convener of the Board of Examiners.

K. RESULTS OF THE EXAMINATION

1. The results of the defence are publicly declared by the Convener at the venue of defence.
2. The following pass conditions are to be used (see also the general academic policies of the College):
 - **The thesis is accepted with a pass.**
 - **The thesis is accepted with minor editorial corrections:** the corrections required are minor and can be completed within a month. The candidate is required to submit a corrected version of the thesis, together with a detailed report on the changes that have been made. The Convenor of the Board of Examiners will confirm that the changes made are in accordance with the requirements indicated by the Board of Examiners.
 - **The thesis is accepted after amendments have been made to the satisfaction of the Convener of the Board of Examiners in consultation with members of the Board.** The amendments required can be completed within three months. The candidate is required to submit a corrected version of the thesis, together with a detailed report on the changes that have been made.
 - **The thesis is not accepted in its present form but may be revised and resubmitted for examination.** The thesis is not of the required PhD standard and requires substantial revision, to be completed within 12 months. The candidate is required to submit a corrected version of the thesis, together with a detailed report on the changes that have been made.
 - **The thesis is not accepted, and there is no right of resubmission.** The thesis is not of the required PhD standard and there is no likelihood that a revision will bring it up to that standard.

3. The period of revision is not included in the maximum allowable time for PhD studies (see section E).

L. INFORMING THE CANDIDATE OF THE RESULTS

1. Once the result of the examination is decided by the Board of Examiners, the Convener of the Board of Examiners sends a letter of notification of the results to the candidate, the supervisor, and the Principal of the College. If the thesis requires further work, the recommendations from the Board of Examiners shall accompany the convenor's letter of notification.
2. If the thesis is not accepted by the Board of Examiners, the candidate has the right to appeal the decision of the Board of Examiners to the Academic Board of Appeal. This must be done in writing, and within twenty working days.
3. The Academic Board of Appeal shall meet at the earliest opportunity to consider this appeal; its decision shall be final.
4. The Academic Board of Appeal shall consist of three qualified persons appointed by the Principal in consultation with the Convenor of the Board of Examiners. The members of the Academic Board of Appeal must not have been involved in either the supervision process or the examination process of the candidate. The role of the Academic Board of Appeal is not to re-examine the thesis, but to review whether the examination process was conducted fairly and in accordance with the regulations of the College.

M. CONFERRAL OF THE DEGREE

1. The Council (or its Executive Committee) awards the degree by endorsing the Board of Examiners' Examination recommendation.

The Chairperson of the Pacific Theological College Council will normally confer the Degree on the successful candidate during the annual graduation ceremony of the College.

MASTER OF THEOLOGY PROGRAMME

The current Master of Theology (MTh) program (*See MTh program 2023 below*) will be phased-out or discontinued at the end of December 2023 and a new Master of Theology program (*See MTh program 2024 below*) will replace it. This will enable current final year MTh students to complete the requirements for graduation in November 2023.

Application forms are available on line from PTC Webpage and apply directly online or can be downloaded using this link: [Application-Form-MTh.pdf \(ptc.ac.fj\)](#);

Applications for fulltime study should be completed and received by October 15, especially if applicants wish to reside on campus. **MTh applicants whose documentation arrives too late to be processed fully may be admitted to the Postgraduate Diploma (PgDip) programme instead, at the discretion of the College.**

MASTER OF THEOLOGY PROGRAM 2023

(Current MTh program phasing-out at the end of December 2023). The new masters' programmes will also be available online from 2024.

1. *Master of Theology*
2. *Master of Ecumenism*
3. *Master of Philosophy*
4. *Master of Theology in Climate Justice*
5. *Master of Theology in Ecological Justice*
6. *Master of Theology in Gender Justice*
7. *Master of Theology in Human Rights*
8. *Master of Theology in Leadership for Justice*
9. *Master of Theology in Whole of Life Development*

NATURE AND CHARACTER OF THE CURRENT MTH DEGREE PROGRAMME

The current Master of Theology (MTh) programme at PTC (staged at LL8 and LL9) is a FHEC/SPATS accredited qualification consisting of 240 credits structured in 2 progressive stages. The first, normally Year 1 is the course work stage (PgDip) comprising 120 credit hours of course work at LL8 in 6 courses x 20 credit hours. Stage 2, normally year 2, is the research stage (Masters stage) comprises 120 credit hours of learning at LL9 including a 110-credit research thesis and 10 hours of research seminars. The programme is available full-time or part-time, and admission is usually granted at the beginning of every academic year. The title of the degree on the Testamur when a student graduates from the full programme is "*Master of Theology.*"

PURPOSE

The MTh is an advanced postgraduate programme that consists of rigorous and integrated biblical, theological, ministerial and historical studies intended to equip the student to serve in our Pacific church context in the modern world in specialised areas of ministry.

RATIONALE

The MTh programme provides advanced education in selected fields of theological study to enable the student to become better equipped for theological teaching, for a particular form of Christian ministry in the Pacific, to pursue an academic interest, or for the general enrichment of their

Christian life and work. For each student, the MTh programme involves a special focus in one of the following disciplines:

- Biblical Studies: Old Testament;
- Biblical Studies: New Testament;
- Church History;
- Theology and Ethics; and
- Church Ministry.

GRADUATE OUTCOMES

On completion, a graduate of the Master of Theology with a specialization in Biblical Studies, Theology and Ethics, History of Christianity and Practical Ministry will be able to:

- Demonstrate knowledge that covers and integrates most of the main areas of the discipline in particular;
- research issues of concern to Pacific churches;
- critically analyse data and interpret it appropriately;
- contextualise theology and faith expressions in their own cultural context;
- make Oceanic contributions to theological knowledge;
- teach theology up to BD level; and
- do further specialised research and studies.

GENERAL ADMISSION REQUIREMENTS

Applicants to the MTh programme should preferably have at least two years of experience in some form of full-time Christian ministry after completing their Bachelor of Divinity (BD) or other university degree (s). Church-sponsored applicants require endorsement by the head of a recognised denomination and must have guaranteed financial support. Privately-funded students may be admitted, provided they fulfil the appropriate entrance criteria.

DEFINITIONS

Church-sponsored student: one who has been endorsed, sent and sponsored by a church. **Privately-funded student:** one whose fees are not paid by the church. **Residential student:** one who lives on the PTC campus. **Distance learning student:** one who lives off PTC campus. **Part-time student:** one who takes no more than four courses per semester.

ACADEMIC ADMISSION REQUIREMENTS

In addition to the general admission requirements, applicants also need to fulfil the following academic requirements. The applicant:

1. should have graduated with a Bachelor's degree (3 years full-time equivalent) not more than 10 years before applying for the MTh programme, unless the applicant has taught in an academic institution since gaining the Bachelor degree.
2. should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies.
3. shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms.

4. must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test.
5. who wishes to specialise in either Old Testament or New Testament Studies must demonstrate at least a basic proficiency in Hebrew or Greek respectively. Applicants who fail this test will be required to take and pass introductory classes in either Hebrew 1&2 or Greek 1&2 at BD level.
6. who holds a Bachelor's degree outside the field of theology will be required to successfully complete a qualifying year in theological studies at BD level or the PgDip level before formally entering the MTh programme; the grade average of all courses in this qualifying year must be B or better.

ADMISSION PROCESS

1. Admission to the MTh programme is subject to the approval of the Principal on the recommendation of the Board of Graduate Studies.
2. The Registrar, on receiving the prescribed application form, will check to ensure that all required details are included BEFORE the application is forwarded to the Academic Dean.
3. The Academic Dean will process the applications to outline the most important information, and to make some recommendations to the Board of Graduate Studies for approval.
4. The Board of Graduate Studies, after full discussion of the application, will forward a recommendation to the Principal via the Academic Dean for approval.
5. The Principal or Academic Dean through the Registrar's Office, will notify the applicant, home church and/or sponsor of the recommendation of the Board of Graduate Studies, as to whether or not the applicant is offered a place in the programme.

REQUIREMENTS FOR GRADUATION

The MTh will be awarded to candidates who have successfully completed 240 credits of work that comprises:

1. Six credit-bearing courses (120 credits), which involves
 - 05 specified core courses (100 credits) from across the disciplines;
 - 01 specialisation course (20 credits) from one of the specialised area of study (Biblical Studies, Theology & Ethics, Church History, Church Ministry).
2. Passed the thesis component (110 credits) plus successfully participate in a 10-credit research seminar.

Pastorally for residential students,

- satisfactorily participated in the spiritual and community life of the College; and
- cleared all outstanding debts to the College.

The MTh will be awarded **with distinction** if a candidate has, in addition to the above,

- successfully completed the course work with an average of no less than 'A-', and
- earned at least a pass with distinction for his/her thesis.

CROSS CREDITING

MTh level courses completed at other theological institutions or universities may be considered for cross-crediting by the Academic Advisory Committee, with the final approval of the faculty. Only

courses successfully completed in the ten (10) years prior to the application will be considered for cross-crediting. No more than 50% of the coursework for the MTh programme may be credited in this way.

PROGRAMME

The MTh programme is intended to help the candidate do concentrated study and research for the purpose of attaining a certain level of specialisation in a particular theological discipline. The programme involves coursework and a thesis. All MTh students, regardless of specialisation, take the same number of courses overall, and take certain core courses from all theological disciplines. However, specialisation is safeguarded through concentration on a particular discipline, both in the thesis component and in coursework.

One core course is taken from the fields of general academic skills, church history, ministry, as well as theology and ethics. There is only one Biblical Studies core course, since the hermeneutical focus of the theology and ethics core course connects with the Biblical studies core course.

FULL-TIME AND PART-TIME STUDIES

Full-time students are expected to complete the programme normally in two years. A full-time student, who has not completed his/her course work and thesis during the second year of study, is expected to complete them within two extra years. She/he, however, make a request in writing for the extension period needed, i.e., not more than two years, from the Department concerned. The Head of the Department will consult with the Academic Dean and the Principal before a recommendation is made to the Faculty for endorsement of whatever decision they have made. The course work must be completed and the thesis must be submitted within the maximum extension period. If by the end of the extension period these conditions have not been met, the candidate forfeits the degree.

Part-time students are expected to complete the MTh. degree in not more than six (6) years. The part-time student will normally complete the course work within a period of four years, and submit a thesis within six years of entering the programme.

REMEDIAL WORK

A student in the MTh programme may be required to do remedial course work if his/her background in the area of specialisation is considered not adequate.

Practical library skills training and computer literacy training are also available and may be required of individual students, over and above the general academic skills course as well as the thesis skills course.

PROBATION

All first year Masters Students are on probation. To enter the thesis writing stage of the programme, a student must gain, at the end of Year 1, **a B-average or above in his/her coursework in all credit-bearing courses**. A student who does not fulfil this requirement will not normally be permitted to continue in the MTh programme, but will be offered the opportunity to transfer to the Postgraduate Diploma programme or, with the approval of the faculty, to repeat all or part of the MTh Year 1 programme if there are reasonable grounds to believe that the student may be able to achieve the required grade average on a second attempt.

RESEARCH SEMINARS

Attendance of relevant research seminars is obligatory. During the course of their studies, MTh students will actively participate in the relevant Postgraduate Departmental Thesis Seminars as well

as the Common Thesis Seminars. Part-time students may be partially exempted from this requirement. The supervisor, the Academic Dean, and the student will reach a consensus on this which takes individual circumstances into account. MTh students will present a progress paper in the Common Thesis Seminar, usually in Year 2 of their studies.

MTH THESIS

The thesis is a vital part of the MTh programme. Every student will undertake research on a topic approved by the Department concerned. In addition to the student's research undertaken during his/her time at PTC, the summer vacation between the first and second years will be used to do field and/or library research either in Suva, in the Pacific country to which the thesis is related, and/or in some other place where relevant materials are located.

The expected length of the thesis is about 30,000 words, which includes the abstract, introduction, text (chapters) and the conclusion.

The following procedure applies from the beginning to the submission of a thesis:

- The candidate must submit a thesis proposal to the theological department of specialisation. Upon its satisfaction with the proposal, the Department will present it to the Faculty for approval by October 30 of the first year of study, and the title of the proposal shall be sent to the Academic Dean.
- The candidate must make a successful seminar presentation of a chapter or a major section of this thesis to the common MTh thesis seminar during the second year of study. No thesis may be submitted unless its author has satisfactorily done a seminar presentation of his/her thesis.
- A complete draft of the whole thesis (prior to proof-reading) must be given to the supervisor by the deadline set in the academic calendar (usually early August). Comments will be returned within a fortnight. A complete final draft (after proof-reading) is given to the supervisor by due date set (usually the end of August). Only electronic document formatting issues remain at this stage.
- The thesis must be submitted to the Academic Dean, with the approval of the supervisor, by the deadline set in the academic calendar (usually early September). The thesis will be assessed by examiners within four weeks. This is to ensure that it can be graded in time for graduation in November.
- A student who submits his/her thesis after these due dates cannot be guaranteed graduation in November of that year.
- In extenuating circumstances, a candidate may request an extension period for submitting his/her thesis. The candidate will request the extension in writing by September 30 of the current year of study. For a full-time candidate, this period will be two years maximum. Only one year of extension will be granted at a time.

A part-time student must submit the thesis within six (6) years of starting the programme.

Theses that have been examined and passed but returned with conditions must be so revised and approved by the supervisor or acting supervisor prior to the candidate being awarded the degree. On the same, the student and the supervisor or acting supervisor sign the *Copywriter Statement and Supervisor's Approval* prior to lodging the final version of the thesis or dissertation with the library of PTC, via the Academic Dean.

A thesis that has been examined and deemed failed cannot be re-submitted.

ACADEMIC PRIZES

Only graduating students will be considered for academic prizes. The following prizes may be awarded:

- The **Faculty Prize for Distinction in Master's Thesis Work** may be awarded to those whose thesis work achieved distinction or high distinction.
- The **PTC Prize for Overall Academic Excellence in the Masters Programme** may be awarded to those who are awarded the Master of Theology with distinction or high distinction.
- For each of the four theological departments (Biblical Studies, Theology & Ethics, Church History, Church Ministry), a **Departmental Prize for Excellent Masters Coursework in the Field of Specialisation** may be awarded to a student who has not been awarded the Prize for Overall Academic Excellence, but who has completed all courses in the field of specialisation with the highest average at or over 80/A-.

MTH PROGRAMME COURSE STRUCTURE 2022-2023

This MTh programme structure will be phased out at the end of December 2023. This programme caters for students who have completed PgDip year 1 in 2022 and are currently doing their year 2 MTh Thesis writing in 2023. The programme was structured under two semesters a year that are 15 weeks each. There are two stages of the MTh program comprising course work (year 1) and research thesis writing (year 2) as follows:

Year 1 PGDip - Course Work Stage

Semester 1	Semester 2
Academic Skills 20 credits	Church Ministry 20 credits
Theology / Ethics 20 credits	Biblical Studies 20 credits
Church History 20 credits	Department Specialized Courses 20 credits
Department Thesis Seminar: *PDAW1	Common Thesis Seminar: *PDAW1

Year 2 MTh – Research Thesis Writing Stage

Semester 1	Semester 2
THESIS (Writing)	THESIS (Writing)
Department Thesis Seminar: *PDAW2	Common Thesis Seminar: *PDAW2

*PDAW1&2 = Presenting and Discussing Academic Work 1&2.

One core course is taken from each of the fields of Biblical Studies, Theology & Ethics, Church History, Church Ministry as well as Academic Skills. In semester2, an additional specialisation course is taken in the specific field students wish to specialise in.

*PDAW1 (pass / fail, Level 8) and *PDAW2 (10 credits, Level 9): The courses are based on departmental and common thesis seminars. Each of these courses run throughout the academic year as shown in the table below. Registration will take place once, at the beginning of the year.

08R05MF01 Presenting and Discussing Academic Work 1	09R05MF01 Presenting and Discussing Academic Work 2
<i>(Year 1)</i>	<i>(Year 2)</i>
<i>Semester 1</i> Participation in departmental thesis seminar (DTS)	<i>Semester 1</i> Participation in departmental thesis seminar (DTS)
<i>Semester 2</i> Participation in Common Thesis Seminar (CTS)	<i>Semester 2</i> Participation in Common Thesis Seminar (CTS) <i>*Presentation of draft chapter</i>

MTH THESIS SEMINAR COURSE DESCRIPTIONS

08R05MD01: Presenting and Discussing Academic Work 1

This course integrates learning achieved in students' participation in departmental thesis seminars as well as the Common Thesis Seminars. Students will learn and practice skills in discussing academic work, and will also learn and practise how to present their own work in an academic context (i.e., a research seminar). The course is not fine-graded; rather, it is based on a 'satisfactory/unsatisfactory' grading system. Participation in the above-mentioned seminars is obligatory. Departments may also require a presentation (e.g., of a draft thesis proposal). This course runs throughout the academic year (semester 1 and 2); registration occurs once, in semester 1.

09R05MD01: Presenting and Discussing Academic Work 2

This course integrates learning achieved in students' participation in departmental thesis seminars as well as the Common Thesis Seminar. Students will learn and practise skills in discussing academic work, and will also learn and practise how to present their own work in an academic context (i.e., a research seminar). The course is not fine graded; rather, it is based on a 'satisfactory/unsatisfactory' grading system. Participation in the above-mentioned seminars is obligatory, as is the presentation of a research paper in the Common Thesis Seminar. Departments may also require a presentation. This course runs throughout the academic year (semester 1 and 2); registration occurs once, in semester 1.

MASTER OF THEOLOGY PROGRAM 2024

(New MTh program commences in 2024)

PROGRAMME SUMMARY	
Program Name	Master of Theology
Programme Description	The Master's degree in Theology provides advanced 'whole of life' and communities-based theological education in selected fields of theological study to enable the student to become better equipped for leadership for justice, for advanced theological teaching and academic supervision, for a particular form of ministry for societal transformation, to pursue an academic interest, or for the general enrichment of their Christian life and work. For each student, the MTh programme involves a specialised focus in one of the following disciplines: Biblical Studies: Hebrew Bible or New Testament; History of Christianity; Theology and Ethics; and Practical Ministry. The degree is predominantly research based and is available full-time and part-time.
Minimum Entry Requirement	<ul style="list-style-type: none"> • should have graduated with a Bachelor's degree with honours (at level 8) not more than 10 years before applying, unless the applicant has taught in an academic institution since gaining the Bachelor degree. • should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies. • shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms. • must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test. • A student who wishes to specialise in either Old Testament or New Testament Studies must demonstrate at least a basic proficiency in Hebrew or Greek respectively (applicants who fail this test will be required to take and pass introductory classes in either Hebrew or Greek) • Students with a level 7 qualification will be required to successfully complete all courses for the PgDip before formally entering the MTh programme; the grade average of all courses in this qualifying year must be a B or higher.
Graduate Outcomes	<ul style="list-style-type: none"> • Demonstrate deep 'whole of life' theological knowledge in response to issues of concern to the Pasifika household of God; • Demonstrate mature and independent research skills to critically analyse data and interpret it appropriately; • Demonstrate decolonial skills including contextualising theology and faith expressions in cultural and regional contexts;

	<ul style="list-style-type: none"> • Demonstrate creativity to make unique Oceanic contributions to theological knowledge; • Demonstrate deep communities-based knowledge leading to leadership for justice and theological transformation
Requirements for the award of the Degree	The MTh will be awarded to candidates that have successfully completed all 120 credits comprising two presentations to the departmental and common thesis seminars, an Issues analysis within a community and successfully submitted a research thesis of approximately 30k words in a specialised area of study (Biblical Studies, Theology & Ethics, History of Christianity, Practical Ministry). The MTh will be awarded with distinction if a candidate receives a grade of 80 or higher on his or her research thesis
Mode of Delivery	Blended: Online + Face to Face
Duration	1-year Full Time or 3 years Part Time
Level	Equivalent to PQF/SPATS/FHEC level 9
School Name	School of Theology & Ecumenism
Credit Point	120
Fees	TBC
Education Pathway	This qualification can lead into a Doctoral qualification (Level 10) or its overseas equivalent
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region • Leadership positions in ecumenical and faith-based organizations • Leadership positions in communities • Work in organizations such as NGOs with specific focus on leadership, justice, spirituality • Consultants in areas of the intersection of theology, spirituality, and social justice issues

CODE	MTH COURSES	CREDITS
TBC	<p>Part I: Departmental and Common Research Seminars</p> <p>This course integrates learning achieved in students' participation in departmental thesis seminars as well as the common thesis seminars. Students will learn and practice skills in discussing academic work, and will also learn and practise how to present their own work in an academic context (i.e., a research seminar). Participation in the above-mentioned seminars is obligatory. Departments may also require a presentation (e.g., of a draft thesis proposal). This course runs throughout the academic year (semester 1 and 2); registration occurs once, in semester 1.</p> <p>Part II: Issues-Analysis with Communities Portfolio (TBC)</p>	30 credits
TBC	Research Thesis: 30k words	90 credits

MASTER OF PHILOSOPHY PROGRAM 2023

The new Master of Philosophy (MPhil) program may be offered in 2023 to cater for new (or current) students pursuing post graduate studies (e.g., PhD degree) according to the **program description** and **minimum entry requirement** described below.

Application forms are available on line from PTC Webpage and apply directly online or can be downloaded using this link: [Application-Form-MTh.pdf \(ptc.ac.fj\)](https://ptc.ac.fj/Application-Form-MTh.pdf)

PROGRAMME SUMMARY	
Program Name	Master of Philosophy
Programme Description	Students interested in undertaking a smaller research topic that might not satisfy the scope of a full PhD might find it ideal to do a standalone MPhil instead. The MPhil provides students with advanced research skills and the experience to enter the workforce or continue on to doctoral studies. It also provides the flexibility for PhD candidates, whom for whatever reason are unable to complete their studies and have to exit the PhD programme early. Similar to the doctoral programmes, the MPhil is research-based and corresponds with the student's field of interest (Theology or Ecumenism). The programme prepares students with the inquisitive skills to make a unique contribution to knowledge using independent thought, well-formulated research questions and through a deep commitment to real-world issues affecting Pasifika communities.
Minimum Entry Requirement	<ul style="list-style-type: none"> • should have graduated with a Bachelor's degree with honours (at level 8) not more than 10 years before applying, unless the applicant has taught in an academic institution since gaining the Bachelor degree. • should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies. • shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms. • must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test. • Students with a bachelor's degree (level 7) and a Master's degree (level 8 or 9) outside the field of theology will be required to successfully complete all courses for the Postgraduate Diploma in theology program at the Pacific Theological College (PTC) before formally entering the MPhil programme. The grade average of all courses in this qualifying year must be a 'B' or higher.

	<ul style="list-style-type: none"> • Doctoral students that have reached examination level but is/was unable to complete.
Graduate Outcomes	<ul style="list-style-type: none"> • Demonstrate independent thinking skills that are both critical and self-critical of Pasifika contexts. • Demonstrate critical writing and reading skills appropriate for the doctoral level • Shows academic excellence in navigating Pasifika issues with an obvious commitment to the whole of life. • Make Oceanic contributions to knowledge and academic literature in Higher Education; • Teach up to Bachelor level.
Requirements for the award of the Degree	The MPhil will be awarded to candidates that successfully submit a research proposal up to 15k words and a 15k literature review relevant to their chosen field of study (Theology or Ecumenism). The required average pass is 50% or higher. A doctoral student that has reached examination level but is/was unable to complete may also be considered.
Mode of Delivery	Blended: Online + Face to Face
Duration	1.5 years Full Time or 3 years Part Time
Level	Equivalent to PQF/SPATS/FHEC level 9
School Name (In transition)	School of Theology and Ecumenism
Credit Point	180
Fees	TBC
Education Pathway	At completion of their research paper students may exit with an MPhil or opt to progress into a Doctoral qualification (Level 10) or its overseas equivalent. To be eligible for progression candidates must receive 70% or higher from an internal panel of examiners for their submitted proposal and literature review. If they do not reach the required level, they can exit with an MPhil or be required to write an essay of up to 8k words highlighting a unique contribution to knowledge while demonstrating advanced knowledge and creative skills.
Employment Pathway	<p>TBC</p> <p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region • Leadership positions in ecumenical and faith-based organizations • Leadership positions in communities • Work in organizations such as NGOs with specific focus on leadership, justice, spirituality <p>Consultants in areas of the intersection of theology, spirituality, and social justice issues.</p>

CODE	MPHIL COURSES	CREDITS
TBC	<p>Part I: Common and Departmental Research Seminars</p> <p>This course integrates learning achieved in students' participation in departmental thesis seminars as well as the common thesis seminars. Students will learn and practice skills in discussing academic work, and will</p>	30 credits

	<p>also learn and practise how to present their own work in an academic context (i.e., a research seminar). Participation in the above-mentioned seminars is obligatory. Departments may also require a presentation (e.g., of a draft thesis proposal). This course runs throughout the academic year (semester 1 and 2); registration occurs once, in semester 1.</p> <p>Part II: Issues-Analysis with Communities Portfolio <i>(TBC)</i></p>	30 credits
TBC	Research Proposal: 15k words (600 hours)	60 credits
	Literature Review: 15k words (600 hours)	60 credits
		180 credits

POSTGRADUATE DIPLOMA PROGRAM

The new postgraduate Diploma (PgDip) in theology is coursework based with a concentration in a specialize area of study: *Biblical Studies, Theology and Ethics, History of Christianity and Practical Ministry* as described below.

Application forms are available on line from PTC Webpage and apply directly online or can be downloaded using this link: [Application-Form-PostGraduate-Diploma.pdf \(ptc.ac.fj\)](#)

PROGRAMME SUMMARY	
Program Name	Postgraduate Diploma in Theology (BIBLICAL STUDIES)
Programme Description	The postgraduate diploma in theology is coursework based and consists of 120 credit hours of learning at Level 8. For students intending to progress into a master's degree, the PgDip will be a foundation year. Full-time or part-time is available, and admission is usually granted at the beginning of every academic year. The Diploma is an advanced programme that builds on the student's prior training in biblical, theological, ministerial and historical studies with a more issue-based focus. The intent is to equip students in serving the needs of Pasifika communities in any capacity using 'whole of life' and justice-driven approaches appropriate to their contexts. The title of the of the award on the Testamur when a student graduate is " <i>Postgraduate Diploma in Theology - Biblical Studies.</i> "
Minimum Entry Requirement	<ul style="list-style-type: none"> • should have graduated with a Bachelor's degree (3 years full-time equivalent) not more than 10 years before applying for the PgDip, unless the applicant has taught in an academic institution since gaining the Bachelor degree. • should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies. • shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms. • must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test.
Graduate Outcomes	<ul style="list-style-type: none"> • Demonstrate a 'whole of life' knowledge that covers and integrates most of the main areas of the discipline and their link to other disciplines and worlds; • Demonstrate commitment to research issues of concern to Pacific churches and the region;

	<ul style="list-style-type: none"> • Demonstrate independent thinking to critically analyse data and interpret it appropriately for new Oceanic contributions to theological and ecumenical knowledge; • Demonstrate the ability to contextualise theology and faith expressions in their own cultural and communities-based contexts; • Demonstrate deep knowledge of the 'whole of life' and leadership for justice vision within the Pacific household of God framework.
Requirements for the award of the Degree	Course credits: 30 credits per course at the postgraduate level. The PgDip will be awarded to candidates who have successfully completed 120 credits of work made up of one core course (30 credits), one Community Oriented Learning course (30 credits) and 2 specialisation courses (60 credits) from a specialised area of study (e.g., Biblical Studies, Theology & Ethics, History of Christianity or Practical Ministry). The core courses for the Postgrad Diploma are School Wide (SW) and mandatory for all enrolled students.
Mode of Delivery	Blended: Online + Face to Face
Duration	1-year Full Time or 3 years Part Time
Level	Equivalent to PQF/SPATS/FHEC level 8
School Name (In transition)	School of Theology and Ecumenism
Credit Point	120
Fees	TBC
Education Pathway	This qualification can lead to a Masters degree qualification (level 9) or its overseas equivalent.
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region • Leadership positions in ecumenical and faith-based organizations • Leadership positions in communities • Work in organizations such as NGOs with specific focus on leadership, justice, spirituality. • Consultants in areas of the intersection of theology, spirituality, and social justice issues • First step towards ordination in some faith communities.

CODE	PGDIP - OVERVIEW OF COURSE IN BIBLICAL STUDIES	CREDITS
UW200	Applied Research Skills The first part of the course will concentrate on academic reading and writing of theological texts, and on critical thinking and is meant to create the foundation for postgraduate theological work on which individual courses in different disciplines can build. The second part of the course focuses on research skills and proposal writing.	30

SW 08T30CF01	Pasifika Hermeneutics: Why Context Matters (Core) The course aims to develop a deep knowledge of students on the 'art of relational interpretation' that is Pasifika and home-grown. Hermeneutics is fundamental to the Pasifika decolonial agenda, especially the decolonisation of the mindset, and the development of Pasifika home-grown research frameworks. The course focuses on allowing the productive role of the student and his/her context to creatively reconstruct new and life-affirming meaning in the reception of texts (such as the Bible), art, dance, songs and poetry, culture, traditions, rituals, bodily language, etc, based on their particular life worlds and challenges. The first half will focus on exploring, discussing, and critically analysing the hermeneutical traditions of the West as well as contemporary approaches from other parts of the world. The second half focuses on developing Pasifika 'whole of life' communities-based hermeneutics, to assist with rethinking our understanding of God, faith, culture, development, education, research, and traditions. Thus, the course is transdisciplinary. The aim is to develop decolonial foundations to inform leadership for justice and to underpin the development of sustainable and resilient frameworks, models, and paradigms of life for the Pasifika churches, society, and academia.	30
08B20CD01	Biblical Interpretation and Hermeneutics (Specialize) This course offers an advanced introduction and orientation to exegetical methods and their hermeneutical foundations, ranging from historical-critical exegesis to more recent approaches (e.g., narrative criticism, postcolonial approaches, etc.), including emerging tendencies in the writings of Biblical scholars in the Pacific. The aim is not necessarily to acquire all the skills required to practice all these exegetical approaches; rather, the focus is on understanding how scholars use these exegetical tools and their hermeneutical underpinnings. The course does not assume knowledge of the biblical languages.	30
08B20SD02	Apocalypse and Empire (Specialize) This is a joint OT/NT specialisation course, offered for students specialising in either field. It covers two connected, though distinct areas of scholarly concern: Firstly, the course will explore issues that arise from the current scholarly focus on empire as a lived reality which pervaded the world of the Scriptures, and will do this by studying historical, literary, and theological aspects of selected Biblical texts. Secondly, the course will explore apocalyptic literature in the Scriptures and the world they come from. Inter alia, we will study the historical setting of such works (including contexts of empire); symbols, metaphors, and intertextual relationships; and the interpretation of such texts in our context(s) today. The course will work on the basis of English translations, with some reference to the Scriptures in their original languages.	30

* All courses noted above are tentative and subject to further revision from the relevant departments.

PROGRAMME SUMMARY	
Program Name	Postgraduate Diploma in Theology (THEOLOGY AND ETHICS)
Programme Description	The postgraduate diploma in theology is coursework based and consists of 120 credit hours of learning at Level 8. For students intending to progress into a master's degree, the PgDip will be a foundation year. Full-time or part-time is available, and admission is usually granted at the beginning of every academic year. The Diploma is an advanced programme that builds on the student's prior training in biblical, theological, ministerial and historical studies with a more issue-based focus. The intent is to equip students in serving the needs of Pasifika communities in any capacity using 'whole of life' and justice-driven approaches appropriate to their contexts. The title of the award on the Testamur when a student graduate is <i>"Postgraduate Diploma in Theology – Theology and Ethics."</i>
Minimum Entry Requirement	<ul style="list-style-type: none"> • should have graduated with a Bachelor's degree (3 years full-time equivalent) not more than 10 years before applying for the PgDip, unless the applicant has taught in an academic institution since gaining the Bachelor degree. • should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies. • shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms. • must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test.
Graduate Outcomes	<ul style="list-style-type: none"> • Demonstrate a 'whole of life' knowledge that covers and integrates most of the main areas of the discipline and their link to other disciplines and worlds; • Demonstrate commitment to research issues of concern to Pacific churches and the region; • Demonstrate independent thinking to critically analyse data and interpret it appropriately for new Oceanic contributions to theological and ecumenical knowledge; • Demonstrate the ability to contextualise theology and faith expressions in their own cultural and communities-based contexts; • Demonstrate deep knowledge of the 'whole of life' and leadership for justice vision within the Pacific household of God framework.
Requirements for the award of the Degree	<p>Course credits: 30 credits per course at the postgraduate level.</p> <p>The PgDip will be awarded to candidates who have successfully completed 120 credits of work made up of one core course (30 credits), one COL course (30 credits) and 2 specialisation courses (60 credits) from a specialised area of study (eg. Biblical Studies, Theology & Ethics, History of Christianity or Practical Ministry). The core courses for the Pg Diploma are School Wide (SW) and mandatory for all enrolled students.</p>
Mode of Delivery	Blended: Online + Face to Face

Duration	1-year Full Time or 3 years Part Time
Level	Equivalent to PQF/SPATS/FHEC level 8
School Name	School of Theology & Ecumenism
Credit Point	120
Fees	TBC
Education Pathway	This qualification can lead to a Master's degree qualification (Level 9) or its overseas equivalent
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region • Leadership positions in ecumenical and faith-based organizations • Leadership positions in communities • Work in organizations such as NGOs with specific focus on leadership, justice, spirituality • Consultants in areas of the intersection of theology, spirituality, and social justice issues • First step towards ordination in some faith communities

CODE	PGDIP - OVERVIEW OF COURSE IN THEOLOGY AND ETHICS CREDITS	CREDITS
UW200	Applied Research Skills The first part of the course will concentrate on academic reading and writing of theological texts, and on critical thinking and is meant to create the foundation for postgraduate theological work on which individual courses in different disciplines can build. The second part of the course focuses on research skills and proposal writing.	30
SW 08T30CF01	Pasifika Hermeneutics: Why Context Matters (Core) The course aims to develop a deep knowledge of students on the 'art of relational interpretation' that is Pasifika and home-grown. Hermeneutics is fundamental to the Pasifika decolonial agenda, especially the decolonisation of the mindset, and the development of Pasifika home-grown research frameworks. The course focuses on allowing the productive role of the student and his/her context to creatively reconstruct new and life-affirming meaning in the reception of texts (such as the Bible), art, dance, songs and poetry, culture, traditions, rituals, bodily language, etc, based on their particular life worlds and challenges. The first half will focus on exploring, discussing, and critically analysing the hermeneutical traditions of the West as well as contemporary approaches from other parts of the world. The second half focuses on developing Pasifika 'whole of life' communities-based hermeneutics, to assist with rethinking our understanding of God, faith, culture, development, education, research, and traditions. Thus, the course is transdisciplinary. The aim is to develop decolonial foundations to inform leadership for justice and to underpin the development of sustainable and resilient frameworks, models, and paradigms of life for the Pasifika churches, society, and academia.	30
SW 08T30SD03	Land and Eco Theology: (Specialize) The land and sea are important motifs in biblical and systematic theology but it was not until in the late twentieth century that due attention was afforded to them. Beginning from the biblical and theological perspectives this course will explore these motifs within the particular worldviews and understandings of Pasifika contexts. More specifically, the course will explore and analyse the key theme of interconnectedness (land, sea and sky) and the 'whole of life' spiritualities that underpin the Eco-relational consciousness of past and present Pasifika communities. The overarching aim is to encourage ecological justice, sustainable livelihoods and indigenous conservation approaches in response to Climate Change and Sea Level Rise.	30
SW 08T30SD02	Pasifika Theologies in Colonial Contexts (Specialise) Theology is where participation in a religious faith seeks to express the content of this faith in the clearest and most coherent language available. But how has this faith been received and communicated in Colonial or Postcolonial contexts? Moreover, what is the connection between the expression of theology and the socio-economic-political contexts shaping them? These are the central questions dealt with in this course. It surveys various theologies from both Western and non-Western contexts, paying attention to the content of these theologies and how they resonate with our own understanding of theology. Is it	30

	coherent? Or is it imposed? The aim of the course is to enable students to engage dominant expressions of theology and critique these in terms of cultural superiority, coloniality and its exclusive treatment of people and the whole of life.	
TOTAL		120 credits

* All courses noted above are tentative and subject to further revision from the relevant departments.

PROGRAMME SUMMARY	
Program Name	Postgraduate Diploma in Theology (HISTORY OF CHRISTIANITY)
Programme Description	The postgraduate diploma in theology is coursework based and consists of 120 credit hours of learning at Level 8. For students intending to progress into a master's degree, the PgDip will be a foundation year. Full-time or part-time is available, and admission is usually granted at the beginning of every academic year. The Diploma is an advanced programme that builds on the student's prior training in biblical, theological, ministerial and historical studies with a more issue-based focus. The intent is to equip students in serving the needs of Pasifika communities in any capacity using 'whole of life' and justice-driven approaches appropriate to their contexts. The title of the award on the Testamur when a student graduate is <i>"Postgraduate Diploma in Theology – History of Christianity."</i>
Minimum Entry Requirement	<ul style="list-style-type: none"> • should have graduated with a Bachelor's degree (3 years full-time equivalent) not more than 10 years before applying for the PgDip, unless the applicant has taught in an academic institution since gaining the Bachelor degree. • should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies. • shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms. • must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test.
Graduate Outcomes	<ul style="list-style-type: none"> • Demonstrate a 'whole of life' knowledge that covers and integrates most of the main areas of the discipline and their link to other disciplines and worlds; • Demonstrate commitment to research issues of concern to Pacific churches and the region; • Demonstrate independent thinking to critically analyse data and interpret it appropriately for new Oceanic contributions to theological and ecumenical knowledge; • Demonstrate the ability to contextualise theology and faith expressions in their own cultural and communities-based contexts;

	<ul style="list-style-type: none"> Demonstrate deep knowledge of the 'whole of life' and leadership for justice vision within the Pacific household of God framework.
Requirements for the award of the Degree	<p>Course credits: 30 credits per course at the postgraduate level.</p> <p>The PgDip will be awarded to candidates who have successfully completed 120 credits of work made up of one core course (30 credits), one COL course (30 credits) and 2 specialisation courses (60 credits) from a specialised area of study (eg. Biblical Studies, Theology & Ethics, History of Christianity or Practical Ministry). The core courses for the Pg Diploma are School Wide (SW) and mandatory for all enrolled students.</p>
Mode of Delivery	Blended: Online + Face to Face
Duration	1-year Full Time or 3 years Part Time
Level	Equivalent to PQF/SPATS/FHEC level 8
School Name (In transition)	School of Theology and Ecumenism
Credit Point	120
Fees	TBC
Education Pathway	This qualification can lead to a Master's degree qualification (Level 9) or its overseas equivalent
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> Instructors in theological institutions around the region Leadership positions in ecumenical and faith-based organizations Leadership positions in communities Work in organizations such as NGOs with specific focus on leadership, justice, spirituality Consultants in areas of the intersection of theology, spirituality, and social justice issues First step towards ordination in some faith communities

CODE	PGDIP – OVERVIEW OF COURSE IN HISTORY OF CHRISTIANITY	CREDITS
UW200	<p>Applied Research Skills</p> <p>The first part of the course will concentrate on academic reading and writing of theological texts, and on critical thinking and is meant to create the foundation for postgraduate theological work on which individual courses in different disciplines can build. The second part of the course focuses on research skills and proposal writing.</p>	30
SW 08T30CF01	<p>Pasifika Hermeneutics: Why Context Matters (Core)</p> <p>The course aims to develop a deep knowledge of students on the 'art of relational interpretation' that is Pasifika and home-grown. Hermeneutics is fundamental to the Pasifika decolonial agenda, especially the decolonisation of the mindset, and the development of Pasifika home-grown research frameworks. The course focuses on allowing the productive role of the student and his/her context to creatively reconstruct new and life-affirming meaning in the reception of texts (such as the Bible), art, dance, songs and poetry, culture, traditions, rituals, bodily language, etc, based on their</p>	30

	<p>particular life worlds and challenges. The first half will focus on exploring, discussing, and critically analysing the hermeneutical traditions of the West as well as contemporary approaches from other parts of the world. The second half focuses on developing Pasifika ‘whole of life’ communities-based hermeneutics, to assist with rethinking our understanding of God, faith, culture, development, education, research, and traditions. Thus, the course is transdisciplinary. The aim is to develop decolonial foundations to inform leadership for justice and to underpin the development of sustainable and resilient frameworks, models, and paradigms of life for the Pasifika churches, society, and academia.</p>	
08H20SD04	<p>Orality, Textuality and History: Understanding “Key Texts” in Pacific Church History (<i>Specialized</i>)</p> <p>Despite the heritage of a vigorous oral tradition in the Pacific, the oral literature is largely absent from the accounts of the history of Christianity in the Pacific. This course helps the students to understand the factors in colonial and postcolonial Pacific that contributed not only to the exclusion of oral forms but also the suppression of the oral in favour of the printed text. It introduces students to various efforts in different postcolonial contexts of recovering oral forms for understanding the history in general and the history of Christianity in particular. Various “key texts”, both oral and printed, <i>from the Pacific</i> will be introduced not only for students to be informed of the main trends and trajectories in the history of Christian people in the Pacific, but also for them to critically engage with those texts.</p>	30
08H20CD01	<p>History of the Ecumenical Movement Worldwide and in the Pacific Region (<i>Specialize</i>)</p> <p>This course introduces the students to the history of the “modern” ecumenical movement from the time of the 19th century until the formative years of the World Council of Churches (WCC) and into major debates and crucial conflicts in the following three decades. The course enables the students to work with original documents and to interpret them in the context of their time. In addition, the course also offers perspectives to critically investigate various theological and epistemological developments within the history of the ecumenical movement and their impacts on the churches and societies. It addresses some key theological debates in the history of ecumenism in order to understand the complexities of the logic of oneness/unity and its relevance and/or irrelevance today in the 21st century. In a second part the course will examine the history of ecumenism in the Pacific from the 1920s when the idea of cooperation among the churches was first mooted to the present day. Special emphasis will be given to the vision of the indigenous ecumenical pioneers gathered at the initial conference at Malua 1961. Ecumenical concerns, problems and challenges that emerged over the years will be examined within the context of the development of regional institutions, namely the Pacific Conference of Churches and the Pacific Theological College. A critical evaluation of the relationship between Pacific ecumenism and the ecumenical movement worldwide and of the most recent developments in Pacific ecumenical understanding will conclude the course.</p>	30

TOTAL		120 credits
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* All courses noted above are tentative and subject to further revision from the relevant departments.

PROGRAMME SUMMARY	
Program Name	Postgraduate Diploma in Theology (PRACTICAL MINISTRY)
Programme Description	The postgraduate diploma in theology is coursework based and consists of 120 credit hours of learning at Level 8. For students intending to progress into a master's degree, the PgDip will be a foundation year. Full-time or part-time is available, and admission is usually granted at the beginning of every academic year. The Diploma is an advanced programme that builds on the student's prior training in biblical, theological, ministerial and historical studies with a more issue-based focus. The intent is to equip students in serving the needs of Pasifika communities in any capacity using 'whole of life' and justice-driven approaches appropriate to their contexts. The title of the award on the Testamur when a student graduate is " <i>Postgraduate Diploma in Theology – Practical Ministry.</i> "
Minimum Entry Requirement	<ul style="list-style-type: none"> • should have graduated with a Bachelor's degree (3 years full-time equivalent) not more than 10 years before applying for the PgDip, unless the applicant has taught in an academic institution since gaining the Bachelor degree. • should have gained at least a 'B' average in the intended area of specialisation in the last two years of their BD studies. • shall write an academic paper on an appropriate topic set by the relevant department of the College to test their theological knowledge as well as their competence in the intended field of specialisation with a minimum of 50% pass grade of this paper. This paper shall accompany the completed application forms. • must demonstrate an appropriate standard of English comprehension through an English proficiency assessment approved by the Board of Graduate Studies, and gain at least a 50% pass grade, or a pass grade of 5.5 in an IELTS (Academic) test.
Graduate Outcomes	<ul style="list-style-type: none"> • Demonstrate a 'whole of life' knowledge that covers and integrates most of the main areas of the discipline and their link to other disciplines and worlds; • Demonstrate commitment to research issues of concern to Pacific churches and the region; • Demonstrate independent thinking to critically analyse data and interpret it appropriately for new Oceanic contributions to theological and ecumenical knowledge; • Demonstrate the ability to contextualise theology and faith expressions in their own cultural and communities-based contexts; • Demonstrate deep knowledge of the 'whole of life' and leadership for justice vision within the Pacific household of God framework.

Requirements for the award of the Degree	Course credits: 30 credits per course at the postgraduate level. The PgDip will be awarded to candidates who have successfully completed 120 credits of work made up of one core course (30 credits), one COL course (30 credits) and 2 specialisation courses (60 credits) from a specialised area of study (eg. Biblical Studies, Theology & Ethics, History of Christianity or Practical Ministry). The core courses for the Pg Diploma are School Wide (SW) and mandatory for all enrolled students.
Mode of Delivery	Blended: Online + Face to Face
Duration	1-year Full Time or 3 years Part Time
Level	Equivalent to PQF/SPATS/FHEC level 8
School Name	School of Theology & Ecumenism
Credit Point	120
Fees	TBC
Education Pathway	This qualification can lead to a Master's degree qualification (Level 9) or its overseas equivalent
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region • Leadership positions in ecumenical and faith-based organizations • Leadership positions in communities • Work in organizations such as NGOs with specific focus on leadership, justice, spirituality • Consultants in areas of the intersection of theology, spirituality, and social justice issues • First step towards ordination in some faith communities

CODE	PGDIP – OVERVIEW OF COURSE IN PRACTICAL MINISTRY	CREDITS
UW200	<p>Applied Research Skills</p> <p>The first part of the course will concentrate on academic reading and writing of theological texts, and on critical thinking and is meant to create the foundation for postgraduate theological work on which individual courses in different disciplines can build. The second part of the course focuses on research skills and proposal writing.</p>	30
SW 08T30CF01	<p>Pasifika Hermeneutics: Why Context Matters (Core)</p> <p>The course aims to develop a deep knowledge of students on the 'art of relational interpretation' that is Pasifika and home-grown. Hermeneutics is fundamental to the Pasifika decolonial agenda, especially the decolonisation of the mindset, and the development of Pasifika home-grown research frameworks. The course focuses on allowing the productive role of the student and his/her context to creatively reconstruct new and life-affirming meaning in the reception of texts (such as the Bible), art, dance, songs and poetry, culture, traditions, rituals,</p>	30

	<p>bodily language, etc, based on their particular life worlds and challenges. The first half will focus on exploring, discussing, and critically analysing the hermeneutical traditions of the West as well as contemporary approaches from other parts of the world. The second half focuses on developing Pasifika ‘whole of life’ communities-based hermeneutics, to assist with rethinking our understanding of God, faith, culture, development, education, research, and traditions. Thus, the course is transdisciplinary. The aim is to develop decolonial foundations to inform leadership for justice and to underpin the development of sustainable and resilient frameworks, models, and paradigms of life for the Pasifika churches, society, and academia.</p>	
08M20SD04	<p>Ministry in a Social Context: Pasifika and Beyond (<i>Specialize</i>)</p> <p>At the outset of this study, students will critically review their call to experience and serve transformation. In turn, they will identify current social issues in their contexts, analyze the root causes and discover interconnectedness in the light of structures, social values and personal biases. Concurrently, students will design and practice various tools, methods and phases in doing social analysis. They will build up their capacity and competency in leading people, utilizing the ‘Pastoral Spiral’ and its various phases of Social Analysis, Faith Reflection and Taking Responsive and Strategic Action. They will acquaint with the issues on people’s agenda, experience of empowerment and approaches in devising strategies to promoting human rights and creating constructive changes in their communities. They will explore and examine the efforts of community organizing in their own contexts, done by social movements including local churches and other organizations of collective life in the Pacific such as voluntary organizations, trade unions etc., towards liberation and transformation. Students will critically evaluate various models of social change and development aiming at transformation and sustainability. At the zenith of their study, students will seek possible partnership and network among those organizations in the Pacific, striving for holistic and sustainable development of people.</p>	30
TBC	Theologies of Mission and Counselling (<i>Specialize</i>)	
TOTAL		120 credits

* All courses noted above are tentative and subject to further revision from the relevant departments.

ONE YEAR POSTGRADUATE DIPLOMA PROGRAM STRUCTURE

Semester 1	Semester 2
UW200 (30 credits)	BS (Specialised course – 30 credits)
SW CORE (30 credits)	TE (Specialised course – 30 credits)
BS (Specialised course –30 credits)	HC (Specialised course –30 credits)

HC (Specialised course – 30 credits)	PM (Specialised course–30 credits)
PM (Specialised course – 30 credits)	
AS (English - Non-credit course)	
Department Thesis Seminar Interdepartmental Seminar KORO Research Mentoring Seminar	Interdepartmental Seminar KORO Research Mentoring Seminar

The English course is a non-credit-bearing but obligatory course for new BD, PgDipl, MTh, and PhD students which will examine basic grammatical concepts in English, leading into sentence construction with a focus ultimately on putting paragraphs together.

The departmental and Interdepartmental seminars are non-credit bearing but obligatory for presenting and discussing academic work. Participation in the seminars is not fine-graded; rather, it is based on a 'satisfactory/unsatisfactory' grading system. The seminars can prepare PgDip students for further studies at a Master's degree qualification (level 9) or its overseas equivalent. The seminars run throughout the academic year as shown in the table above. Registration will take place once, at the beginning of the year.

SW 08A30RF01 Koro Research Mentoring Platform - (*Community Oriented Learning*)

This research mentoring platform for PgD, MTh, PhD students (may also include BD students) conducted as a seminar. It is a community oriented learning that concentrates on developing an analytical foundation pertinent to critical reading and writing at the postgraduate level. The platform is an integral foundation for which each of the specialised disciplines can build on. It has two main features identified as KORO. The first part focuses on developing and refining the research skills of students within a collegial environment with peers and faculty. The second part aims to develop and formulate a research proposal together with communities.

Overview of PgDip Program Structure

YEAR 2023

Semester 1:

Courses

- UW200 –Applied Research Skills
- SW08T30CF01 Pasifika Hermeneutics: Why Context Matters (Core)
- 08B30CD01 Biblical Interpretation and Hermeneutics (BS Specialize)
- 08H30SD04 Orality, Textuality and History: Understanding “Key Texts” in Pacific Church History (HC Specialize)
- 08M30SD04 Ministry in a Social Context: Pasifika and Beyond (PM Specialize)
- 08A00NCD01 English (Non-credit course for New BD, PgDip, MTh and PhD students)

Research Seminars

- Department and Interdepartmental Seminars (Non-credit)
- KORO Research Mentoring Seminars (Non Credit)

Semester 2:

Courses

- 08B30SD02 Apocalypse and Empire (BS Specialised)
- 08T30SD02 Pasifika Theologies in Colonial Contexts or 08T20SD03 Land and Eco theology (TE Specialised)
- History of the Ecumenical Movement Worldwide and in the Pacific Region (HC Specialised)
- Theologies of Mission and Counselling (PM Specialised)

Research Seminars

- Department and Interdepartmental Seminars (Non-credit)
- KORO Research Mentoring Seminars (Non Credit)

BACHELOR OF DIVINITY AND BACHELOR OF ECUMENISM PROGRAM STRUCTURE

Year	University Courses	Bachelor of Divinity	Bachelor of Ecumenism
Year 1	<ul style="list-style-type: none"> ▪ *UW100: Introduction to Academic Skills ▪ UW101: Pasifika Consciousness in Communicating Change 	<ul style="list-style-type: none"> ▪ *BS101: Introduction to Biblical Criticism ▪ *TE102: Introduction to Theology and Ethics ▪ *PM103 Introduction to Practical Theology ▪ *HC104 Introduction to Historiographies of Christianity 	<ul style="list-style-type: none"> ▪ *BE100: Introduction to History of Ecumenism ▪ BE102: Introduction to Ecumenism and the Bible ▪ BE103: Introduction to Ecumenism and Theology ▪ BE104: Introduction to Ecumenism and Mission
Year 2		<ul style="list-style-type: none"> ▪ HC200 Pasifika Histories of Christianities ▪ PM201 Social Analysis and Ministry in Pasifika Context ▪ BS202 Reading the Bible in Oceania ▪ TE203 Pasifika Theologies and Ethics <i>Semester 2 Electives:</i> <ul style="list-style-type: none"> ▪ TE204 Decolonising Christian Theologies ▪ BS205 Reading Amos from Pasifika Perspectives ▪ HC206 ReStorying Histories of Christianities ▪ PM207: Leadership for Justice Ministry ▪ BS208: Biblical Languages course (Biblical Hebrew or Hellenistic Greek) 	<ul style="list-style-type: none"> ▪ BE200: Pasifika Ecumenism: A New Ecumenical Consciousness ▪ BE201 ReStorying Ecumenism through Indigenous Spirituality ▪ BE202 Ecumenism for Ecological Engagement ▪ BE203 Ecumenism within the Island of Hope <i>Semester 2 Electives:</i> <ul style="list-style-type: none"> ▪ BE204 Oikos and Human Rights ▪ BE205 Ecumenical ReStorying of Regional Development ▪ BE206 Pasifika Ecumenical Approaches to Leadership ▪ BE207 Ecumenism and Interfaith Dialogue

Year 3	<ul style="list-style-type: none"> ▪ UW300 Graduate Portfolio Profile 	<ul style="list-style-type: none"> ▪ *COL300 Ministerial Formation and Worship in Context ▪ COL301 Christian Education in Context ▪ COL302 Faith and Issues in Context ▪ COL303 Leadership and Management in Context 	<ul style="list-style-type: none"> ▪ *COL300 Pasifika Ecumenical Approaches to Gender ▪ COL301 Ecumenical ReStorying of Climate Change ▪ COL302 Ecumenical Advocacy ▪ COL303 Renewing National Ecumenism
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- * UW – University Wide
- *BS – Biblical Studies
- *TE – Theology & Ethics
- *HC – History of Christianity
- *PM – Practical Ministry
- *BE – Bachelor of Ecumenism
- *COL – Communities Oriented Learning

BACHELOR OF DIVINITY

PROGRAMME DESCRIPTION.

This programme prepares students for responsible positions within the churches and societies of Oceania. It encourages students to develop Pasifika ways of doing theology and living faith in communities, while building on and deepening their own theological knowledge and social justice capacities. Whether preparing for the ministry, further academic pursuits, or advocacy and social justice engagements, students are equipped with rigorous and integrated approaches aimed to advance their critical thinking and problem-solving skills. It features the importance of whole of life justice-driven approach and contextualisation in any interpretation and formulation of the Christian faith and its implications on churches and societies in the Pasifika context.

The title of the degree on the Testamur when a student graduate is “*Bachelor of Divinity.*”

Application forms are available on line from PTC Webpage and apply directly online or can be downloaded using this link: [Bachelor-of-Divinity.pdf \(ptc.ac.fj\)](#)

GRADUATE OUTCOMES

1. Understand the concepts relevant to the specific field of theological studies and establish the correlations between such field of study and social justice issues;
2. Think independently and critically, analyse and synthesise differing views on Scriptures and theological issues, and arrive at a balanced understanding of alternative views;
3. Demonstrate appreciation of the principles of biblical, theological, and historical interpretation relevant to their ministry within the church and the wider social contexts;
4. Demonstrate innovation in developing whole of life and communities-based integrated approaches to religious and social transformation.

Minimum Entry Requirement	Students can cross-credit up to 60 credit points in their first year of studies, typically on the basis of level 5 or higher from Pacific Theological College (PTC) or a recognised tertiary educational institution. Will also consider work experience and communities-based contribution as part of the 60 credits.
Requirements for the award of the Degree	<p>Course credits: 15 credits per course at the Undergraduate level.</p> <p><u>Single Major:</u> For single major, students need to complete 8 Major courses (120 credits), 4 Communities Oriented Learning (COL) courses (60 credits), 4 University Wide (UW) courses (60 credits), and 4 electives (60 credits). The other 4 left (60 credits) can be taken from the Recognition of Prior Learning (RPL) or extra electives if the RPL does meet the 60 credits requirement.</p> <p><u>Double Major:</u> For double major, students need to complete 8 Major courses from the Bachelor Divinity (BE) (120 credits), 8 Major courses from</p>

	the Bachelor of Ecumenism (BE) (120 credits), 4 University Wide courses (60 credits), and 4 Communities oriented courses (60 credits).
Mode of Delivery	Blended: Online + Face to Face COL
Duration	3 years Full Time or 5 years Part Time
Programme Type	Undergraduate Degree
Level	Equivalent to Pacific Qualification Framework (PQF)/South Pacific Association of Theological Schools (SPATS)/Fiji Higher Education Commission (FHEC) level 7
School Name (<i>In transition</i>)	School of Theology & Ecumenism (SOTE)
Credit Point	360
Education Pathway	This qualification can lead to post-graduate qualification (Level 8) or its overseas equivalent
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches or the wider society in particular within the faith-based organizations and church affiliated sectors.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region. • Leadership positions in ecumenical and faith-based organizations. • Leadership positions in communities. • Work in organizations such as NGOs with specific focus on leadership, justice, spirituality. • Consultants in areas of the intersection of theology, spirituality, and social justice issues. • First step towards ordination in some faith communities.

BACHELOR OF DIVINITY PROGRAM STRUCTURE

	Semester 1				Semester 2				
Year 1	UW 100	UW 101	UW 102		BS Major 1	TE Major 1	PM Major 1	HC Major 1	
Year 2	HC Major 2	PM Major 2	BS Major 2	TE Major 2	ELECTIVES				
					TE 204	BS 205	HC 20	PM 20	BS 208
							6	7	
Year 3	COL 300	COL 301	COL 302	COL 3003	UW300		Remaining Electives (Yr.2)		

Credit-transfer of up to 60 credits can be granted in year 1 for Recognized Prior Learning (RPL)

*Students can take their 4 elective courses in year 2 or year 3 either from SOTE or from the other two schools.

Overview of BD Structure

YEAR 1

Semester 1:

- UW100 Introduction to Academic Skills
- UW101 Pasifika Consciousness in Communicating Change

Semester 2:

- BS Major 1: BS101 Introduction to Biblical Criticism
- TE Major1: TE102 Introduction to theology & Ethics
- PM Major 1: PM103 Introduction to Practical Theology
- HC Major 1: HC104: Introduction to Historiographies of Christianity

YEAR 2

Semester 1:

- HC Major 2: HC200 Pasifika Histories of Christianities
- PM Major 2: PM201 Social Analysis and Ministry in Pasifika Context
- BS Major 2: BS202 Reading the Bible in Oceania
- TE Major 2: TE203 Pasifika Theologies and Ethics

Semester 2:

ELECTIVES

- TE204 Decolonizing Christian Theologies
- BS205 Reading Amos from Pasifika Perspectives
- HC206 ReStorying Histories of Christianities
- PM207 Leadership for Justice Ministry
- BS208 Language Course (Biblical Hebrew or Hellenistic Greek)

YEAR 3

Semester 1:

- COL300 Ministerial Formation and Worship in Context
- COL301 Christian Education in Context
- COL302 Faith and Issues in Context
- COL303 Leadership and Management in Context

Semester 2:

- UW300 Graduate Portfolio Profile
- Remaining Electives in Year 2

DEFINITIONS

Church-sponsored student—one who has been endorsed, sent and sponsored by a church. **Privately-funded student**—one who is not sponsored by their church. **Residential student**—one who lives on the PTC campus. **Distance learning student**: one who lives off PTC campus. **Part-time student**—one who takes no more than four courses per semester.

Church-sponsored applicants require endorsement by the head of a recognised denomination and must have guaranteed financial support. Private-funded students may be admitted provided they fulfil the appropriate entrance criteria.

Applicants without a university entrance certificate will be required to pass a competency test in English.

Application forms are available from the Registrar's office. Applications for full-time study should normally be received by 15 October, especially if applicants wish to reside on campus.

GENERAL ADMISSION REQUIREMENTS

Admission to the Bachelor of Divinity at PTC is normally granted to applicants who have obtained:

1. A University Entrance Certificate, **or**
2. A University Diploma, Degree, **or**
3. A Diploma in Theology from a SPATS or MATS accredited institution, **or**
4. An equivalent qualification.

REQUIREMENTS FOR GRADUATION

1. The degree *Bachelor of Divinity* will be conferred on candidates who have:

- Achieved 360 credits in single major courses or double major courses including all the required courses, with an overall average grade not lower than 50/C.

The overall grade average will be calculated on the basis of all 360 credits counted for the degree.

Non-credit-bearing courses, and credits from courses

that do not use fine-grading (i.e., a number-grade) are not counted. Any credits accounted for by means of credit transfer from institutions other than PTC will be individually assessed by the Admission Committee in respect of their comparative grade value.

Pastorally, for residential students,

- satisfactorily participated in the spiritual and community life of the College; *and*
- Cleared all outstanding debts at the College.

Learning Hours: Each credit-bearing course requires 100 notional learning hours. Learning hours are the total number of hours the student is expected to work for a course, including contact time (lectures), reading, assignments, examinations, etc.

CHALLENGE Examinations

Students who believe that they have already mastered the material covered by a specific course may request the Head of the relevant Department to set an examination for them. A student who passes such a challenge exam will not be required to take the related course and will be given credit toward graduation requirements. The decision about which, if any, courses will be open to challenge by examination is made by the departments in consultation with the Principal. For residential students, the examinations will be taken at PTC during orientation week or the week preceding the period in which the course in question is offered.

Normally, only credits achieved during a period of 10 years prior to application to this degree programme will be taken into consideration.

Since the PQF level and credit system was only recently introduced in the region, the Admission Committee will investigate and decide on a case-by-case basis whether and to what extent credits achieved by means of a pre-PQF Diploma qualify for credit transfer. This also applies to candidates with credits from institutions beyond the region, where a different credit and level system may be in use.

PART-TIME STUDY

Part-time study at PTC is open to any person who is genuinely interested and has sufficient educational background to master the course-work at degree level. For admission, see the requirements for this degree. A part-time student is one who takes not more than four credit-bearing courses per semester. Students taking four or more courses per semester are classified as full-time.

Part-time students may choose from the regularly scheduled classes or extension courses set out in the Handbook. They are normally required to take *Introduction to Academic Writing* and *Introduction to Research Skills* in their first semester of study, unless granted an exemption. Course choices should be discussed with the Registrar or Academic Dean before registration. Thereafter, they should consult their appointed academic adviser prior to any course registration.

COURSES NOT FOR DEGREE PURPOSES

Persons wishing to take **individual courses** for their personal interest—for credit, but not towards a degree—may register for any BD course, provided that they have met the admission requirements, have enrolled, and paid the necessary course fee.

Classes may also be **audited**. It is not necessary to enrol in the BD programme in order to audit a course, but course registration is required. ‘Auditing’ means that students do not complete assessment tasks and will not gain any credit.

ACADEMIC PRIZES

Please note that prizes (including their names), conditions for their award, etc. are currently under review, and may change by November 2023.

Only graduating students will be considered for academic prizes. Individual prizes may not necessarily be awarded every year. No prize will be awarded unless the cumulative grade average over the relevant courses is 80/A- or above.

The **Bible Society Prize in Biblical Languages** may be awarded to a student who has completed two courses in either Greek or Hebrew with a combined average of 80/A- or above.

The **Bible Society Prize in New Testament Studies** may be awarded to a student who has completed at least three courses in which New Testament Studies (not including Greek) forms at least 50% of the course curriculum, with an average of 80/A- or above.

The **George Knight Prize in Old Testament Studies** may be awarded to a student who has completed at least three courses in which Old Testament Studies (not including Hebrew) forms at least 50% of the course curriculum, with an average of 80/A- or above.

The **Tauinaola Shekinah Lavasii Memorial Prize in History of Christianity** may be awarded to a student who has completed at least three courses in Church History with a combined average of 80/A- or above.

The **Judith Finau Ministry Prize** may be awarded to a student who has completed at least three courses in **Practicum Ministry** with a combined average of 80/A- or above.

The **Malcolm Wilson Prize in Theology** may be awarded to a student who has completed at least three courses in Theology & Ethics with a combined average of 80/A- or above.

The **Sione 'Amanaki Havea Award for Academic Excellence** may be awarded to a student who has completed **08 courses (Single Major)** or **16 courses (Double Major)** with a combined average of 80/A- or above.

COURSES OFFERED IN 2023 (YEAR 1)

Note: The programme course offerings below are indicative. In the 2023-2025 PTC transition to university, the blended modes (online and face to face Community Oriented Learning) course schedules will be designed by the student in consultation with their supervisor and the relevant departments.

COURSE DESCRIPTIONS

UW100 Introduction to Academic Skills

This course will introduce students to essential skills for academic theological work. It is designed to tie in with the concurrently taught non-credit-bearing course in *English*. This course concentrates on academic reading & writing of theological texts in particular, and on critical thinking (permeation feature). It is meant to create the foundation for degree theological work on which individual courses in different disciplines can build, and also for the course in research skills offered at the Post graduate level.

UW101 Pasifika Consciousness in Communicating Change

This course encourages undergraduate students to think seriously about how we think, learn, know, and make sense of our world. It highlights the relational foundations that not only make interpretation meaningful to a person, but also helps students relate to the whole of life through a Pasifika consciousness. The first half of the course focuses on enabling students to critically and creatively reconstruct meanings of various texts (ie. the bible, policies, art, dance, culture, traditions, rituals and so forth) with an emphasis on the uniqueness of our Pasifika thought-patterns and practices. The second half will explore effective communication with the aim of transforming communities.

BS101 Introduction to Biblical Criticism (BSM1)

This course looks at what biblical criticism is and introduces students to the theory and practice of biblical criticism. The course will include, on the one hand, historically and socially based approaches in biblical criticism and, on the other, literary based approaches to critical study of the bible. Students are trained in the critical practice of biblical interpretation and learn to identify methods being used by biblical scholars and/or theologians in their readings of biblical texts, and for what purposes these methods are employed. Thus, students will be introduced to doctrinal, liberationist, feminist, ecological, postcolonial, oceanic, etc., interests and commitments of past and present biblical readers. This course is pre-requisite to the course, *Reading the Bible in Oceania* in the second year of the program.

TE102 Introduction to theology & Ethics (TEM1)

This course familiarises students with the dynamic interaction between theology, ethics and the whole of life. It will look at what theology is, its purpose, where it is done, and ultimately how all of these factors influence ethics. Students will be trained to identify the important sources of theology and ethics in an effort to place various theological and ethical developments in their socio-historical contexts. This course is foundational for students progressing to Pasifika Theologies in Year 2.

PM103 Introduction to Practical Theology (PMM1)

This course explores the nature of practical theology and theological praxis within communities-based practical ministry. The types or models, forms and methods of practical theology will be examined through various readings and their implication on postcolonial theory in ministry and practical theology. Through seminar discussions, students will examine the relevance of practical theology and theological praxis for empowering practical ministry in the communities. They will discuss and distinguish the ongoing interaction between practical application and theology in the Pasifika context. Through various reading, reflecting, and writing assignments, they will be enabled to integrate their

own experiences and perspectives with those of the authors of assigned texts and of one another. Students will begin to gain competence in a variety of ministerial concerns, practices and form own practical pastoral theology of ministry as a framework which will inform their emerging praxis in the local communities.

HC104: Introduction to Historiographies of Christianity (HCM1)

This course introduces the students to the major historiographical shifts and challenges in the study of Christianity worldwide and in the Pasifika region. Looking at the dominant narratives of Christianities, and the ways such narratives contributed to the colonial projects, the course will enable the students to identify the Eurocentric captivity of the study of Christianities, including in Pasifika. A special focus on understanding and applying postcolonial methodologies into the study of history will assist the students to deconstruct the histories of Christianities.

COURSES PLANNED FOR 2024 (YEAR 2)

Note: See the table or program structure above for an overview. Please note that the title and content of courses may change according to this standard cycle. The programme course offerings below are indicative.

COURSE DESCRIPTIONS

HC200 Pasifika Histories of Christianities (HCM2)

This course facilitates the students to understand the colonial entanglements of Christianity in Pasifika and the post-colonial challenges and prospectus of it in the region. It will provide the learning communities the methodological tools to critically interrogate the colonial and orientalist framework of the historiography of Pasifika Christianity. The course will assist the students to demonstrate the ability to revisit the dominant narratives of Christian past in the region from an indigenous and postcolonial standpoint and thus restory Pasifika histories of Christianities by reclaiming the 'whole of life' approach to the past and present that is rooted in the Pasifika wisdom and epistemologies.

PM201 Social Analysis and Ministry in Pasifika Context (PMM2)

This course introduces social analysis as a practical tool for students to link faith with justice, peace and development issues in the diverse contexts of ministry in Pasifika. Students will explore, from the biblical, historical and decolonize points of view, why and how the church must be concerned about social problems and work for social justice. Students will familiarize with "Pastoral Cycle" and methods of social analysis. Examining case studies from daily life-situations, students will reflect critically on specific economic, political, religious and cultural contexts of Pasifika ministry; in turn, they will design strategies for responsive pastoral social action. As the crown of this study, students will look into possible decolonizing of ministry practice through the incorporation of indigenous knowledge, skills and values which are needed for effective (strategic) Christian responses they can make (in terms of transformation) in an age of globalization.

BS202 Reading the Bible in Oceania (BSM2)

The general aim of this course is to make the bible more familiar to grassroot communities of Oceania. While the bible has been around in Oceania for more than a hundred years, it still remains a foreign and largely obscure book, its study left to church ministers and the scholarly elite. This course hopes to address this problem by recourse to Oceanian cultural and indigenous ways of knowing and learning as a way of reading the bible and thus making it more familiar. The course begins with a brief look at the traditional doctrinal and critical ways of reading the bible in Oceania and the role the bible plays in the lives of Pasifika peoples. Students will then be introduced to the latest trends and developments in alternative readings of the bible from Oceania. Emphasis will be placed on the use

of Oceanian cultural and indigenous ways and practices (e.g., *talanoa*) as lenses and as cultural concepts to reading biblical texts.

TE203 Pasifika Theologies and Ethics (TEM2)

To what degree has the Christian faith been received and communicated in Pasifika contexts? Moreover, what is the connection between the expression of theology and the socio-economic-political contexts shaping them? These are the central questions dealt with in this course. Building on from the introductory course, this course advances the importance of context exploring the commonalities and differences between traditional Western perspectives of the Gospel and that of Pasifika contexts. The aim is to encourage students to “do theology” using their Pasifika cultures and spiritualities amid the existing challenges faced by the local, regional or global church.

ELECTIVES

TE204 Decolonizing Christian Theologies

This course generally introduces key traditional doctrines of the church and their association with colonial imperial thinking and paradigms. This relationship is important because of its impact on Pasifika theologies and its deeper implications on our perception of ethics and development within the region. The course assists students to critically engage and ask key theological and ethical questions on the confessional faith of their churches or the global church for the sake of repurposing and renewing Christian teachings.

BS205 Reading Amos from Pasifika Perspectives (BS Elective)

The prophet Amos is perhaps best known for his social, political and religious critique of eighth century Israel. This course is exploratory in nature and will attempt to read the book of Amos critically and thematically from Pasifika perspectives. Starting from “theologies” of the book according to traditional western readings, students will then be encouraged to engage with the text from their own native socio-cultural perspectives. The goal of this exploratory exercise is to make the text of the book of Amos more familiar and more open to Pasifika peoples’ understanding, by way of a “cultural exchange” through *talanoa* methodological practices or through what Raymundo Panikkar calls the “imparative method” (1983, 9).

HC206 ReStorying Histories of Christianities

This course retells the stories of Christianities from the beginning to the present from the perspectives of the marginalized people and communities around the world. Paying closer attention to major themes such as empire, multitude, colonization, mission, ecumenism and indigenous expressions of faiths, the course not only helps the students to understand and critically interrogate the marginalization of people and their alternative voices in the histories of Christianities, but also strive for alternative histories.

PM207 Leadership for Justice Ministry

This course explores themes on leadership preparation and training in terms of social justice and its significance for both leadership and practice in the Pasifika communities. The course begins with a review on the meaning, experience and biblical models and practice of leadership. Students will explore the characteristics and effects of various styles of leadership practice today. Subsequently, students will equant with situational leadership and its effect on Pasifika communities on a local and national level. In particular, students focus on leadership preparation programs that help communities and their leaders wrestle with social justice issues. Importantly, students will review the sociocultural and organizational challenges and strategies for connecting social justice practices and leadership within the Pasifika region

BS208 Language Course (Biblical Hebrew or Hellenistic Greek)

▪ Biblical Hebrew

This course is divided into two parts spanning 7 weeks each. The **first part** will introduce students to fundamental aspects of Biblical Hebrew grammar (especially morphology and syntax) and vocabulary to lay the foundations for the reading of the Hebrew Bible in Hebrew. The **second part** will continue to introduce students to fundamental aspects of Biblical Hebrew grammar and vocabulary. The aim is to enable students to read the Hebrew Bible with the aid of a dictionary. Prerequisite: Biblical Hebrew part 1.

▪ Hellenistic Greek

This course is divided into two parts spanning 7 weeks each. The **first part** will introduce students to fundamental aspects of Hellenistic Greek grammar (especially morphology and syntax) and vocabulary to lay the foundations for the reading of the New Testament in Greek. The **second part** will continue to introduce students to fundamental aspects of Hellenistic Greek grammar and vocabulary. The aim is to enable students to read at least the simpler parts of the Greek New Testament (e.g., John) with the aid of a dictionary. Prerequisite: Hellenistic Greek part 1.

COURSES PLANNED FOR 2025 (YEAR 3)

Note: See the table above for an overview. Please note that the titles and content of courses may change according to this standard cycle. The programme course offerings below are indicative.

COURSE DESCRIPTIONS

COL300 Ministerial Formation and Worship in Context

**TBC*

COL301 Christian Education in Context

**TBC*

COL302 Faith and Issues in Context

**TBC*

COL303 Leadership and Management in Context

**TBC*

UW300 Graduate Portfolio Profile

**TBC*

Remaining Electives in Year 2

**TBC*

BACHELOR OF ECUMENISM

PROGRAM DESCRIPTION

This programme is about ecumenism as Pacific churches see it. Basic to this programme of study is the new ecumenical consciousness, an understanding of Pacific ecumenism as the 'Household of God in the Pacific', and the relationship of God's creations within the Pacific household. Focus will also be on the special duty of God's human creation: the duty of stewardship.

The programme will take the students through the history of the Pacific ecumenical movement and its historical links to the global movement. It will examine the political, religious and development contextual issues that gave rise to the movement globally and in the Pacific in the 19th and 20th centuries.

It will critique these contextual reasons in light of the Pacific churches' experiences of the movement since the early 1960s.

The students will also be immersed into debating and discussing the new ecumenical consciousness by contributing to their own learning through research, active participation in workshops and seminars, and other interactive learning modes, on the spirituality, theology, biblical and missiological aspects of this new ecumenical consciousness.

This perspective to learning about Pasifika ecumenism is critical to the Pacific church leaders' pragmatic new vision of ecumenism as God's household: ecumenism has much to do with the life and issues of the Pasifika household. Students will explore in greater detail the implications of this new ecumenical consciousness on the key areas in Pacific life: indigenous worldviews and spirituality, stewardship, ecology, politics, gender and development. By the end of their programme study, the students will have gained a better understanding of the new ecumenical consciousness, and its pivotal role in addressing household issues around the region. The title of the degree on the Testamur when a student graduate is "*Bachelor of Ecumenism*."

Application forms are available on line from PTC Webpage and apply directly online or can be downloaded using this link: [Bachelor-of-Ecumenism.pdf \(ptc.ac.fj\)](#)

GRADUATE OUTCOMES

1. Demonstrate deep knowledge of the Pasifika household of God vision;
2. Demonstrate openness and respect for other Christian and religious views and positions; and appreciate their own tradition's contribution to the ecumenical movement;
3. Demonstrate sound knowledge of the underpinning theories, concepts and principles of ecumenism both from the Pasifika communities and international ecumenical forums;
4. Demonstrate independence and critical thinking of integrating ecumenism and social justice issues from a communities-based 'whole of life' perspective;
5. Demonstrate innovation in developing a range of alternative communities-based ecumenical paradigms and to display how these can transform national, regional, and global ecumenism.

BACHELOR OF ECUMENISM PROGRAM STRUCTURE

Minimum Entry Requirement	Students can be cross-credited for 60 credit points in their first year of studies, typically on the basis of level 5 or higher from PTC or a recognised tertiary educational institution. SOTE will also consider work experience and key contributions to communities.
Requirements for the award of the Degree	<p>Course credits: 15 credits per course at the Undergraduate level.</p> <p><u>Single Major:</u> For single major, students need to complete 8 major courses (120 credits), 4 Communities oriented learning courses (60 credits), 4 University Wide courses (60 credits), and 4 electives (60 credits). The other 4 left (60 credits) can be taken from the RPL. Or extra electives if the RPL cannot meet the 60 credits requirement.</p> <p><u>Double Major:</u> For double major, students need to complete 8 major courses from the BD (120 credits), 8 major courses from the BE (120 credits), 4 University Wide courses (60 credits), and 4 Communities oriented courses (60 credits).</p>
Mode of Delivery	Blended: Online + Face to Face COL
Duration	3 years Full Time or 6 years Part Time
Programme Type	Undergraduate Degree
Level	Equivalent to Pacific Qualification Framework (PQF)/South Pacific Association of Theological Schools (SPATS)/Fiji Higher Education Commission (FHEC) level 7
School Name (<i>In transition</i>)	School of Theology & Ecumenism (SOTE)
Credit Point	360
Education Pathway	This qualification can lead to post-graduate qualification (Level 8) or its overseas equivalent
Employment Pathway	<p>Holders of this qualification will have the skills and knowledge to work in a variety of roles in the Christian churches, in the national, regional, and global ecumenical bodies, including the wider society.</p> <ul style="list-style-type: none"> • Instructors in theological institutions around the region on ecumenical studies • Work in positions in ecumenical organizations in the Pasifika region and around the world. • Work in organizations such as NGOs and sectors that focus on issues of justice • Consultants in areas of the intersection of ecumenism and social justice issues • Leadership positions in communities • First step towards ordination in some faith communities

	Semester 1				Semester 2			
Year 1	UW 100	UW 101	UW 102		Major 1 BE100	Major 1 BE101	Major 1 BE102	Major 1 BE103
Year 2	Major 2 BE200	Major 2 BE201	Major 2 BE202	Major 2 BE203	ELECTIVES			
					BE 204	BE 205	BE 206	BE 207
Year 3	COL 300	COL 301	COL 302	COL 303	UW300	Remaining Electives (Yr.2)		

Credit-transfer of up to 60 credits can be granted in year 1 for Recognized Prior Learning

*Students can take their 4 elective courses in year 2 or year 3 either from SOTE or from the other two schools.

Overview of BE Structure

YEAR 1

Semester 1:

- UW100 Introduction to Academic Skills
- UW101 Pasifika Consciousness in Communicating Change

Semester 2:

- Major 1: BE100 Introduction to History of Ecumenism
- Major 1: BE101 Introduction to Ecumenism and the Bible
- Major 1: BE102 Introduction to Ecumenism and Theology
- Major 1: BE103 Introduction to Ecumenism and Mission

YEAR 2

Semester 1:

- Major 2: BE200 Pasifika Ecumenism: A New Ecumenical Consciousness
- Major 2: BE201 ReStorying Ecumenism through Indigenous Spirituality
- Major 2: BE202 Ecumenism for Ecological Engagement
- Major 2: BE203 Ecumenism within the Island of Hope

Semester 2:

ELECTIVES

- BE204 Oikos and Human Rights
- BE205 Ecumenical ReStorying of Regional Development
- BE206 Pasifika Ecumenical Approaches to Leadership
- BE207 Ecumenism and Interfaith Dialogue

YEAR 3

Semester 1:

- COL300 Pasifika Ecumenical Approaches to Gender
- COL301 Ecumenical ReStorying of Climate Change
- COL302 Ecumenical Advocacy
- COL303 Renewing National Ecumenism

Semester 2:

- UW300 Graduate Portfolio Profile
- Remaining Electives in Year 2

DEFINITIONS

Church-sponsored student—one who has been endorsed, sent and sponsored by a church. **Privately-funded student**—one who is not sponsored by their church. **Residential student**—one who lives on the PTC campus. **Distance learning student**: one who lives off PTC campus. **Part-time student**—one who takes no more than four courses per semester.

Church-sponsored applicants require endorsement by the head of a recognised denomination and must have guaranteed financial support. Private-funded students may be admitted provided they fulfil the appropriate entrance criteria.

Applicants without a university entrance certificate will be required to pass a competency test in English.

Application forms are available from the Registrar's office. Applications for full-time study should normally be received by 15 October, especially if applicants wish to reside on campus.

GENERAL ADMISSION REQUIREMENTS

Admission to the Bachelor of Ecumenism at PTC is normally granted to applicants who have obtained:

1. A University Entrance Certificate, *or*
2. A University Diploma, Degree, *or*
3. A Diploma in Theology from a SPATS or MATS accredited institution, *or*
4. An equivalent qualification.

REQUIREMENTS FOR GRADUATION

1. The degree *Bachelor of Ecumenism* will be conferred on candidates who have:

- Achieved 360 credits in single major courses or double major courses including all the required courses, with an overall average grade not lower than 50/C.

The overall grade average will be calculated on the basis of all 360 credits counted for the degree. Non-credit-bearing courses, and credits from courses

that do not use fine-grading (i.e., a number-grade) are not counted. Any credits accounted for by means of credit transfer from institutions other than PTC will be individually assessed by the Admission Committee in respect of their comparative grade value.

Pastorally, for residential students,

- satisfactorily participated in the spiritual and community life of the College; *and*
- Cleared all outstanding debts at the College.

Learning Hours: Each credit-bearing course requires 100 notional learning hours. Learning hours are the total number of hours the student is expected to work for a course, including contact time (lectures), reading, assignments, examinations, etc.

CHALLENGE Examinations

Students who believe that they have already mastered the material covered by a specific course may request the Head of the relevant Department to set an examination for them. A student who passes such a challenge exam will not be required to take the related course and will be given credit toward graduation requirements. The decision about which, if any, courses will be open to challenge by examination is made by the departments in consultation with the Principal. For residential students, the examinations will be taken at PTC during orientation week or the week preceding the period in which the course in question is offered.

Normally, only credits achieved during a period of 10 years prior to application to this degree programme will be taken into consideration.

Since the PQF level and credit system was only recently introduced in the region, the Admission Committee will investigate and decide on a case-by-case basis whether and to what extent credits achieved by means of a pre-PQF Diploma qualify for credit transfer. This also applies to candidates with credits from institutions beyond the region, where a different credit and level system may be in use.

PART-TIME STUDY

Part-time study at PTC is open to any person who is genuinely interested and has sufficient educational background to master the course-work at degree level. For admission, see the requirements for this degree. A part-time student is one who takes not more than four credit-bearing courses per semester. Students taking four or more courses per semester are classified as full-time. Part-time students may choose from the regularly scheduled classes or extension courses set out in the Handbook. They are normally required to take *Introduction to Academic Writing* and *Introduction to Research Skills* in their first semester of study, unless granted an exemption. Course choices should be discussed with the Registrar or Academic Dean before registration. Thereafter, they should consult their appointed academic adviser prior to any course registration.

COURSES NOT FOR DEGREE PURPOSES

Persons wishing to take **individual courses** for their personal interest—for credit, but not towards a degree—may register for any BE course, provided that they have met the admission requirements, have enrolled, and paid the necessary course fee.

Classes may also be **audited**. It is not necessary to enrol in the BE programme in order to audit a course, but course registration is required. ‘Auditing’ means that students do not complete assessment tasks and will not gain any credit.

COURSES OFFERED IN 2023 (YEAR 1)

Note: The programme course offerings below are indicative. The title and content may change. In the 2023-2025 PTC transition to university the blended modes (online and face to face Distance or Direct Community Learning) course schedules will be designed by the student in consultation with their supervisor and the relevant departments.

COURSE DESCRIPTIONS

UW100 Introduction to Academic Skills

This course will introduce students to essential skills for academic theological work. It is designed to tie in with the concurrently taught non-credit-bearing course in *English*. This course concentrates on academic reading & writing of theological texts in particular, and on critical thinking (permeation feature). It is meant to create the foundation for degree theological work on which individual courses

in different disciplines can build, and also for the course in research skills offered at the Post graduate level.

UW101 Pasifika Consciousness in Communicating Change

This course encourages undergraduate students to think seriously about how we think, learn, know, and make sense of our world. It highlights the relational foundations that not only make interpretation meaningful to a person, but also helps students relate to the whole of life through a Pasifika consciousness. The first half of the course focuses on enabling students to critically and creatively reconstruct meanings of various texts (ie. the bible, policies, art, dance, culture, traditions, rituals and so forth) with an emphasis on the uniqueness of our Pasifika thought-patterns and practices. The second half will explore effective communication with the aim of transforming communities

BE100 Introduction to the History of Ecumenism (BEM1)

This course introduces the history of global ecumenical movements, traditions, assemblies, activities, advocacies, concepts, ecumenical theories and principles. While familiarizing with the concept and definitions of Ecumenism in their historical contexts, the course provides students with overviews of the trajectories of the modern ecumenical movement. It also enables them to engage critically with the historical as well as contemporary manifestations of ecumenical movement and their colonial and neo colonial entanglements.

BE101 Introduction to Ecumenism and the Bible (BEM1)

This course introduces students to the biblical orientation and trends in the ecumenical movement, directing them to engage in critical analysis and deconstruction of some of the key biblical texts used by the ecumenical movement over time. The students will be able to survey critically the Biblical roots of ecumenism and their implications in the contemporary contexts of diversities and differences.

BE102 Introduction to Ecumenism and Theology (BEM1)

This course introduces students to the theological orientation, trends, and concepts in the ecumenical movement, such as Oikos, the ecumenical theology of hope, the Greed Line, common home, to name a few, it steadily directs students to engage in critically analysing and deconstructing some of these key theological and ecumenical concepts and texts used by the ecumenical movement over time.

BE103 Introduction to Ecumenism and Mission (BEM1)

This course introduces students to the ways how modern ecumenical movement envisioned and accomplished its mission from the origin until today. Students will be provided with tools to critically examine the idea of Christian mission from a distinctively ecumenical point of view. The course will enable students to understand and analyse the key mission strategies and trends of the global and regional ecumenical movement. Students will be able to apply Pasifika ecumenical perspective to interrogate the significance of the mission-mandates and mission-strategies of the ecumenical movement and thereby to envision relevant ecumenical missions for the 21st century.

COURSES PLANNED FOR 2024 (YEAR 2)

Note: See the table or program structure above for an overview. Please note that the course title and content may change. The programme course offerings below are indicative.

BE200 Pasifika Ecumenism: A New Ecumenical Consciousness (BEM2)

This course facilitates students to envision and engage with a Pasifika communities-based approach

to ecumenism. Students will be provided with methodological tools that are distinctively Pasifika-centered to rethink ecumenism. An immersed learning of the vision of Pasifika Household of God will enable students to revisit the historical, theological and missional trajectories of the modern ecumenical movement afresh. The course will assist the students to revisit and reclaim the Pasifika narratives of ecumenism by adopting the 'whole of life' approach to the past and present that is rooted in the Pasifika wisdom and epistemologies. Students will be familiarized with the ground-breaking initiatives that the Pasifika has been venturing into in reshaping global and local ecumenical narratives, particularly Reweaving the Ecological Mat (REM), Pacific Ecumenical Council (PEC), Pasifika Ecumenical Engagements in addressing issues such as mining and nuclear disarmament, emphasis on relationality, and so on. All these will enable students to cultivate a new ecumenical consciousness informed by and rooted in the Pasifika community-based ecumenical reimaginings.

BE201 ReStorying Ecumenism through Indigenous Spirituality (BEM2)

Engaging with the Pasifika indigenous spiritualities (PIS), this course will enable students to revisit the stories of ecumenism through the indigenous spiritual wisdoms and practices. The course also introduces to the students the importance of indigenous spiritualities from around the world and equips them to restore ecumenical narratives both in their local and global contexts.

BE202 Ecumenism for Ecological Engagement (BEM2)

This course enables students to critically engage with ecological theologies that are discussed, disputed, and developed within regional and global ecumenical meetings and assemblies. It will equip the students to focus particularly on ecumenical debates around ethics of creation, environmental ethics, integral ecology, and climate-justice centred theological deliberations. This course also introduces to students the key regional development strategies and geopolitical movements and agendas that may have impact on ecological stewardship, for example, deep sea mining.

BE203 Ecumenism within the Island of Hope (BEM2)

The students will be introduced to the theme of hope in the Pasifika household along with the Island of Hope publication by WCC/PCC and other key documents. This is to enable the student to critically contemplate on the future of ecumenism both in the Pacific and beyond. This course equips students not only to reflect on the question 'where to now?' but also provides them with potential theological tools to respond creatively to that question. Central to this stage is for students to start initiating and developing lifelong ecumenical models of economies and ecologies that are communities-based and whole of life focused.

ELECTIVES

BE204 Oikos and Human Rights

This course enables students to engage critically with different components and levels of human rights language and concepts and how this has impacted the Pasifika household and oikonomias of our time. Students will be able to critically examine the dominance of Eurocentric language and frameworks that dictate the modern ecumenical forums and assemblies. The course equips students not only to articulate the role of human rights in the regional and global contexts, but also to learn from the communities understanding of rights, and how that can be translated to inform international human rights conventions impacting ecumenical movements.

BE205 Ecumenical ReStorying of Regional Development

**TBC*

BE206 Pasifika Ecumenical Approaches to Leadership

**TBC*

BE207 Ecumenism and Interfaith Dialogue

Students, through this course, will be equipped to understand the notion of 'wider ecumenism' which dares to move beyond Christian faith traditions and include other living faith traditions and their contributions and engagements in ecumenical work. The course enables students to develop a critical perspective towards the exclusivist frameworks of ecumenical movement identifying historical examples of exclusion and othering. Students will also be informed and upskilled to understand the ways and means to understand their own faith traditions better in conversation with other living faith traditions.

COURSES PLANNED FOR 2025 (YEAR 3)

Note: See the table or program structure above for an overview. Please note that the program course titles and content may change. The programme course offerings below are indicative.

COL300 Pasifika Ecumenical Approaches to Gender

**TBC*

COL301 Ecumenical ReStorying of Climate Change

**TBC*

COL302 Ecumenical Advocacy

**TBC*

COL303 Renewing National Ecumenism

**TBC*

UW300 Graduate Portfolio Profile

**TBC*

Remaining Electives in Year 2

**TBC*

SPECIAL PROGRAMMES

Pacific Theological College Extension Education PTCEE

<http://ptcee.ptc.ac.fj/>

PTCEE What is it?

PTCEE is the non-residential, distance-learning programme of PTC, serving the region since 1996. Nearly 1000 Christians from diverse backgrounds and many different churches have chosen to study with PTCEE since that time. We enable students across the region to learn at home, in their own environment and at their own speed, through accessible, achievable, accredited courses. All our Certificate and Diploma print-based courses are now available online too. Please check at <http://ptcee.ptc.ac.fj/>



We believe in Theology for All for Life

PTCEE Why do we need it?

If you want to expand your knowledge and wisdom about God, Church and World and can commit to regular, faithful study, PTCEE is for you. God calls **all** the faithful to mission and ministry, not only those who are ordained. Whether we are in the village or the town; at the workplace or with the family; listening to our politicians or our preachers; on the sports field or at choir practice; theological education is necessary and practical. PTCEE studies help us think about Christian responses to pressing realities affecting Church and society in Oceania such as climate justice, religious diversity, land and relocation issues, poverty and wealth, migration and globalisation. Theological Education helps us study the holy scriptures, examine the varied traditions we come from, use our God-given reason wisely and reflect on real-life experiences through the eyes of faith.

We believe in SCRIPTURE, TRADITION, REASON and EXPERIENCE



PTCEE Diploma graduate Kahau Kavafolau (left), and Certificate IV graduate Samu Saumatua (right).

PTCEE Who can study?

Certificate courses have open entry to anyone who can read, write, understand and express their ideas reasonably well in the English language. PTCEE students come from across a wide age spectrum and with different levels of formal education and life experience. All are welcome to enrol on the Certificate and test the waters. Why not? Many progress from the Certificate to the Diploma, and possibly to Bachelor Degree level. The standards, of course, gradually become more demanding. Nevertheless, PTCEE aims to be an 'open door' not a 'closed shop' for theological education. Contact us and be assured of a warm welcome and a listening ear as we talk about your needs.

PTCEE What can I study?

1 Individual courses

Students may enrol in courses for their own interest, not intending to complete a Certificate, Diploma or Degree. The work done is still valued, formally assessed and a course completion certificate issued, showing the grade achieved.

2 Certificate in Spirituality & Justice

Students must complete foundational courses plus an elective, there are five to choose from, totalling 80 credits. To complete each course to a high standard, students need to read, study, think and write in a disciplined and careful way for about 150 'learning hours'.



Code	Course Title	Hours	Credits
C20RD01	Introduction to the Study of the Bible: part 1	150	15
C20RD02	Introduction to the Study of the Bible: part 2	150	15
C30RD01	Church History: up to the Reformation	150	15
C30RD02	Church History: Reformation to the Present	150	15

C40RD01	Introduction to Ministry	150	15
C40RD02	Introduction to Christian Education	150	15
C50RD01	Foundations of Theology	150	15
C50RD02	Foundations of Ethics	150	15
	An elective	150	15

3 Diploma in Spirituality & Justice

Students must complete courses including electives, totalling 120 credits (60 from the Certificate and 60 from the Diploma courses). The PTCEE Certificate III (worth 60 credits) can be seen as a half-way stage towards the Diploma. It offers further theological education at a more advanced level and is especially useful for equipping lay people who have leadership roles in their congregations and communities. Again, to complete each course to a high standard, students need to read, study, think and write in a disciplined and careful way for about 150 'learning hours'.



Code	Course title	Hours	Credits
D20RD01	Introduction to the New Testament	150	15
D20RD02	Introduction to the Old Testament	150	15
D30RD01	History of Pacific Christianity: 19 th century	150	15
D30RD02	History of Pacific Christianity: 20 th century	150	15
D40RD01	Introduction to Pastoral Care	150	15
D40RD02	Introduction to Christian Worship	150	15
D50RD01	Themes in Theology	150	15
D50RD02	Making Ethical Decisions	150	15
	An elective	150	15

The elective courses for both Certificate and Diploma are:

Code	Elective Course title	Hours	Credits
D20ED01	Bible Study Methods	150	15
D40ED01	Introduction to Preaching	150	15
D40ED02	Ministry in a Social Context	150	15
D40ED03	Ministry to Children and Youth	150	15
D50ED01	Women and Theology	150	15

4 Brief Course Descriptions: Certificate and Diploma

C20RD01: Introduction to the Study of the Bible: parts 1 and 2

Developing skills in reading the Bible and understanding the world of the Old and New Testaments, this course helps you to study the Bible with insight and in greater depth, on your own or with others.

D20RD01: Introduction to the New Testament

Understanding what the New Testament writings are about and how we can best use them, this course explains what material is found there, the main themes, and where, why and for whom the books were written. You will learn how to ask questions to help you discover the main concerns of a Bible passage: what it meant in its own time and for today.

D20RD02: Introduction to the Old Testament

Enabling us to see the importance of reading the Old Testament for our journey of faith, you will learn about the sorts of writings that make up the Old Testament, the historical situations that gave rise to them, and the experiences that they reflect. You will learn in ways that respect what it meant in its own time and can mean for us today.

C30RD01: Church History: to the Reformation

Tracing the growth of Christianity from the community of disciples until the time of the Reformation (16th century), this course discusses the formation of Church teachings and the changing relationship between them and our society as it has developed. We are encouraged to learn from the mistakes and successes of the past.

C30RD02: Church History: Reformation to the Present

Following on from C30RD01, this course discusses important events in the life of the Church, from the Reformation to the present day. It describes how Christianity in Europe grew into a rich and powerful organisation which some people felt had drifted away from its initial calling and how the church divided into the denominations we know today.

D30RD01: History of Pacific Christianity: 19th century

Telling the story of the beginnings of Christianity in the Pacific Islands, this course traces the history of the Christian gospel here through the 19th century. The two perspectives of 'translation' and 'disciplining' are important in the course. You will read extensively and do some serious historical analysis.

D30RD02: History of Pacific Christianity: 20th century

Continuing the study of the Christian Church in the Pacific, this course discusses the 20th century, when most Pacific Islanders had adopted Christianity. It covers the emergence of Island Churches, the development of local ministries; theological education; the ecumenical movement; and issues and concerns since World War II. You will develop intellectual and technical skills, valuable not only in later history studies but also in other academic and vocational contexts.

C40RD01: Introduction to Ministry

Exploring different areas and types of church ministry, this course tries to attract your interest towards one or more particular ministries. It encourages you to use your knowledge and skills to help develop those ministries in your local church and community. It challenges you to a prophetic role among the people with whom you have contact.

D40RD01: Introduction to Pastoral Care

Deepening our understanding of pastoral care and the role of healing, guiding, sustaining and reconciling in pastoral care ministry, this course will help you to identify the needs of your own community and develop pastoral responses. You will identify the strengths of the traditional pastoral care offered by your island community and gain insight into your own gifts and limitations. You will practise and develop the basic skills used in pastoral care and counselling.

C40RD02: Introduction to Christian Education

Explaining how we learn, the difference between surface and depth learning, and what is meant by faith development and spiritual development, this course surveys various developmental theories which can help us in learning and teaching and various approaches to evaluating learning. It describes Jesus' approaches to teaching and shows how various symbols in the Bible can help us learn about God and Jesus. You will find out how to help small groups to learn well.

D40RD02: Introduction to Christian Worship

Investigating and exploring what is meant by Christian worship and how time and space can be used in worship, you will think about the significance of words and actions in worship and the importance of Christian rituals and sacraments

D20ED01: Bible Study Methods

Enabling you to teach basic biblical foundations of our Christian faith with confidence, this course offers a variety of creative ways to do that in your school, village and church community contexts. You are encouraged in this to write some sessions, lead some sessions, experiment and think critically about the results.

D40ED01: Introduction to Preaching

Helping us to become better preachers and to listen to the preaching of others with knowledge and wisdom, the course explains the reason for preaching and what preaching is all about. Different types of sermons and different ways of presenting the gospel message will be discussed. You will learn how to prepare and preach sermons that communicate effectively.

D40ED02: Ministry in a Social Context

Introducing social analysis as a practical tool for linking issues of faith, justice, peace and development, the course explores the basis and history of Christian social teaching. You will learn how the ministry model called the 'Pastoral Cycle' helps you analyse social problems and develop appropriate ministry responses to them. The course focuses on designing strategies for pastoral action in Pacific Island social contexts.

D40ED03: Ministry with Children and Youth

Enabling us to minister effectively to young people of various ages, the course suggests ways of encouraging children and youth to participate in worship and prayer. It will help you prepare appropriate lessons for children and youth and develop skills in storytelling, singing, drama, memory work and activities. It will encourage you to think about yourself as a leader and the quality of your relationships with children and the rest of the church.

C50RD01: Foundations of Theology

Thinking about what is most real and important in your personal faith journey, this course covers the major subject areas of theology: God, Jesus Christ, the Holy Spirit and the Church. It helps you understand how church tradition, reason and experience affect your own theological thinking. You will become more aware of how your own personal history, cultural values and traditions affect your understanding of God, Jesus Christ, the Holy Spirit and the church. It aims to provide new resources to help you live out your faith in your daily life.

C50RD02: Foundations of Ethics

Exploring ways of thinking about how to live a 'good life', this course aims to increase our understanding of what God wants us to be and do. It will introduce you to ways of approaching Christian ethics and to the elements of Christian ethics. You will learn ways to make ethical decisions and strengthen moral character.

D50RD01: Themes in Theology

Offering a framework of ideas to connect biblical teachings and a way to develop skills in thinking critically, this course offers guidance in expressing theological understanding both orally and in writing. You will be encouraged to apply what you have learned to your own situation. The course emphasises the importance of culture for theology, and encourages a new appreciation of Oceanic myths, biblical creation stories and the relationship between science and theology.

D50RD02: Making Ethical Decisions

Leading us to a deeper understanding of what is involved in the important decisions we make in life, this is a course about 'doing' and 'living' ethics, offering a broader awareness of how Christians can be disciples of Christ in a complex and rapidly changing world. It focuses on the responsible choices Christians have to make before God as they deal with issues facing the Pacific today.

50ED01: Women and Theology

Pacific Christians of the 21st century are a long way from the world of ancient Pacific Islanders, the first Christians and the writers of the scriptures. In the journey from then to now something important has been lost. This course explores the forgotten female dimension of the Christian experience of God and faith. In this course, women of faith who have written about their own journeys help us to return to our Christian origins to recover inclusive visions of God, the Church and Christian ministry.

5 Accreditation of Previous Experience and Learning (APEL)

PTCEE is respectful of previous learning and experience. Cross-crediting of courses already completed through PTC or another learning provider may be possible but should not be assumed. It is the PTCEE student's responsibility to supply previous academic transcripts with evidence of courses taken and grades achieved, plus full details of the learning provider who issued the award. Prior work must be of equivalent quality and conform to SPATS Accreditation Standards and Guidelines within the Pacific Qualifications Framework.

6 Enrolment

If you are interested in enrolling for the Certificate & Diploma, complete the relevant application form available from the PTCEE office or downloadable from the website <http://ptcee.ptc.ac.fj/>

7 PTCEE Course Pathways & Fee

The Extension Education Programme currently offers 3 Certificate Programmes and a Diploma Programme. The Certificate and Diploma in Spirituality and Justice are offered via Online and Print Mode at 15 credit points each. These courses are open for registration throughout the year and is not based on semesters. You can study at your own comfort and pace. Each unit is designed at a minimal of 150 learning hours with 100% course work and NO EXAMS. Each course is designed for 10 weeks completion time for flexible learners.

Course Pathways

CERTIFICATE IN SPIRITUALITY & JUSTICE

Level 2 (3) – 45 credits

Level 3 (4) – 60 credits

Level 4 (6) – 90 credits

DIPLOMA SPIRITUALITY & JUSTICE

Level 5 (8) – 120 credits

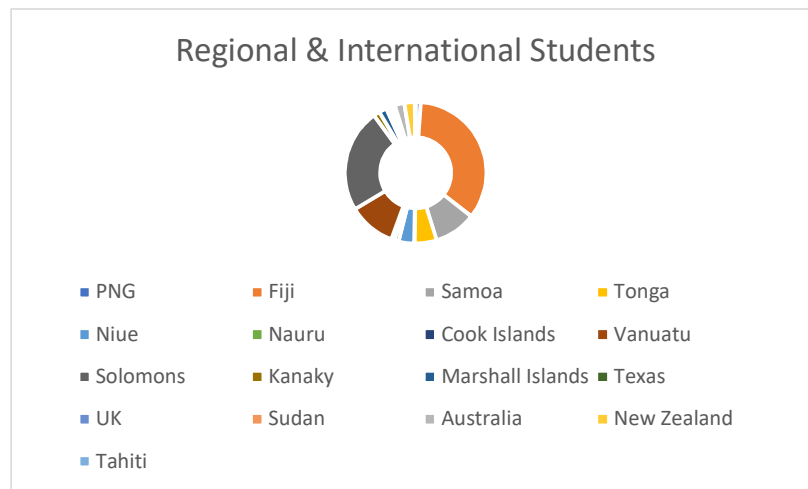
Certificate in Spirituality & Justice			
Program	Registration Fee	Credit Points	Tuition Fee
Level II	\$50	45 credits	\$1,200
Level III	\$50	60 credits	\$1,600
Level IV	\$50	90 credits	\$2,400
Diploma in Spirituality & Justice			
Level 5	\$50	120 credits	\$3,200

- *Tuition does not include the cost of textbooks and the \$50 registration fee.*
- *Students have the flexibility to customize certain courses to suit their needs.*
- *Fee varies for regional and international students. Course materials are only issued on receipt of payment.*

8 Recognition and encouragement

When a student has successfully completed 3 courses at Certificate level s/he earns one 'free' course. This can be claimed at any time: it does not have to be the fourth course. This also applies after successful completion of 3 Diploma courses.

PTCEE offers this recognition and encouragement across the board, without discrimination. However, we encourage students whose financial circumstances are stronger to offer their 'free' course to others rather than claiming it for themselves. The PTCEE office receives requests for subsidies and financial support and this is one way we can help to meet them.



9 Contact us! We look forward to hearing from you.

PTC Extension Education (PTCEE)
 PO Box 388, SUVA, Fiji Islands
 Landline: + 679 330 7989
 Mobile/WhatsApp/Viber:
 + 679 295 4010
 E-mail: ptcee@ptc.ac.fj
admin@ptceeonline.com
 Website: <http://ptcee.ptc.ac.fj/>
 Facebook: Ptcee Suva
 Twitter: @PTCEdbyEx



We believe in Theology for All for Life

Institute for Mission and Research

IMR

BRIEF HISTORY

The mandate for a programme on capacity building for the mission was made at the Pacific Conference of Churches (PCC) General Assembly in Maohi Nui in 1997. In 1999, the God's Pacific People (GPP) was established as the capacity building for mission programme by the Pacific church leaders and was mandated to PTC to administer and manage it. In 2008, the Pacific Theological College (PTC) Council approved the establishment of the Institute for Research and Social Analysis (IRSA), the research and social analysis programme for the College. With the endorsement of the PCC and PTC Executive Committees in 2016, the two programmes (capacity building for mission and research and social analysis) were consolidated into one mission and research programme under the new institutional framework, Institute for Mission and Research (IMR), in 2017. The capacity building for mission trainings started in 2001 as professional development (PD) courses with the first training on 'business and finance management'. Building on more than ten years of experience, these PD` courses were developed into certificate and diploma courses in 2015. These are delivered in-country through intensive training workshops of four weeks for the certificate courses and two weeks for PD. The latest publication by PTC was 'Navigating Troubled Waters: Ecumenism in the Pacific since the 1980s', launched in July 2017.

PURPOSE

The primary purpose of the capacity building for mission and research is to serve the mission and research needs of the member Churches of the PCC and PTC. In a rapidly changing mission context in the region, the churches must be equipped with the information, knowledge and competencies, skills, and expertise to discern, analyse and address emerging issues that are affecting their people. While there are courses and trainings offered by secular institutions and civil society organisations, the uniqueness of the PTC's capacity building for mission courses is their theological and biblical basis and complemented by relevant secular insights, methodologies and tools in the delivery of the courses. The future projection is to develop PTC's capacity to enable it to offer a fully-fledged PTC academic programme on ecology and sustainable development, with PTC as the regional research network centre; and the regional ecumenical focal point on research and publications.

STRATEGIC FOCUS

The strategic focus of IMR, the PTC courses it delivers and the research projects are 'Changing the Story (CTS) of Development in the Pacific. This CTS focus is about intentionally focusing the design and delivery of the PTC courses and the research activities on 'changing the narratives of the issues being addressed, and in doing so, relevant approaches and strategies can then be designed and actioned.

The Institute for Mission and Research will offer the following programmes from 2020 to 2024.

CREDIT PROGRAMMES

DIPLOMA OF APPLIED MISSION STUDIES

The diploma programme consists of three courses.

Overview of the Diploma Programme

Course Code	Course Title	Hours	Credits	Level
I6ORF01	Leadership and Management	400	40	5
I6ORF02	Social Analysis	400	40	5
<u>AND</u>				
I6OEF03	Pacific Peacebuilding	400	40	5
<u>OR</u>				
I6OEF04	Gender Voices for Dignity	400	40	5

Admission Criteria:

To be admitted to the Diploma programme, a person must have the following:

- a) A University Entrance Certificate, or
- b) A pass in Form 6/Grade 12 equivalent with English and two years of proven relevant work experience, or
- c) Be a mature age student (23 years+) with extensive (five years), relevant and proven work experience.

Requirements for the Award of the Diploma:

Completion of 120 credit points consisting of two (2) required courses: Leadership and Management (40 credit points) and Social Analysis (40 credit points); and one (1) elective course from among Pacific Peacebuilding (40 credit points) or Gender Voices for Dignity (40 credit points).

Requirements for the Award of a Certificate:

1. Participants who have completed the Social Analysis course OR Leadership and Management course OR Gender Voices for Dignity Course, OR Peacebuilding course, having passed all assessed work, will be issued a Certificate with the grade awarded for the course. This may be used for academic Cross Credit and evidence of Professional Development.
2. Participants who attend and participate in the course workshops but DO NOT COMPLETE the assessments will be issued a Course Certificate of Attendance which may be used as evidence of Professional Development.

Detailed Requirements

A. Compulsory Set				
Course Code and Title: I60RF01 Leadership and Management				
Units	Hours	Level	Credits	
Unit 1 Biblical Principles of Leadership and Management	100	5	10	
Unit 2 Leadership and Social Justice	100	5	10	
Unit 3 Management of Human Resource, Conflict and Project	100	5	10	
Unit 4 Finance Management	100	5	10	
Course Code and Title: I60RF02 Social Analysis				
Unit 1 Development, Justice and Peace	100	5	10	
Unit 2 Poverty and Social Justice	100	5	10	
Unit 3 Globalisation	100	5	10	
Unit 4 Creative Arts for Social Change	100	5	10	
B. Elective Set				
Course Code and Title: I60EF03 Pacific Peacebuilding				
Unit 1 Peacebuilding and Theology	100	5	10	
Unit 2 Conflict Analysis, Stress and Trauma Healing	100	5	10	
Unit 3 Restorative Justice	100	5	10	
Unit 4 Conflict Resolution/Transformation	100	5	10	
Course Code and Title: I60EF04 Gender Voices for Dignity				
Unit 1 Human Dignity and Gender Equality from a Biblical-Theological Perspective	100	5	10	
Unit 2 Gender, Church, Structures and Systems affecting Human Relationships	100	5	10	
Unit 3 Gender and Changing Roles in Society	100	5	10	
Unit 4 Community Organising and Advocacy for Change	100	5	10	

DIPLOMA OF PASTORAL COUNSELLING

The diploma programme consists of three courses.

Overview of the Diploma Programme

Course Code	Course title	Hours	Credits	Level
I40RF05	Pastoral/Spiritual Counselling 1	400	40	5
I40RF06	Pastoral/ Spiritual Counselling 2	400	40	5
I40RF07	Pastoral/Spiritual Counselling Practicum	400	40	5

Admission Criteria:

In order to be admitted into the Diploma of Pastoral Counselling, a person must have the following:

- a) A University Entrance Certificate, or
- b) A pass in Form 6/Grade 12 equivalent with English and two years of proven relevant work experience, or Be a mature age student (23 years +) with extensive (five years), relevant and proven work experience.

Requirements for the Award of the Diploma:

Completion of 120 credit points consisting of three (3) required courses: Pastoral Counselling 1 (40 credit points), Pastoral Counselling 2 (40 credit points), and Pastoral Counselling Practicum (40 credit points).

Detailed Requirements

A. Compulsory Set			
Course Code and Title: I40RF05 Pastoral/Spiritual Counselling 1			
Units	Hours	Level	Credits
Unit 1 Introduction to Pastoral Counselling 1	100	5	10
Unit 2 Introduction to Pastoral Counselling 2	100	5	10
Unit 3 Micro Skills in Counselling	100	5	10
Unit 4 Human Life Span Development	100	5	10
Course Code and Title: U60RF06 Pastoral/Spiritual Counselling 2			
Unit 1 Narrative, Family and Just Therapies; Theological /Spiritual Perspectives on Pastoral Counselling	100	5	10
Unit 2 Indigenous Approaches to Health and Wellbeing in a Cross-cultural Context	100	5	10
Unit 3 Theological perspectives and observational pastoral/spiritual field visits	100	5	10
Unit 4 Practicum – face-to-face pastoral care and counselling, including- in 10 hours of mentoring	100	5	10
Course Code and Title: U60RF07 Pastoral/Spiritual Counselling Practicum			
Unit 1 Integrating Narrative Therapy in an Indigenous Framework	100	5	10
Unit 2 Ethics (Resilience, Self-Care) and the Law	100	5	10
Unit 3 Practicum – observational pastoral/spiritual field placement	100	5	10
Unit 4 Practicum – face-to-face pastoral, spiritual care, including 10 hours mentoring	100	5	10

Contacts

Please contact the director, Mr Aisake Casimira and/or Ms Rusila Nabouniu for more details about our course offerings.

Mr Aisake Casimira Director – Institute for Mission and Research aisake.casimira@ptc.ac.fj

Ms Rusila Nabouniu Programmes Manager – Institute for Mission and Research
rusila.nabouniu@ptc.ac.fj

Centre for Gender and Social Justice (CGSJ)

(Previously the Women's Fellowship Development Programme)

The PTC Council is committed to the theological education of women and as such everyone, including those who come to the College to support a family member in their studies, is encouraged to participate fully in the life of the College. This includes making use of all the educational opportunities available through the College including academic studies through the Centre for Gender and Social Justice, PTCEE, and the residential degree programmes.

At the Special Council Meeting in November 2023, the PTC Council re-affirmed its commitment to the theological education of women, as it agreed to transform the current Women's Fellowship Development Programme into the Centre for Gender and Social Justice. This means that 2023 is a year of transition. Those who embarked on the existing Certificate in Women's Ministry Studies (CWMS) in 2022 will complete the certificate in 2023. Those who commence the programme in 2023 will commence with the CWMS, but may be offered the new Certificate IV in Community Ministries (CCM) in 2024, subject to confirmation. If units for the Certificate IV in Community Ministries are made available in Semester 2 2023, appropriate information and notice will be given.

The CWMS does not have any formal pre-requisites and a communications skills course is offered each year for any students who may need extra support.

Classes are usually offered on weekday mornings. The College provides a nursery and preschool at the Etina Havea Kindergarten to allow both parents to take up studies.

Certificate in Women's Ministry Studies (CWMS)

Semester	Code	Course Title	Hours	Credits
1	04N05EF01	Practical Arts	50	5
1	04M05EF21	Introduction to Counselling	50	5
2	04M05EF22	Advanced Counselling	50	5
2	04M05EF23	Introduction to Preaching	50	5

Requirements for the CWMS award: eight (8) CWMS courses, equivalent to 40 credits, usually taken over two years. PTCEE courses may be cross-credited on an individual basis, subject to agreement.

Unit Descriptions

04N05EF01 Practical Arts

The unit will introduce a variety of practical arts skills and to ensure the revival and maintenance of traditional indigenous art forms of the Pacific. Sewing, cooking, carving, printing, weaving, or recycling are options for this unit depending on the student's choice and prior knowledge, and tutor availability.

04M05RF21 Introduction to Counselling

Deepening our understanding of pastoral care and the role of healing, guiding, sustaining and reconciling in pastoral care ministry, this course will help you to identify the needs of

your own community and develop pastoral responses. You will identify the strengths of the traditional pastoral care offered by your island community and gain insight into your own gifts and limitations. You will learn and practice and develop the basic skills used in pastoral care.

04M05EF22 Advanced Counselling

The course continues the journey from the Introduction to Counselling. We will go deeper into the theology of pastoral care and difficult issues we may encounter in our communities, giving you a theological, theoretical, and practical understanding of the issues people face. Successful completion of Introduction to Counselling is a prerequisite for this course.

04M05RF23 Introduction to Preaching

The course will help develop our communication skills to enable us to connect our communities with the words, images and stories of our Christian faith. The objectives/purpose of preaching and different forms of presentation will be considered, alongside understanding what makes a good preacher and sermon. The course contains practical work and the opportunity to talanoa about preaching experience(s).

Prizes

One academic prize is awarded to a final year student or students of the Centre for Gender and Social Justice who has shown excellent effort, skills and determination throughout the two years. The award is Jean Bell Prize for Significant Achievement.

Applications

Applications and enrolment for each course are normally via the Registrar's Office at the same time as enrolments for other PTC Programmes takes place.

Contact Details

director.cgsj@ptc.ac.fj

Telephone (+679) 331 1100 Ext 134

Institute for Climate Indigenous Knowledge (CIK)

Introduction

Institute for Climate Indigenous Knowledge is a communities - based institute that aims at recovering, learning, and strengthening our Pasifika indigenous climate knowledge in our fight against the negative impacts of climate change. The aim is to have these indigenous climate knowledges formalized through publications and to influence national, regional, and global climate policies and to be part of the recognized global climate narrative.

Vision

To develop 'Whole of Life' communities-based climate knowledge that is indigenous and faith-oriented to assist the Pasifika peoples in dealing with the climate crisis in order to influence climate policies.

Mission.

To provide for the Pacific Churches and the region integrated climate change approaches based on Pasifika indigenous knowledge that is meaningful to the people, that is relevant to regional stability, and that is informed by life-affirming Pasifika values and insights in an ever-changing environment.

Objectives

An Institute

1. That focuses on the development of a new 'Whole of Life' Pasifika climate consciousness;
2. That develops 'Whole of Life' research on climate indigenous knowledge and resilience of the Pasifika communities;
3. That is influential in translating the living indigenous and spiritual climate traditions of the Pasifika communities to transform climate policies;
4. That develops educational trainings, publications, and conferences shaped by life-affirming faith and indigenous knowledge;
5. That empowers young indigenous climate activists to develop climate justice approaches that are communities based;
6. That engages in meaningful and mutual partnerships and relationship building with national, regional and international climate partners.

Programs

There are three main core programs/activities of CIK, which includes firstly the Research, Facilitation, and Publication. This includes the research into the indigenous philosophies and sciences behind the climate indigenous knowledge that our communities have. The research component will cover most if not all Pacific Island countries with the intention of engaging local researchers as consultants. Secondly is the Learning component which includes exchange programs with communities, and the academic side of learning, offering certificate and a diploma course on the 'Whole of life' consciousness. And thirdly, is the Translating and codifying of those knowledge for publication and policy formulation/writing. The aim of this activity is to influence policy makers nationally, regionally, and internationally. It also aims at influencing the global climate narrative in a way that will include the critical indigenous climate knowledge in the narrative, and the recognition of those knowledges as key to finding climate solutions.

Beneficiaries

ICIK is community oriented, its aim is to help communities help themselves by utilizing what they already have to build their climate resilient capacities, and minimize dependence of foreign concepts and frameworks. The research into the indigenous climate knowledge of each country in the Pacific employs local experts to carry out the research, and the communities will be compensated. This will culminate in a regional seminar where reports from the expert researchers will be presented, after which will be compiled into a book that every community in the Pacific will access and could use in their efforts to build their resilient capacities.

The short courses and the diploma course are also aimed at assisting community members widen their knowledge in the importance of indigenous knowledge when it comes to climate change.

Each community will be consulted on an equal platform, using customary protocols, giving them ownership of the project, avoiding an imposed mentality from ICIK, but a facilitation role in the process.

Underpinning Philosophy and Framework

The institute (ICIK) will be using the Pacific philosophy of relationality as its foundation. It is within this relationality frame of understanding that this institute will be founded. Relationality is that which determines how we relate, engage and dialogue. Relationality is understood as a principle that embraces the interconnectedness and interrelatedness of life.

Relationality is critical as a decolonizing tool which deconstructs and reconstructs the theological perception of life as well as the analysis of climate change. As a decolonizing tool, it takes into account the core aspects of relationality mentioned above, and employs these to frame a critique of the theology and life of society, and the church in relation to the issue of climate change, as well as how society responds to this global challenge.

Contact: email: icik@ptc.ac.fj

GENERAL INFORMATION FOR CANDIDATES AND SPONSORING CHURCHES

APPLICATIONS

Churches which intend to send students to PTC as full-time residential students must plan to do so well in advance of the time they wish the students to enter the College. The first priority at PTC is to serve the needs of all the participating churches. However, qualified persons who apply with sponsorship from non-participating churches may be admitted. Application forms and Handbook are available from the Registrar.

Closing Date for Applications: The completed forms, including the necessary supporting documents, should be sent to the College Registrar early enough to arrive in Suva before 15th October of the year prior to the year of intended admission. The College will inform churches about the acceptance or non-acceptance of applicants before the end of November. If a church wishes to repeat an application which previously was not accepted, the Registrar's Office should be informed before 15th October and any new information regarding the student should be sent.

Transcripts/Class Records: A record of all the previous course work beyond the secondary or high school level and/or at the denominational College together with a key to its interpretation must be submitted at the time of application. The transcripts should indicate the classes taken, grades given, and the dates of study. In addition to helping determine entry, transcripts help the adviser in planning the student's programme. When students will be sitting examinations in November, results should be communicated to the P.T.C. so that the transcripts sent to the College can be suitably updated.

REPORTS

The College will send an annual report on each student to the sending church authorities.

COLLEGE FEES

The College Council has implemented some of the Financial Resolutions and the sending Church (or the funding body which has accepted financial responsibility for the student) is requested to fulfil the following conditions:

- Students' fees must be paid in advance at least 50% on January 31 and the balance by June 30. Students whose fees are outstanding by the end of February and the end of July shall be suspended from classes. Suspension will cease once the amount due is paid. If the outstanding fees are not paid by March 31 and August 31, the student's studies will be terminated, and they will be asked to leave the College.

That a student shall not be accepted for the following year of his or her studies unless all the arrears in fees and other expenditures are fully paid. Also the academic transcript will not be released. Or in the case of a final year student, he or she will not graduate and academic transcript will not be released unless the arrears in fees and other expenditures are fully paid.

IMMIGRATION

Application forms for permits from the Government of Fiji allowing the students' spouses and families to enter and reside here in Fiji will be sent together with the 'acceptance letter'. Students themselves will be allowed to enter Fiji when they show immigration officers their acceptance letters from PTC. These applications, with proper supporting documentation, **two** [2] passport size photographs of each person in the family, police report for student and spouse, marriage certificate, medical certificates for each person in the family (**3 months' validity at the time of lodgement**), birth certificates (**for each child**). All these supporting documents should be returned to the College Registrar's office as soon as possible so the submission to the Fiji Immigration office to be done early as possible. **School records**

and **Transfer letters** for each child for whom a place is needed in a nearby primary or secondary school also be sent to the Registrar's office.

For travel to Fiji, students and members of his/her family **must** have:

- A passport valid for three years.
- A letter from PTC granting admission to the College.
- Fiji Residential permits.

The Immigration authorities in Suva require that the College sign a bond guaranteeing the return fare. The College therefore requires each student and members of his/her family to come with **return tickets**.

TRAVEL

- The Church is requested to arrange and pay for the passage of students to and from Suva. Travel itineraries should be sent to the Registrar's office three weeks before the exact date of travelling.
- At the end of a student's final year the College will arrange for passages for the student and his family (using the return-tickets referred to above). The supporting Church is responsible for freight charges.

SUMMER VACATION

- The fees which students pay cover only the 42 weeks of the academic year. The Church or sponsoring body therefore has two options:
 1. To pay the air fares for the student and family to return home; or
 2. To provide living expenses for the student and family to remain at the College. The College will provide a detailed account of the expenses that must be met, including accommodation fees and food allowance. These will be set at the same rate as is charged during the 41 weeks of the academic year.
- At the end of the second year, BD students are expected to return home for the long vacation to undertake field research for their final-year projects. Similarly, MTh. students are expected to return home at the end of their first year in order to work on their theses. The Church can choose whether to provide air fares for the whole family to return home, or to provide one air fare for the student and living expenses for the family members remaining at PTC.

PERSONAL BELONGINGS

- Sheets, blankets, pillow cases, mosquito nets, window curtains, towels are to be provided by the student.
- Bedding (mattress & beds), cooking and eating utensils will be supplied by the College.

RELATIONSHIP OF STUDENT WITH HOME CHURCH

The General Secretary of the home church is urged to keep in touch by correspondence with students sent from the church, so that students may feel that their association with the home church continues throughout their College life.

MEDICAL EXPENSES AND SUPERVISION

Students should consult their local doctors and follow their advice. (Everyone should be vaccinated against tetanus.) The College cannot be held responsible for sickness contracted while students and their families are resident in Suva. The College undertakes to care for minor medical needs of the students equivalent to the Medical Fees paid. However, where there is any major expenditure involved, the sending Church will be responsible and will be so advised.

ARRIVAL

Some weeks before arriving in Fiji, students should write and give their flight number and expected time of arrival at Nausori airport. A College representative makes every effort to meet **new students arriving for the first time**. (However, it is always possible to hire a taxi in order to reach the College "at the corner of Vuya Road and Queen Elizabeth Drive, Veiuto, Suva.") Notification of last minute changes should be given by telephone, fax or e-mail to the College Principal or Registrar. (See inside cover page for e-mail address, fax and telephone number.) If possible, students should purchase some Fijian currency before arriving.

COMMUNITY GUIDELINES

INTRODUCTION

Living in a community such as ours can be enriching but also very demanding. We come from so great a variety of backgrounds that living side by side can be difficult. Self-discipline, cooperation, and maturity are expected from all members of the community. These rules provide some essential guidelines to point in the direction we wish to go and to safeguard the Christian character of the community. But the rules are a minimum statement. We need to go beyond them avoiding behaviour which is hurtful or offensive to others, and striving to build a truly Christian community.

COMMUNITY LIFE

- Noise should be controlled. Radios, musical devices and television sets should **not** be played loudly. Be careful **not** to disturb your neighbours at night or early in the morning. Fireworks are not permitted at any time.
- Self-control and moderation are to be exercised in all things. Drunkenness and all other forms of excess and violence to the person are unacceptable.
- Parents should make sure their children are **not** causing damage or being a nuisance.
- Students who wish to bring additional member of his/her family **should** inform the Principal and then the Registrar for immigration purposes.
- Students of both sexes will be expected to behave with moral integrity.

COLLEGE PROPERTY

- Children and adults **must not** damage College property, e.g., motor cars, mosquito screens, paint-work, buildings, furniture, etc.
- Any deliberate damage will have to be paid for by those responsible for it.
- Furniture **must not** be moved from rooms, flats or houses without permission.
- No book, periodical, or other material should be removed from the library until it has been properly issued at the library desk.
- Washing and video machines may be used in student flats if the student is prepared to pay an additional charge as a contribution towards the extra electricity consumed. (A suitable arrangement **should** be made with the DOF).
- No animals/pets are allowed.
- Household rubbish **should not** be placed beside the road except on Tuesday, Thursday, and Saturday mornings, and **only in the rubbish bins** provided. Care should be taken in the disposal of casual rubbish such as plastic bags, ice-cream containers and cigarette packets, in order to keep the campus beautiful, reduce mosquito-breeding, and avoid blocking the drains.

STUDENT HOUSING POLICY

All students **must** be housed on the PTC Campus, as resolved by the College Council, with certain exceptions at the discretion of the Principal.

- Married students [families] are permitted to bring only three children with them, as resolved by the College Council, except in consultation with the Principal.
- Students, who occupy a two-bedroom flat, **must** occupy the same flat throughout his/her studies at PTC.
- Any vacant flat or room will remain as the property of the College, and shall **not** be used by students.
- College guests may occupy any vacant married flat or single room at the discretion of the Student Housing Committee and the Principal.

- For the renting out of vacant married flats or single rooms, the Principal will decide on suitable tenants to safeguard the welfare of the PTC Community.
- If a student flat or room is rented to outside tenants, the rental must be at the same rate as the PTC students' accommodation fees. Any exception to this clause **must** be approved by the Principal.
- Outside tenants who are renting PTC single rooms or flats are encouraged to participate in the community life of the College.
- Students must leave the flat/house as you found it when you first occupied it.

VISITORS

Visitors to the College are welcomed, but:

- Permission **must** be granted by the Principal if student families or single students wish to have guests stay with them. Such visits should be no longer than a week. This **rule** is necessary to protect students and to prevent extra expense to the College.
- All visitors must leave the College campus by 12.00 midnight.

LOST PROPERTY

Any lost property found on the campus should either be handed back to its rightful owner/owners or else handed in without delay to the office. Property found in this way should be notified on the notice board.

The College Library

The George Knight Library was officially opened in 1966 and is named after the first Principal of the College, the Reverend Dr George A. F. Knight.

The George Knight Library is the biggest Library in the Pacific excluding Australia and New Zealand. With an up to date collection in various disciplines, the Library holds over 30,000 volumes which include resources in General, Reference, Pacific Research Materials, Theses, Periodicals and Closed Reserved Collections. A greater part of the collection is available for loan.

The Library's present facilities include accommodation for approximately 35 readers in the main Library area, including a special room for 2nd year masters students who are provided with a study carrel; an environment conducive for theses writing.

The Library uses Liberty5 Library system which is integrated with ATLASerials PLUS Religious Collection for the federated search. The Collection uses the Dewey Decimal Classification System and Sears List of Subject Headings for cataloguing purpose.

The Library Catalogue is accessible from outside of PTC. Please refer to the Pacific Theological College website Homepage for the URL address for accessing the Library Catalogue.

Library Mission Statement

To provide and manage information resources to support the Pacific Theological College in its work of theological education, professional ministry training, and public theological discourse.

Admission

Use of the Library and registration are conditional, based on the policies and procedures of the Library as set by the Librarian in consultation with the College administration and the Library Advisory Committee. A membership fee is incurred for borrowing books: ask the Library staff at the issue desk for a membership form. The library serves the students and their spouses, faculty and staff of PTC, part-time and extension students of PTC, members of the PTC Council and Executive and the public as external borrowers as approved by the librarian.

The Library is open to any users/researchers to do their research on the areas of Pacific Theological Education.



Borrowing Regulations

- Loan period is for a period of one month with one renewal.
- Reservations may be placed on resources on loan. Borrowers will be notified when the material is returned to the Library.
- Materials on loan can be recalled by the Librarian and the item is expected to be in the library within 2 days from the date of recall. Reference, Closed Reserves and Strong Room collections are to be used in the library only and these cannot be borrowed.
- Borrowers are responsible for cost for damaged or lost of books loaned to them.
- All books are to be either returned or renewed before the due date to avoid overdue fines.
- PTC students are expected to return all the books loaned to them before leaving the College. Holiday loans are subject to the librarian's approval.
- Books obtained on interlibrary loan are subject to the conditions and loan periods of the owning library.

Library facilities

- Photocopying services – students are given a code to use the photocopier and the sum is deducted from their book allowance accordingly. Non registered users are requested to ask the Library staff for this service which incurs a small fee for the number of pages used for photocopying.
- Scanning – This service is provided free of charge. Users are requested to liaise with the Library staff first before performing this service.
- Interlibrary loan (ILL) services are available. Please proceed at the issue desk or liaise with the Librarian for this service.

Library Opening Hours

Opening Hours	
Semesters	
Monday – Thursday	8:45am - 6:00pm 7:30pm - 10:00pm
Friday	8:45am - 4:00pm
Weekends and public holidays	Closed
Breaks	
Monday – Thursday	8:30am – 4:30pm
Friday	8:30am – 4:00pm
Weekends and public holidays	Closed

Etina Havea Kindergarten

Welcome to the Pacific Theological College's space dedicated to the care, nurture and development of young children. We are recognised as a Kindergarten School to care for children aged 3-5. We are open to the children of PTC students, staff and the wider community.

The Kindergarten is extremely well-equipped and can accommodate up to 40 children.



Opening Hours

Monday to Friday 8.00am – 4.00pm. We are open 15 minutes earlier in the morning for those who need to leave their children before 8am.

Policies

We have a comprehensive set of policies to ensure the well-being of children in our care. As well as our Child Protection Policy and recently revised curriculum, we have procedures on Admissions, Arrival and Departure, Diapers, Discipline and Guidance, Fees, Photographing, Recording or Filming Children, and Sickness.

Parents and guardians are encouraged to become part of the Parent Teacher Association. PTA meetings are usually at 12.00pm or 5.30 pm, to allow working parents to attend. You will be informed of the meeting dates by the Kindergarten Teacher, usually once a term.

Enrolment and Fees

Enrolment for 2023 is now open and forms are available from the Kindergarten directly or by emailing kindergarten@ptc.ac.fj. Enrolment must be completed in person. Fees are payable on enrolment and as per the schedule on the enrolment form. Information on fees for 2023 is available in the fees section of this Handbook.

Contact

Phone: 331 1100; extension 159

Email: kindergarten@ptc.ac.fj

Jovili Meo Mission Centre

Thinking of hosting a conference, conducting a workshop or holding a meeting?

Trying to find an affordable conference venue, accommodation and catered meals?

Look no further!

The Pacific Theological College has answer for you.

Our very own Jovili Meo Mission Centre is available for hiring for all these purposes, and more, with affordable rates.



We have two spacious conference rooms seating 30 people each which can be combined to seat 60 plus. We have accommodation available in 14 double rooms (shared bathroom facilities) a VIP room and 12 Deluxe rooms (fully air-conditioned rooms with own bathroom facilities).

For personal functions such as birthday parties or wedding receptions we have a spacious lounge and dining area that can be hired.

There is a Quiet Room available for small group meetings as well.

Tasty and healthy meals are provided at the Centre by our caterers and you can make your choices from our menu list when organizing your meeting. Alternatively, you can hire our kitchen to provide for whatever your refreshment requirements might be.

For accommodation bed linen and towels are provided by the Centre as well as laundry and internet services. Equipment such as Multimedia Projector and Sound System are available for hire alongside photocopying services, all at affordable charges.

For leisure, a tennis court, volley ball court and a soccer field adjacent to the Centre can be booked for use through the Administration office at the Pacific Theological College.

If you need some space to be spiritually refreshed at the same time the Pacific Theological College Chapel is nearby and our Library and bookshop are all in the same vicinity within our Administration building.

Interested?

Don't delay.

Pick up the phone and talk to us on (679) 331 1100 Ext 114
or 9723811 / 7287983

Email us at jmmc.ac.fj

Fax us at (679) 330 1728

Or just fill in our booking form and send it in to Arieta Tirikula

Listed below are the Centre's effective rates in Fiji dollar

Accommodation

Double Room (14 rooms)	-	\$100.00 (\$60.00 for Single) per night
VIP Room (1 room)	-	\$119.00 per night
Deluxe Room (12 rooms)	-	\$120. 00 per night

Meals

Breakfast	-	\$11.00 per head
Morning Tea	-	\$9.00 per head
Lunch	-	\$13.00 per head
Afternoon Tea	-	\$9.00 per head
Dinner	-	\$15. 00 per head
Buffet	-	\$18.00 per head

Conference Room Only (Inclusive of dining room & restrooms)

1day (for Talanoa I & Talanoa II)	-	\$450.00
Half Day (for Talanoa I & Talanoa II)	-	\$225.00
1day (for Talanoa I Only)	-	\$300.00
Half Day (for Talanoa I)	-	\$150.00

Quiet Room (for small group meetings only)

1 day	-	\$90.00
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Lounge Hiring for Birthdays/Weddings etc.

Half Day	-	\$300.00 (lounge, tables & chairs)
1 Day	-	\$500.00 (lounge, tables & chairs)

Kitchen Hire

1 Day	-	\$200.00
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Equipment

Multimedia Projector	-	\$ 120.00 per day
Sound System – (cable mics)	-	\$75.00 per day
Sound System – (conference mics)	-	\$15.00 per mic
Photocopying	-	.15c per page

Internet/Email	-	\$ 10.00 per individual per day
	-	\$20.00 per non residence group per day
	-	\$25.00 per residence group per day

Personal Laundry

1 Load (Washing)	-	\$10.00
1 Load (Drying)	-	\$10.00

**** (Reduction negotiable depending on bookings)**

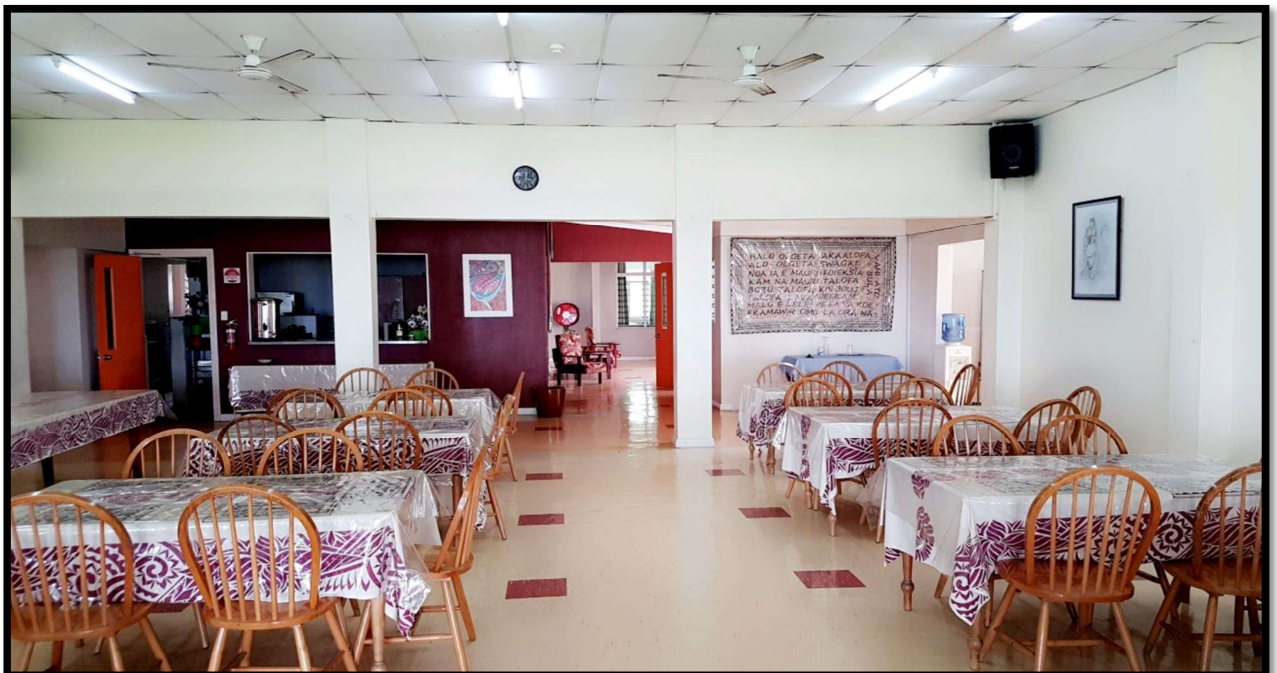
Terms and Conditions

1. Upon signing the Booking Form confirms that you are taking full responsibility of the full amount payment.

2. A deposit of 50% must be paid in advance and bookings are only confirmed after PTC has received the deposit. This deposit will be balanced with the total charges.
3. Cancellations given on a 30 days' notice before the booking date is free of charge otherwise a 21 - 29 days' notice will be charged 20% of the rental fee
 - a 14 - 20 days' notice will be charged 40% of the rental fee
 - a 7 - 13 days' notice will be charged 60% of the rental fee
 - a 1 - 6 days' notice will be charged 80% of the rental fee



Conference Room



Dining Room

College Fees Schedule: 2023

Every effort has been made to ensure that the information contained in this Handbook is correct at the time of going to press. However, the College reserves the right to make corrections at any point. Therefore, the fees are subject to change.

The following tables list tuition and associated fees for students in different programmes.

A separate table at the end lists fees and allowance relating to living costs, which are always the same, regardless of the student's academic programme.

Please note that living allowances, and related costs are calculated on the basis of flat occupation for 42 weeks per year.

Abbreviations:

- **(p/c)**: per standard 100 learning hour course;
- **(p/a)** per annum / year;
- **(p/m)** per month;
- **(p/h)** per hour;
- **(n.a.)** not applicable.

PHD STUDENT FEES 2023 (FIJI \$)			
	Full-time, Residential Student (p/a) ²	Part-time students, usually non-residential ³	
Tuition fee	19,250.00	11,556.00	p/a
Library fee	935.00	495.00	p/a
Computer fee	655.00	352.00	p/a
Book allowance	1,540.00	optional	p/a

² The minimum duration of full-time studies for the PhD degree is three years. *However, many PhD students will need four, five, or even six years to complete the programme.*

³ The minimum study period for a part-time PhD student is five years, but it may take up to 8 years. The tuition fee for part-time PhD students is calculated on the basis of $3x/5=y$, where y is the annual part-time tuition fee, and x is the annual full-time tuition fee.

Research and Travel Fund Yr.1	4,400.00	optional	p/a
Research and Travel Fund Yr.2	4,400.00	optional	p/a
Medical fee	2,500.00	optional	p/a
SBA fee	45.00	22.00	p/a
Accommodation fee: 1 bdrm flat: 650.00 (p/m); 2 bdrm flat: 1,000.00 (p/m) (depending on family size)	7,800.00 / 12,000.00	n/a	p/a
Food allowance	4,287.00	n/a	p/a
Expense allowance	1,328.00	n/a	p/a
Settle-in allowance	1,100.00	optional	Yr. 1 only
Immigration Fee: application and issue (not for citizens of Fiji)	374.00	374.00	If required
Immigration fee: police clearance (not for citizens of Fiji)	171.00	171.00	If required
Registration fee (once)	110.00	110.00	Year 1 only
Thesis preparation fee: printing, binding, etc. (final year only)	1,100.00	1,100.00	Final Year only
Printing of presentations/drafts	220.00	220.00	p/a
PhD examination fee ⁴	11,000.00	11,000.00	Final Yr. only

The total amount charged will depend on whether the student is accompanied by the spouse or not, as well as the number of children at either pre-school age or school age. Fees, allowances, etc. for spouses & children are listed further below.

⁴ The PhD examination fee covers airfares, housing, meals and other expenses of the examiners and the College. If the full amount is not used, the remainder will be returned to the sponsor.

MTH STUDENT FEES 2023 (FIJI \$)			
	Full-time, Residential Student (p/a)⁵	Part-time students attending some courses on campus	
Tuition Fees	15,417.00	1,029.00	p/c
Library Fees	655.00	354.00	p/a
Computer Fees	655.00	354.00	p/a
Text Books	1,320.00	optional	
Research and Travel Fund	1,100.00	optional	
Medical fees	2,500.00	optional	
SBA Fees	45.00	22.00	p/a
Accommodation fee: 1 bdrm flat: 650.00 (p/m); 2 bdrm flat: 1,000.00 (p/m) (depending on family size)	7,800.00 / 12,000.00	n/a	
Food allowance	4,287.00	n/a	
Expense allowance	1,328.00	n/a	
Settle-in allowance	1,100.00	n/a	Yr.1 only

⁵ The minimum duration of full-time studies for the MTh degree is two years.

Immigration Fee: application and issue (not for citizens of Fiji)	374.00	If required	
Immigration fee: police clearance (not for citizens of Fiji)	171.00	If required	
Registration fee (once)	110.00	110.00	
Thesis preparation fee: printing, binding, etc. (final year only)	825.00	825.00	Final year
Printing of presentations / drafts	440.00	440.00	Final year

The total amount charged will depend on whether the student is accompanied by the spouse or not, as well as the number of children at either pre-school age or school age. Fees, allowances, etc. for spouses & children are listed further below

PGDIP STUDENT FEES 2023 (FIJI \$)		
	Full-time, Residential Student (p/a) ⁶	Part-time students attending some courses on campus

⁶ The minimum duration of full-time studies for the PgDip is one year.

Tuition Fees	15,417.00	1,029.00	p/c
Library Fees	655.00	354.00	p/a
Computer Fees	655.00	354.00	p/a
Text Books	1,320.00	optional	
Research and Travel Fund	1,100.00	optional	
Medical fees	2,500.00	optional	
SBA Fees	45.00	22.00	p/a
Accommodation fee: 1 bdrm flat: 650.00 (p/m); 2 bdrm flat: 1,000.00 (p/m) (depending on family size)	7,800.00 / 12,000.00	n/a	
Food allowance	4,287.00	n/a	
Expense allowance	1,328.00	n/a	
Settle-in allowance (Yr. 1 only)	1,100.00	n/a	Yr. 1 only
Immigration Fee: application and issue (not for citizens of Fiji)	374.00	If required	
Immigration fee: police clearance (not for citizens of Fiji)	171.00	If required	

Registration fee (once)	110.00	110.00	
Printing of presentations / drafts	440.00	440.00	

The total amount charged will depend on whether the student is accompanied by the spouse or not, as well as the number of children at either pre-school age or school age. Fees, allowances, etc. for spouses & children are listed further below.

BD and BE STUDENT FEES 2023 (FIJI \$)			
BD (28 courses) BE (number courses)	Full-time / residential Student (p/a)	Part-time students attending some courses on campus	Extension Students (study only by extension: PTCEE)
Tuition Fees	9,224.00	988.00p/c	600 p/c
Library Fees	490.00	272.00p/a	55.00 p/a (optional)
Computer Fees	655.00	354.00p/a	55.00 p/a (optional)
Text Books	1,320.00	Optional	Not included in tuition fees
Medical Fees	2,500.00	Optional	n/a
SBA Fees	45.00	22.00	22.00 p/a (optional)
Accommodation fee: 1 bdrm flat: 650.00 (p/m); 2 bdrm flat: 1,000.00 (p/m) (depending on family size)	7,800.00 / 12,000.00	n/a	n/a
Food allowance	4,287.00	n/a	n/a
Expense allowance	1,328.00	n/a	n/a

Settle-in allowance (Yr. 1 only)	1,100.00		n/a
Immigration Fee: application and issue (not for citizens of Fiji)	374.00		If required
Immigration fee: police clearance (not for citizens of Fiji)	171.00		If required
Registration fee (once)	110.00		110.00

The total amount charged will depend on whether the student is accompanied by the spouse or not, as well as the number of children at either pre-school age or school age. Fees, allowances, etc. for spouses & children are listed further below.

FEES AND ALLOWANCES (2023): STUDENTS' SPOUSES & CHILDREN (FIJI \$)			
Spouse			
Annual Course and Associated Fees (Certificate in Women's Ministry Studies - 2022 enrolment)	1,360.00		
Annual Course and Associated Fees (Certificate in Community Ministries - 2023 enrolment)	1,795.00		
Food allowance*	4,287.00		

Expense allowance*	1,328.00		
Immigration Fee: application (not for citizens of Fiji)	374.00		If required
Immigration fee: police clearance (not for citizens of Fiji)	171.00		If required
School Child (secondary school age, c. 14-20 years)			
Food allowance*	2,607.00		
Expense allowance*	990.00		
Immigration Fee: application & issue (not for citizens of Fiji)	374.00		If required
Immigration Fee: police clearance (if 18yrs and older)	171.00		If required
School Child (primary school age, c. 6-13 years)			
Food allowance*	2,607.00		
Expenses allowance*	990.00		
Immigration Fee: application & issue (not for citizens of Fiji)	374.00		If required
Pre-school Child (c. 0-6 years)			
Food allowance	2,170.00		
Expense allowance	990.00		

Kindergarten Enrolment fee:	60.00		
Kindergarten fees: Half day fee for a full year	1,100.00		
Kindergarten fees: Full day fee for a full year	2,000.00		
Immigration Fee: application (not for citizens of Fiji)	220.00		if required

*Expense Allowances - 10 Months – February to November

*Food Allowances – 10 Months – February to November - 21 Fortnights. *The total amount charged will depend on whether the student is accompanied by the spouse or not, as well as the number of children at either pre-school age or school age.*

Every effort has been made to ensure that the information contained in this Handbook is correct at the time of going to press. However, the College reserves the right to make corrections at any point.

Please note: All sponsors for students are requested to deal directly with students for Living and Food allowances from 2013 onwards. The figures indicated in our schedule are indicative / tentative and can be used as a guide. The determination of the actual allowance to be remitted is at the discretion of the sponsors. This was endorsed by the Executive meeting in November 2012.

Other Fees:

Specific Admission Fees:

- For Students from non-supporting Pacific Churches FJD 1,245.00
- For Students from outside the Pacific Region FJD 6,958.00

(These fees are in addition to the usual tuition fees and can be pro-rated for students who study less than full year).

- Late Registration Fees FJD 72.00

Additional Curriculum Fees (compulsory for identified students):

- Remedial English Course FJD 127.00 (per half semester)

Audit Courses:

- Auditing any BD courses FJD 253.00 (per audit course)

Thesis Writing (applied to BD Hons. students only):

- Part-time tuition fee for BD Hons. Thesis FJD 792.00 (per half semester, as per above break-down)

Thesis Supervision (applied to PhD students only):

- Part-time supervisory session fee for PhD. Thesis FJD 55.00 (per hour) (as per above break-down)

Thesis Supervision (applied to MTh students only):

- Part-time supervisory session fee for MTh. Thesis FJD 50.00 (per hour)

Fee Policy

- The Church (or other funding body which has accepted responsibility for student fees) is requested to forward to PTC that total amount due by the beginning of each academic year (end of January or beginning of February).
- However, in case, any of the responsible Church or overseas funding body is unable to meet the beginning of the year deadline (due to unavoidable circumstances), then, they must make a payment in

advance **at least 50% before the end of January and the balance (the other 50%) by June 30th** of the same academic year. The College Council resolution in relation to College Fees, which has been effective and enforced since 2011 is as follows: ***“Students’ fees must be paid in advance, at least 50% by 31st January and the balance by June 30th. Students whose fees are outstanding by the end of February and the end of July shall be suspended from classes. Suspension will cease once the amount due is paid. If the outstanding fees are not paid by March 31st and August 31st, the student’s studies will be terminated, and will be asked to leave the College”.***

- A student must not be accepted the following year of his/her studies, unless all arrears (fees & other expenditures) from previous year are fully paid.
- Students who start part-way through an academic year will be charged a proportion of the relevant annual fees.
- The charges listed above cover only the 42 weeks of the academic year. A charge based on one forty-secondth ($1/42$) of the yearly accommodation fee will be levied for each adult for each week of the summer vacation that he or she wishes to remain at P.T.C. The normal food allowance for each family must also be paid by the funding body for the vacation period. The Director of Finance will submit a statement regarding vacation expenses for each family to the church concerned.

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STUDENT LIST – 2023

DOCTORAL PROGRAMME 2023

Year 1 PhD, 2023

	Name	Status	Church	Country
1	Mr Apineru Tavita	Fulltime	MCS	Samoa

Continuing PhD 2023

NAME	CHURCH DENOMINATION	COUNTRY
Nikotemo Sopepa	EKT	Fiji
Stephen Kapu	ACOM	Solomon Island
Geraldine V. Wiliame	MCFR	Fiji
Ioelu Onesemo	CCCS	American Samoa
Isoa Vatanitawake	MCFR	Fiji
Marika Baleidelabaci	MCFR	Fiji
John S. Hinge	ACOM	Vanuatu
Halamalu T. Ma'asi,	FWCT	Tonga
Taniela Ratawa	MCFR	Fiji
Leinamau Seru	PCV	Vanuatu
Siu Vaifale	CCCS	Samoa
Taniela Balenaikorodawa	MCFR	Fiji

Year 1 MPhil, 2023

	Name	Church	Country
1	Verenaisi Toga	MCFR	Samoa

MASTER OF THEOLOGY 2023**FIRST YEAR**

Students with a level 7 qualification will be required to successfully complete all courses for the PgDip before formally entering the MTh programme; the grade average of all courses in this qualifying year must be a B or higher.

	Name	Church Denominations	Country
1	Mr Tito Tito	CCCAS	American Samoa
2	Mr Tau Thompson	CCCAS	American Samoa
3	Deaconess Amalaini Rokodolo	MCFR	Fiji
4	Rev. Asinate Mataitoga	MCFR	Fiji
5	Rev Travel Makara	CICC	Cook Islands
6	Rev Terikata Teaoti	MCFR	Fiji
7	Rev. Christopher H Fihu	ACOM	Solomon Islands
8	Rev Markson Waruhaimae	ACOM	Solomon Islands
9	Sikeli Cawanikawai	MCNZ	Fiji
10	Ms. Sheila Sipiti	Anglican Diocese of Vanuatu	Vanuatu
11	Rev. Toobora Tamatone	Kiribati Uniting Church	Kiribati

12	Rev George Thomas Pukukesa	ACOM	Solomon Islands
13	Fe'ofa'aki'A- Kakau Veamatahau	Free Wesleyan church of Tonga (FWCT)	Tonga
14	Tevita Okusi	Free Wesleyan church of Tonga (FWCT)	Tonga

SECOND YEAR: MASTER OF THEOLOGY 2023

Biblical Studies

Coleridge P Haiparo (NT)	ACOM	Solomon Islands
Meerie Iaabeti (OT)	KUC	Kiribati
Alfred Orudiana (OT)	ACOM	Solomon Islands

Practical Ministry

Taabuto Iaabeti (CM)	KUC	Kiribati
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POSTGRADUATE DIPLOMA IN THEOLOGICAL STUDIES 2023

Refer to the MTh year one list above.

BACHELOR OF DIVINITY 2023

YEAR ONE

	Name	Church	Country
1	Ms. Tupou A Lino	Anglican Diocese of Polynesia-Tonga	Tonga

2	Deaconess Senimili Rabakoko	Methodist Church in Fiji	Fiji
3	Ms. Asenaca Vakamino	Burlpress Presbyterian Church	Fiji
4	Rev. Elza M Toromon	Kiribati Protestant Church	Kiribati
5	Mr Teweka Toromon	Kiribati Protestant Church	Kiribati
6	Rev. Roeri M Tetoa	Kiribati Protestant Church	Kiribati
7	Mr Arobati Tetoa	Kiribati Protestant Church	Kiribati
8	Pastor Thierry Talo Iwa	Eglise Protestant Kanaky New Caledonia	New Caledonia
9	Ms Wakhejjima M.J.S. Houmbouuy	Eglise Protestant Kanaky New Caledonia	New Caledonia
10	Pastor Paul Sailuegeje	Eglise Protestant Kanaky New Caledonia	New Caledonia
11	Mr Wilfred Samarai	Evangelical Church Papua New Guinea	Papua New Guinea
12	Ms Marths M Kirura	Africa Inland Church- Githumu	Kenya

BD BY PTC EXTENSION EDUCATION

PTCEE

Sagaga Safega	EKT	Tuvalu
Tupou Numela	EKT	Tuvalu
KilioniTuitubou	MCFR	Fiji
Ben Tosiro	ACOM	Vanuatu
IlikenaTomasi	MCFR	Fiji

Fane Lino	EDOH	Hawaii
Jone Saraqia	MCFR	Fiji
Iliesa Draunidalo	MCFR	Fiji
Anthony K Maelasi	ACOM	Solomon Island
Peni Tawake	MCFR	Fiji
Esala Nacuva	MCFR	Fiji
Teari Karibarenga	KUC	Kiribati
Logologo Asotasi	SWC	Samoa

ABBREVIATIONS

ACOM	Anglican Church of Melanesia
ADOP	Anglican Diocese of Polynesia
CCCAS	Congregational Christian Church, American Samoa
CCCS	Congregational Christian Church, Samoa
CICC	Cook Islands Christian Church
EDOH	Episcopal Diocese of Hawaii
EKT	Ekalesia Kelisiano Tuvalu
EPM	Etaretia Porotetani Maohi
ELCPNG	Evangelical Lutheran Church of Papua New Guinea
KUC	Kiribati Uniting Church
MCFR	Methodist Church in Fiji
MCS	Methodist Church, Samoa
EC PNG	Evangelical Church PNG
AIC-G	Africa Inland Church-Githumu

